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ANNUAL REPORT  
OF THE INTER-AMERICAN TELECOMMUNICATION COMMISSION (CITEL)  
TO THE GENERAL ASSEMBLY

This document is being distributed to the permanent missions  
and will be presented to the Permanent Council of the Organization.



Organization of  
American States

# 2009 ANNUAL REPORT

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INTER-AMERICAN TELECOMMUNICATION  
COMMISSION (CITEL)

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## **EXECUTIVE SUMMARY**

The member states recognize the fundamental contribution made by information and communication technologies (ICTs) in stimulating economic growth, employment, and sustainable development generally in the region. The following, *inter alia*, are fundamental to the existence of an integrating information society propitious to the development of a convergence environment: the formulation of appropriate policy, more effective management of the radiofrequency spectrum, and regulatory frameworks that promote investment in ICTs. Also emphasized is the importance of appropriate interconnection agreements, awareness of the benefits of next generation network technologies, the need for flexible numbering, allocation, and reserve systems, the advantages of technological neutrality, the need for active promotion of broadband installation, and the growing importance of environmental considerations in the development and use of ICTs.

Today's difficult economic climate has led some operators to put their network development plans on hold and, in this new environment, a forum such as CITELE is essential to enable the public and private sectors to work together and to gain better awareness of their respective needs; and, through close collaboration, to be able to meet the demand for services, creating a propitious environment for the emergence of new services, increasing cybersecurity, promoting price reductions and solutions to connectivity difficulties, and accelerating network installation in underserved areas.

Notable activities of CITELE during 2009:

- Adoption of different recommendations on standards coordination to ensure the interoperability and timely introduction of advanced technologies; harmonization of the radio spectrum and the operation of radiocommunication services, including broadcasting; development and implementation of cutting-edge technologies and economic aspects to promote the development of telecommunication services and networks;
- Different telecommunication professional development courses offered, with material prepared by accredited training centers in the region and coordinating with the Center of Excellence for the Americas Region of the International Telecommunication Union (ITU);
- Coordination and harmonization of the region's perspectives for world telecommunication forums, through the development of common positions and Inter-American proposals; and
- Organization of different seminars and workshops on matters of priority to the countries.

CITELE should remain an inter-governmental steering organization, where Member States and Associate Members work together to foster the growth and sustainable development of telecommunication and information networks and to facilitate universal access, so that everyone everywhere can participate in the Global Information Economy and Global Information Society and take advantage of its benefits;

In the future CITELE will continue its activities to raise public awareness about its mandate, mission, and activities, as well as improving access to information on matters of priority to the Member States.

## **1. INTRODUCTION**

This Annual Report is published pursuant to the provisions of Article 90.f of the Charter of the Organization of American States (OAS), and Article 17 of the Statute of CITELE. Its contents are in keeping with the guidelines established by the OAS General Assembly in its resolution AG/RES. 1452 (XXVII-O/97) for preparation of annual reports on the activities of the organs, agencies, and entities of the Organization.

This report covers the period January-December 2009.

## **2. ORIGIN AND STRUCTURE OF CITELE**

The Inter-American Telecommunication Commission (CITELE) is an entity of the Organization of American States established by the General Assembly in its resolution AG/RES. 1224 (XXIII-O/93), in keeping with Article 52 of the Charter of the Organization. CITELE has technical autonomy in the performance of its functions, within the limits of the Charter of the Organization, the Statute of CITELE, and such mandates as the General Assembly of the Organization may assign to it.

### **2.1 Objectives and functions of CITELE**

#### **Objectives**

- a. To facilitate and promote, by all means available to it, the continuing development of telecommunications, including information and communication technologies, in this hemisphere.
- b. To promote and foster the existence of appropriate telecommunications, including information and communication technologies, for the process of regional development.
- c. To organize and sponsor the periodic holding of meetings of technicians and experts to study planning, financing, construction, operation, standardization, technical assistance, maintenance, and other matters related to the use and operation of telecommunications in the Americas.
- d. To promote the adoption of uniform technical standards and criteria for the operation of the systems, in order to obtain maximum benefit from the available facilities for each individual country and for the region as a whole within the framework of global standardization of the International Telecommunication Union (ITU).
- e. To promote and study technical assistance, in agreement with the governments of the countries concerned.
- f. To foster the improvement and harmonization of administrative, financial, and operational procedures for the planning, installation, improvement, maintenance, and operation of the telecommunication networks of the Member States of CITELE, within the framework of the recommendations of the ITU.
- g. To recommend studies and promote the adoption of official agreements between the governments of the Member States of the Organization, in connection with the planning, installation, maintenance, and operation of telecommunications systems in the hemisphere.

## **Functions**

- a. To sponsor or undertake studies that will permit the orderly development of telecommunications networks, making use of the most suitable and efficient systems available.
- b. To maintain continuous contact with the various governmental and non-governmental international organizations in the field of telecommunications, and to promote the coordination of their activities with those of the Member States of the Organization.
- c. To request the cooperation of world or regional governmental organizations, especially the ITU, the Caribbean Telecommunication Union, and of international agencies concerned with telecommunications that enjoy consultative status with the United Nations or maintain cooperative relations with the Organization.
- d. To collect and disseminate among the Member States of CITELE information pertaining to accomplishment of its objectives, as well as any other information that may be of interest.
- e. To serve as the principal advisory body of the Organization in all matters related to telecommunications in the Americas.
- f. To study the regulatory aspects of telecommunications.
- g. To study legal problems related to direct transmission via satellite, in order to prepare draft inter-American agreements on this subject and to formulate a common position for the Member States of CITELE to take in this connection when dealing with the pertinent international agencies.
- h. To prepare studies on the harmonization of policies on matters relating to telecommunications.
- i. To make recommendations in the field of telecommunications to the governments of the Member States of CITELE, taking into account those made by the ITU.
- j. To prepare and coordinate research in the field of telecommunications and electronics.
- k. To consider any other matters relating to Inter-American cooperation in the field of telecommunications as requested by the General Assembly, or the Councils of the Organization.

## **2.2 Members and participants**

All member states of the Organization are Members of CITELE.

The following organizations and entities may participate as observers:

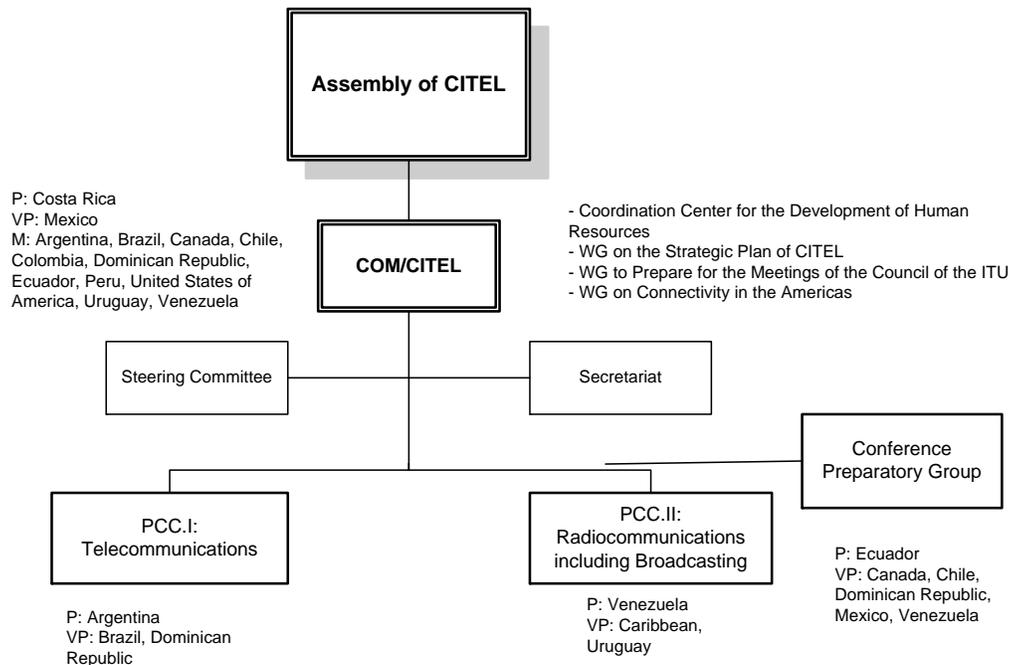
- Permanent observers to the OAS and, subject to COM/CITEL's approval, those American States which are not members of the Organization and which have asked to participate in the meeting;
- Subject to COM/CITEL's approval, those Non-American states that are Members of the United Nations or its specialized Agencies and which have asked to participate in the meeting;
- Inter-American specialized organizations and entities of the Organization, and Inter-American intergovernmental regional organizations;
- The United Nations and its specialized agencies;
- International and national organizations that are parties to agreements or arrangements establishing relations of cooperation with the Organization, with its organs, organizations, or agencies when such agreements or arrangements provide for participation of observers;
- Subject to COM/CITEL's approval, those international, regional, subregional and national agencies and organizations that are involved in telecommunications activities in the region and which have asked to participate in the meeting.

The Statute of CITEL also provides for participation, as an Associate Member of a Permanent Executive Committee, by any agency, organization, or institution related to the telecommunications industry that has legal personality, with the approval of the corresponding Member State of CITEL. Beginning in January 2004, Associate Members made a minimum annual contribution of US\$2,500 [CITEL/RES. 40 (III/02)] for each Permanent Executive Committee in which they participate. At its XX Meeting, COM/CITEL adopted resolution COM/CITEL/RES. 220 (XX-08), which set the value of the contributory unit at US\$3,000 for each Permanent Consultative Committee, effective as of January 1, 2010, subject to ratification by the Assembly of CITEL at its Fifth Meeting. Associate Members may participate fully, with voice but without vote, in all activities of the Permanent Executive Committee selected. They may present technical documents, and receive the documents of the Committee of which they are Associate Members, and of its working and ad hoc groups. As of December 31, 2009, CITEL had 117 Associate Members. Annex A contains a complete list of Associate Members.

### **2.3 Structure of CITEL**

CITEL's current structure is:

- Assembly of CITEL
- Permanent Executive Committee (COM/CITEL)
- Steering Committee
- Permanent Consultative Committees (PCCs):
  - Permanent Consultative Committee I: Telecommunications (PCC.I)
  - Permanent Consultative Committee II: Radiocommunications including Broadcasting (PCC.II)
- Conference Preparatory Working Group to address regional preparations for international conferences and meetings
- Secretariat



It should be noted that the Steering Committee generally meets once a year and assists in the Commission's administration and strategic planning. The Permanent Consultative Committees (PCCs) provide advice on matters pertaining to their respective spheres of competence. They establish working groups and ad hoc groups where necessary to study topics of special interest. At present, there are 13 working groups that cover different aspects of telecommunications and radio communications, which in turn have 28 rapporteur groups or sub groups on topics of priority to the region. This structure came into effect as of the Fourth Regular Meeting of the Assembly of CITEC, held from 20 to 23 February 2006, in San Jose, Costa Rica.

### 3. ACTIVITIES OF CITEC

Annex B hereto contains a list of the meetings held in 2009, indicating in each case the number of the corresponding final report. That Annex also contains a list of CITEC's quantifiable results for 2009.

#### 3.1 Permanent Executive Committee of CITEC (COM/CITEC)

Officers:

Chair: Ms. Hannia Vega (Costa Rica)  
Alternate Chair: Mr. Allan Ruiz (Costa Rica)  
Vice Chair: Mrs. Omar Charfen (Mexico)

The Permanent Executive Committee is the executive body of CITEC and generally meets once a year. The **XXI Meeting** was held in Washington, D.C., United States, on December 7 to 9, 2009.

The mandates assigned to CITEC and the activities required to comply with them,

**Main activities underway and new initiatives:**

- **Preparations of CITEL to address regional and world conferences and meetings**

Preparations by CITEL continued for the ITU World Telecommunication Development Conference (WTDC) and the ITU Plenipotentiary Conference (PP), to be held from May 24 to June 4, 2010, in Hyderabad, India, and October 4 to 22, 2010, in Guadalajara, Mexico, respectively. Since this meeting was the deadline meeting for WTDC, three draft inter-American proposals (DIAP) and four inter-American proposals (IAP) were approved. For the Plenipotentiary Conference, one DIAP and two IAPs were approved.

Additionally, in response to a request presented by Permanent Consultative Committee II: Radiocommunications including Broadcasting (PCC.II), new procedures were established to address the need to develop or modify regional positions during a Conference or Assembly owing to unforeseen events prior to these meetings.

- **Human resource development**

In 2009, in keeping with the provisions of resolution COM/CITEL RES. 217 (X-08), 26 courses were offered: (15 on-line, and 11 on-site), and three on-line tutorials. In particular, scholarships were offered for 25 courses: 15 on-line and 10 on-site, and the on-line tutorials were offered to participants entirely free of charge. These courses were selected by CITEL, taking account of the priority training needs of the countries of the region. A total of 224 scholarships were offered to 26 countries.

It should be noted that in many cases, the number of scholarships initially authorized could not be awarded because not enough scholarship applications were received. This was more marked in the case of on-line courses, owing to the lengthy procedures required and the low scholarship amount. It should be noted that CITEL evaluates the materials to ensure course quality. The preliminary program of courses for which CITEL scholarships will be offered for 2010 was also adopted. For further details, see Section 9 of this report.

- **Plan of operations for 2010**

The preliminary draft program-budget of CITEL for 2010 was adopted, the Executive Secretary being tasked with presenting a revision thereof by the Fifth Regular Meeting of the Assembly, to be held in March 2010, in Mexico City, Mexico. The schedule of meetings for 2010 was also adopted. The details of the first are contained in Section 10 and, of the second, in Section 11.

- **Strategic Plan of CITEL**

In view of CITEL's current budgetary review continued of the objectives and functions of CITEL established in its Strategic Plan 2006-2010, so as to be able propose priorities for action for the Commission's Strategic Plan, for the period 2010-2014, for consideration by the Assembly of CITEL at its Fifth Regular Meeting. This effort will continue on-line until that Meeting of the Assembly.

### 3.2 Steering Committee of CITEL

The Steering Committee is composed of the Chair and Vice Chair of COM/CITEL and the Chairs of the Permanent Consultative Committees (PCCs). The XIV Meeting of the Steering Committee was held in six sessions (31 July 2009, 18 August 2009, 4 September 2009, 16 October 2009, 30 November 2009, and 3 December 2009), by videoconference and teleconference with Buenos Aires, Argentina; Ottawa, Canada, San José, Costa Rica; Mexico City, Mexico; Washington, D.C., United States of America; and Caracas, Bolivarian Republic of Venezuela.

Some of the most important topics addressed were:

- Review of the Plan of Operations for 2009 and 2010.
- Review of the program-budget and Plan of Activities of CITEL for 2009 and 2010.
- Situation of the Associate Members.
- Consideration of the budget for 2010.
- Review of the draft agenda for the XXI Meeting of COM/CITEL.
- Cooperation agreements with other telecommunication organizations.
- Agreements signed by CITEL.
- Agreements under negotiation.
- Preparations for the Fifth Regular Meeting of the Assembly of CITEL, to be held in 2010.
- Joint CITEL/ITU activities in the Region.

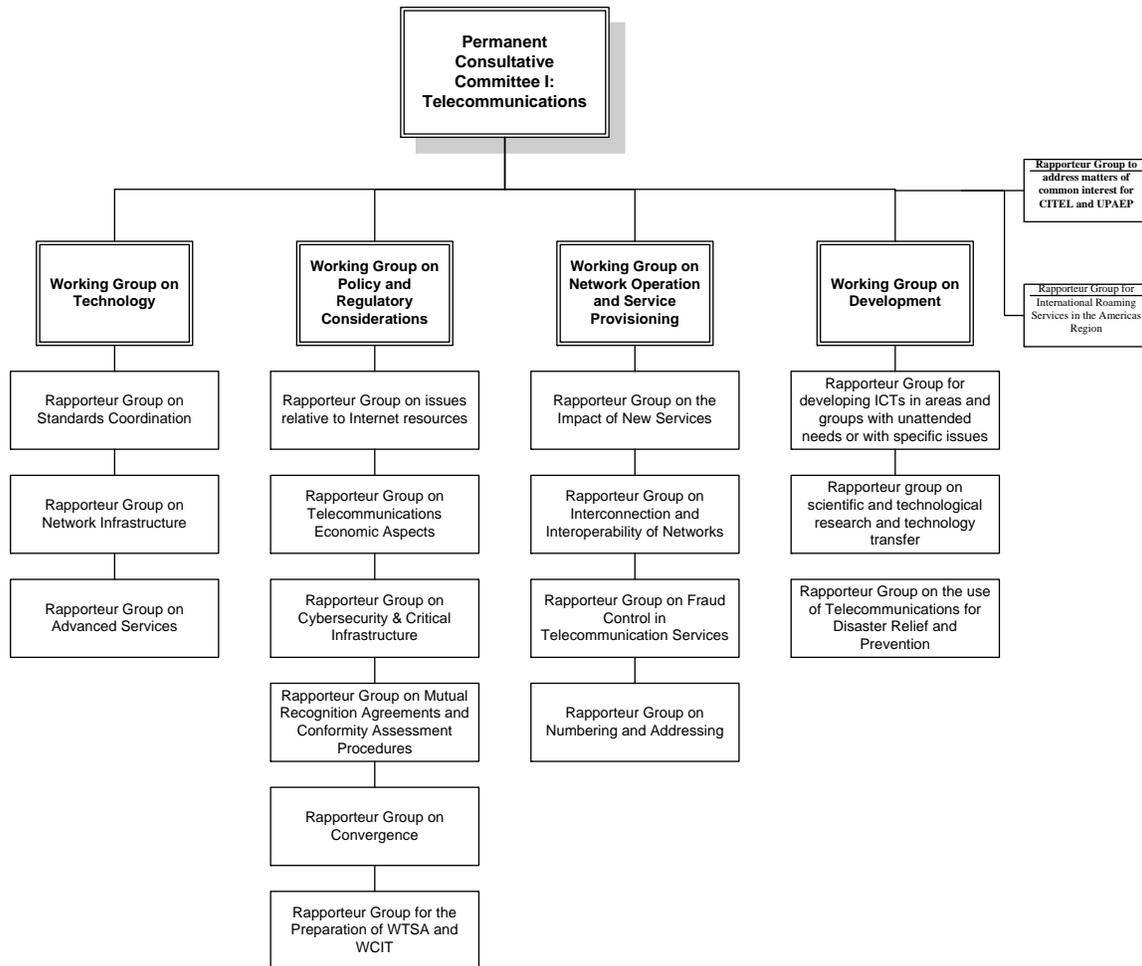
### 3.3 Permanent Consultative Committee I: Telecommunications

#### Officers:

Chair:	Mr. Carlos Lisandro Salas (Argentina)
Alternate Chair:	Mr. Héctor Carrill (Argentina)
Vice Chair:	Mr. José Gonçalves Neto (Brazil)
Vice Chair:	(Dominican Republic)

Permanent Consultative Committee I (PCC.I) serves as the telecommunication advisory body of CITEL as regards the coordination of network and telecommunication services standards, with the aim of achieving the interoperability of such networks and services in the region; new policy, regulatory and economic matters arising from the rapid evolution of telecommunications; and initiatives regarding the introduction of technologies and services, such as, among others, Mutual Recognition Agreements (MRAs), conformity assessment procedures, and tariff issues.

Two meetings were held in 2009: the **XIV Meeting**, in Cuzco, Peru, **May to 8, 2009**, and the **XV Meeting**, in San Carlos de Bariloche, from **September 29 to October 2, 2009**.



### Main ongoing activities and new initiatives:

#### - Technology

As regards technologies, the group concentrates on reviewing existing standards on fiber access; power line communications; security; IPTV; and service quality for next generation networks (NGN). In addition, it evaluates progress with respect to emergency communications, identity management, the status of RFID technology and of Intelligent Transport Systems; matters related to the convergence of existing networks to ensure that interoperability is maintained throughout the region, the evolution of advanced services. The objective is to adopt specific recommendations better serving current and future needs of the region's networks. In 2009, technical notebooks were updated, and technical documents were prepared on Voice over IP; implementation of Next Generation Network (NGN) Infrastructure; aspects of Power Line Communications (PLC) technology; best practices and cases of next generation networks; Internet Protocol Television (IPTV); and broadband access technologies. Two draft resolutions were also adopted, one on support by CITEC for Recommendation ITU-T Y.1910, "IPTV Functional Architecture, and the other to support Recommendation ITU-T Y.2720, "NGN Identity Management Framework."

- **Policy and regulatory considerations**

This subject generates a great deal of interest due to the changing environment of the telecommunication sector. Of special note, studies are being prepared on: government policies and experiences in the management of ccTLD and IP address blocs, economic aspects and tariff principles of telecommunication services, including an examination of the need for new or adapted fee and accounting mechanisms in the provision of these services in the Region, security issues related to the development of communication networks, conformity assessment of telecommunication equipment, and the Mutual Recognition Agreement (MRA) in this area, and studies of convergence from a telecommunication regulation and policy perspective.

Of particular note in 2009:

- Resolution “Work on Matters Regarding Internet Infrastructure and Regional Interconnection,” arising from the seminar held on Monday, September 28, 2009, on Infrastructure and Regional Interconnection

- Resolution on creating a Domain Name Database.

- Resolution “The Treatment of Illegal Behaviors Carried out Through ICT.”

- **Network operation and service delivery**

Under this topic, the Committee analyzes the operation of telecommunication service providers; the introduction of services over current and next generation networks; the convergence of networks and services; and best practices in detecting and reducing telecommunications fraud.

Of special note in 2009 were:

- Resolution on the “Initiative for Development of International Roaming Services in the Americas,” to create, within the PCC.I framework, a rapporteur group on these services. This group will report to the Chair of PCC.I and will receive support from the Secretariat of CITEL, thus constituting a work forum for the improvement of these services. Additionally, in implementation of the objectives set, CITEL, through PCC.I. will coordinate efforts with member organizations of the inter-American system, such as the Inter-American Development Bank (IDB), and other subregional institutions and organizations operating within the system.

- Resolution to create a “Portal for Sharing Information on Fraud and Security Issues in the Networks of the Americas Regions,” thereby accepting the proposal of Francisco José de Caldas District University.

- **Development**

The objective of this group is to identify specific actions aimed at bridging the digital divide, and universalization of the use of information and communication technologies (ICTs) that facilitate network infrastructure development, access to new services, and transfer of technology and knowledge, especially for developing countries, taking into account principally the needs of vulnerable groups and indigenous communities.

Of special note in 2009:

- Project to create the Telehealth Network of the Americas, whose purpose is to create a network in the region in which successful practices are brought together, local initiatives with potential for region-wide implementation are strengthened, existing apparatus and connectivity can be harnessed, and essentially capitalize on the contents and diagnostic appraisals of professionals, health services, and the region's hospitals willing to join the network.
- Resolution on the Mobile Coverage Information System in the Americas, by which was accepted the contribution of the Peruvian Administration of placing that system at the disposal of CITEL so that it may be used by those administrations that so request, while indicating that it is a tool that has been developed by OSIPTEL.

#### **Matters of common interest for CITEL and UPAEP**

This rapporteur group was established at the XIV Meeting of PCC.I to address matters of common interest, which would report directly to the Chair/Plenary Meeting of of PCC.I, in order to identify such matters and make progress in studying them and thus create an environment of cooperation, consultation, and discussion.

#### **- Seminars, workshops and informational meetings**

Workshops help disseminate specialized knowledge about cutting-edge technologies. Those held in 2009 were:

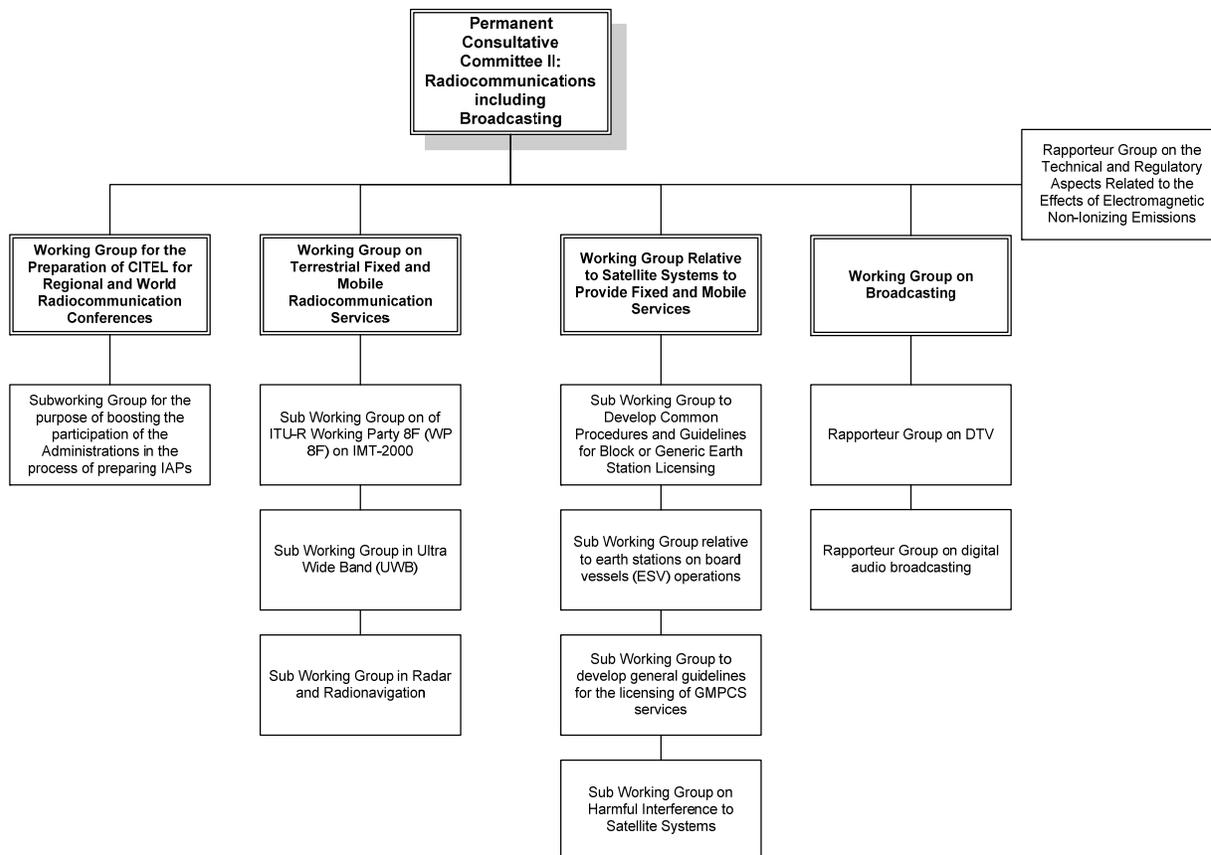
1. Workshop of CITEL and the Second Executive Technical Group of the Initiative for Integration of Regional Infrastructure in South America (IIRSA) on "International Roaming Services: Regional Action Plan and Lessons Learnt." Cuzco, Peru, May 4, 2009.
2. Seminar on Infrastructure and Regional Integration. San Carlos de Bariloche, Argentina, September 28, 2009.
3. Workshop on Development of ICT for Areas and Groups with Unattended Needs or with Specific Issues. San Carlos de Bariloche, Argentina, September 30. 2009.
4. Workshop on Fraud Control in Telecommunication Services: The Role of the Regulator and its Scope. San Carlos de Bariloche, Argentina, October 1, 2009.

### **3.4 Permanent Consultative Committee II: Radiocommunication including Broadcasting**

#### **Officers:**

Chair:	Mr. Jesse Chacón (Venezuela)
Alternate Chair:	Mr. Mikhail Marsiglia (Venezuela)
Vice Chair:	Mr. Jaime Igorra (Uruguay)

The Permanent Consultative Committee II (PCC.II) is the technical advisory body of CITEI for coordination and harmonization of standards on spectrum use, and the planning and efficient use of the radio spectrum and satellite orbits for radiocommunications including broadcasting.



Two meetings were held in 2009. The **XIII Meeting** was held in Ottawa, Canada, , and the **XIV Meeting**, in Washington, D.C., United, November 10 to 13, There is growing recognition of the importance and evolution of wireless technologies, the economic value of the limited frequency spectrum, and the need for consideration of measures making possible the interoperability of systems and rapid technological development.

#### **Main activities under way and new initiatives:**

Among the main activities were:

#### **- World Radiocommunication Conference (WRC)**

PCC.II is developing common positions and preparing inter-American proposals on the radiocommunications and radiobroadcasting topics planned for the world and/or regional conferences convened under the auspices of the International Telecommunication Union (ITU). At the World Radiocommunication Conferences, the international treaty known as the Radio Regulations is being revised. These regulations govern the use of the radiofrequency spectrum and satellite orbits. The

Radio Regulations contain frequency allocations for over 40 radiocommunication services, ranging from amateur and professional radiocommunications to mobile wireless technologies and satellite communications.

Preparations for WRC-12 continued in 2009, with the establishment of the work structure based on the 30 agenda items and analyzing the procedure to be followed to achieve inter-American proposals. In view of the excellent results achieved, interregional coordination continues, with mutual participation in meetings held on these topics held by regional organizations of Europe, Asia-Pacific, the Regional Commonwealth in the Field of Communications, Africa, and the Arab group.

- **Fixed and mobile terrestrial radiocommunication services**

This group continues its efforts to identify the status of radio frequency use, especially in Region 2, in order to prepare resolutions and recommendations for the harmonization of spectrum use for fixed and mobile terrestrial radiocommunication services.

Of note during 2009, analysis continued of Power Line Communications (PLC) in the Americas; Ultra Wide Band (UWB); cell phone blockers and white spaces; frequencies available for emergencies; theory and application of cognitive or intelligent radio equipment; 700 MHz band relocation; broadband wireless access systems; and the technique known as MIMO (multiple input-multiple output).

- **Satellite systems for the provision of fixed and mobile services**

The work objective is analysis of the implementation of satellite systems by CITELE Member States, taking into account, *inter alia*, the following points: use of radio frequency spectrum and possible criteria for frequency band sharing for the interoperation of satellite systems, and other services and coordination procedures consistent with those of the ITU-R. Another objective is to propose information mechanisms that bring together technical standards; regulatory framework; network operation; existing technologies on the market; unrestricted cross-border circulation of Global Mobile Personal Communications by Satellite (GMPCS) terminals; and services routed through satellite systems.

In 2009, a recommendation was adopted on "Guidelines to Facilitate the Introduction and Deployment in the Americas of Integrated MSS Systems Operating in the 1-3 GHz Range." Integrated systems are systems utilizing Mobile Satellite Service (MSS) and earth components, in which the earth component is complementary to the MSS system and operates as a part of it and, together with the satellite component, provides integrated.

- **Broadcasting**

The terms of reference of the Group include identification of the current status of radio frequency use, especially in Region 2, for the harmonization of the use of the spectrum for broadcasting services (radio and television); promotion among the Members of the introduction of new broadcasting technologies, the coordination and harmonization of procedures; and analysis of standards and operational aspects related to broadcasting networks and services, in keeping with the socioeconomic, technological, and training needs of each country.

In 2009, work centered on updating and modifying the structure of the the Digital Terrestrial Television (DTT) Broadcasting Implementation Guide. The Digital Terrestrial Television (DTT)

Broadcasting Implementation Guide is designed to help Member States with planning and implementation of DTT, by sharing the experiences of countries that have already made significant efforts in this area. Additionally, the introduction of digital sound broadcasting in the Hemisphere was analyzed, and evaluation began in connection with possible formation of an ad hoc group to study the digital dividend that results from transitioning from analog to digital television, and the use of white space in bands allocated to broadcasting.

**- Technical and regulatory aspects of the effects of non-ionizing electromagnetic emissions**

The objective is to disseminate information on technical and regulatory aspects of non-ionizing electromagnetic emissions (NIE) to facilitate scientific knowledge in this area and the deployment of wireless networks, protecting health and respecting the environment. In addition, PCC.II is at the service of all Administrations requiring collaboration for the development of their respective standards and/or dissemination of information through meetings and seminars.

In 2009, Recommendation PCC.II/REC. 25 (XIII-09), “Technical and Regulatory Aspects Relative to the Effects of Electromagnetic Non-Ionizing Emissions,” was adopted, which recommends that Member States that have not yet adopted radiofrequency (RF) exposure standards should consider following the recommendations of the World Health Organization when developing such regulation and to adopt standards harmonized with the international scientific-based standards for limits such as ICNIRP and IEEE C95.1 and to require compliance exposure assessments of antennas be conducted in accordance with ITU-T Recommendation K.52, IEEE or IEC standards.

**- Seminars, workshops and informational meetings**

1. Seminar: “Spectrum 20/20.” Ottawa, Canada, June 1, 2009.
2. Seminar on Spectrum Requirements for Broadband Deployment. Washington, D.C., United States, November 9, 2009.

#### **4. SUMMIT OF THE AMERICAS**

As noted in earlier annual reports, CITELE prepared the base document of the Agenda for Connectivity in the Americas and Plan of Action of Quito and, in view of the Agenda’s multisectoral nature, this document was forwarded to the OAS Summit of the Americas Secretariat for its implementation. This document proposes guidelines for the member states in developing national connectivity agendas. The most recent activities of the Executive Committees have enabled rapid progress to be made in connection with the mandates assigned to CITELE by the Summit, in particular, those pertaining to:

- Measures designed to modernize national legislation;
- Fostering of increased competitiveness and productivity in all sectors through applications such as distance education and tele-health;
- Simplification of provisions governing the provision of satellite services in our countries;
- Modernization and expansion of telecommunication infrastructure in rural and urban areas through timely incorporation of new technologies and services;

- Promotion of discussion on adequate standards to ensure interoperability for existing and future telecommunication networks and timely introduction of technology in new and existing markets;
- Enhancement of telecommunication sector human resources by means of ongoing training programs;
- Analysis of the status of connectivity in the region

Since the adoption of the Agenda for Connectivity in the Americas and Plan of Action of Quito, great strides have been made with regard to the connectivity objectives in all countries of the region, based on actions carried out in the framework of regional, subregional, and world multilateral organizations, and within the scope of the World Summit on the Information Society process. In view of such advances, an inventory was compiled about connectivity initiatives and their status of implementation in the region, including national connectivity timetables, particularly with regard to the use of ICTs. Based on this study, the Agenda for Connectivity in the Americas and Plan of Action of Quito moved to phase II, with the aim of strengthening the promotion of its results and facilitating the beneficial integration of the Hemisphere into an increasingly knowledge-based society.

## **5. ACTIVITIES OF THE SECRETARIAT**

The main functions and responsibilities of the Secretariat are defined in Articles 25, 26, and 27 of the Statute of CITELE and in Articles 91 and 92 of the Regulations of CITELE.

### **5.1 Improvement of the procedures of CITELE**

During 2009, every effort continued to promote CITELE's priority activities, disseminate its image, and carry out activities both to retain its current number of Associate Members and to attract new Members.

To encourage active participation of current members and attract new participants, it is essential to offer an effective and efficient organizational framework and have a plan for the active promotion of the value of CITELE in order to provide assurance of its advantages, underscoring its worldwide recognition, credibility, and leadership, the high quality and impact of its recommendations, and its willingness to adapt in accordance with the needs/priorities of the countries of the region.

Furthermore, mechanisms for preparations for international telecommunication meetings have been strengthened, with the aim of presenting common positions to strengthen the regional position in the international context. The work plans of the Permanent Consultative Committees are being established taking into account the decisions of the OAS General Assembly and the Summits of the Americas, and recognizing the outcomes of World Summit on the Information Society (WSIS) and the work done by the International Telecommunication Union (ITU) and other relevant organizations. The PCCs, when they consider it relevant, update the methods and processes they are using to implement the Strategic Plan of CITELE, which identify objectives and actions to be implemented by CITELE to fulfill the purposes set out in this document.

In 2009, publication continued of info@CITELE, a monthly electronic newsletter on activities in the telecommunications sector, targeted at Member States, Associate Members, and other

interested parties. Industry members have welcomed this CITEL publication, which currently has nearly **7,000** subscribers.

## 5.2 Representation of CITEL in other forums

The Secretariat took part in the following meetings outside the normal schedule of activities of CITEL. The budget to participate in these events is not provided by CITEL.

Meeting	Site and date	Representative
Seminar: “Democratization of Knowledge” (at the invitation of the Secretariat for Political Affairs)	April 29 to 30, 2009 Montevideo, Uruguay	Clovis Baptista (Executive Secretary of CITEL)
GSMA Latin America Mobile Conference	June 30 to July 2, 2009 San José, Costa Rica	Clovis Baptista (Secretariat of CITEL)
CEPT Committee for ITU Policy (Com-ITU)	July 8 to 9, 2009 Copenhagen, Denmark	Bruce Gracie (Canada)
Symposium on ICTs and Climate Change	July 8 to 10, 2009 Quito, Ecuador	Clovis Baptista (Secretariat of CITEL)
Sixteenth APT Standardization Program Forum (ASTAP-16) and 30th APT Study Groups Meeting (SG-30)	August 25 to 27, 2009 and August 28, 2009 Macao, China	William McCrum (Canada)
XVI Meeting of the Conference Preparatory Working Group	September 8 to 11, 2009 Santa Marta, Colombia	Clovis Baptista (Secretariat of CITEL)
15 <sup>th</sup> CEPT Conference “Common European Practices in Telecommunications”	October 21 to 22, 2009 Montreux, Switzerland	Bruce Gracie (Canada)
ANDICOM	October 27 to 30, 2009 Cartagena de Indias, Colombia	Clovis Baptista (Secretariat of CITEL)
Joint Hemispheric OAS Workshop on Developing a National Framework for Cyber	November 16 to 18, 2009 Rio de Janeiro, Brazil	Clovis Baptista (Secretariat of CITEL)
ITU Regional Cybersecurity Forum for Americas	November 23 to 25, 2009 Santo Domingo, Dominican Republic	Graciela Piedras (Secretariat of CITEL)

CITEL was represented in the preparations for WRC-12 as is shown in the table below:

CEPT Project A Group meeting (CPG-PT A)	January 27 to 29, Biel, Switzerland	Jerry Conner (United States of)
CEPT ECC TG4 meeting	March 2009, Prague, Czech	Doug Sward (Canadá)

<p>7th Caribbean Spectrum Management Policy Development</p>	<p>April 2009, Port of, Trinidad and Tobago</p>	<p>: Carmelo Rivera (United States, Vice Chair of the Working Group for the preparation of CITEL for the World Radiocommunication Conference (WRC-11)</p> <p>Delegates: Jonathan Siverling (United States) Fernando Victor (Costa Rica) Graciela Piedras (Secretariat of CITEL)</p>
<p>CPG 11-3 meeting</p>	<p>April 21 to 23,2009, Prague, Czech</p>	<p>Spokesperson Marc Dupuis (Canadá)</p> <p>Delegats: Darlene Drazenovich (United States) Alexander Roytblat (United States)</p>
<p>APT Conference Preparatory Group Meeting for WRC-11 (APG2011-2)</p>	<p>June22 to 26, 2009, Hangzhou, China</p>	<p>Spokesperson Alexander Roytblat (United States)</p> <p>Delegates: Marc Girouard (Canadá) Veena Rawat (Canadá) LiChing Sung (United States of America) Franz Zichy (United States of America)</p>
<p>CEPT CPG-PT A</p>	<p>June 29 to July 1,2009, Tromsoe, Norway</p>	<p>Spokesperson Chantal Davis (Canadá)</p> <p>Delegate Jerry Conner</p>

<p>ITU Meeting on WRC-12 Preparation, in collaboration with</p>	<p>September 14 to 16, 2009, Geneva, Switzerland</p>	<p>Spokesperson Carmelo Rivera Chair of the Working Group to p for 12)</p> <p>Delegates: Marc Dupuis (Canadá) Mike Biggs (United States) Darlene Drazenovich (United States) Chris Hofer (United States) Cecily Holiday (United States) Don Jansky (United States) Fred Moorefield (United States) Paul Najarian (United States) Alexander Roytblat (United States) Jon Siverling (United States) Franz Zichy (United States) José Albuquerque (United States)</p>
<p>CPG-PT C meeting</p>	<p>September 16 to 18, 2009, Geneva, Switzerland</p>	<p>Spokesperson: Stephen Ward (United States)</p> <p>Delegates: Jean-Claude Brien (Canada) Mike Biggs (United States) Mike Lemke (United States)</p>
<p>CPG-12-4 meeting</p>	<p>October 14 to 16, 2009, Athens, Greece</p>	<p>Spokesperson: Alexander Roytblat (United States)</p> <p>Delegates: Bruce Gracie (Canada) Darlene Drazenovich (United States)</p>

## 6. MAINSTREAMING GENDER IN THE WORK OF CITEL

CITEL encourages full and equal participation by women in decision-making at every level, especially in connection with facilitating and promoting the harmonized and integral development of telecommunications, including information and communications technologies (ICTs), bearing in mind that they are an integral part of activities to create societies in which everyone can participate and contribute. Therefore, they are instruments that can promote gender equality.

CITEL's Coordination Center for the Development of Human Resources has responsibility for selecting the activities of the telecommunication training program that addresses the needs of the Member States of CITEL. In the process of selecting the program's participants, promotion of gender equality is accorded special attention, pursuant to the operative section of resolution COM/CITEL RES. 160 (XIII-03). In 2009, 26 courses were offered (15 on-line and 11 on-site) on

subjects of telecommunication policy, regulation, management, and technology and 224 scholarships were awarded to participants of 26 countries of the region, 21% of whom were women. This training will enable levels of knowledge and skill to be enhanced, thus affording better access to the labor market.

The gender-disaggregated data on Internet use of the International Telecommunication Union (ITU) shows a narrowing access divide between men and women. CITEC is encouraging its Members to compile disaggregated information making possible inter-country comparisons and showing sector trends. It is also encouraging the execution of projects and programs that take account of gender-related matters and cooperation among organizations in this area in the telecommunication sector.

Preparations are at an advanced stage for the 2010 World Telecommunication Development Conference and the 2010 Plenipotentiary Conference of the International Telecommunication Union, key international meetings where telecommunication sector development strategies will be established and, through the presentation of inter-American proposals, the promotion of better access to all opportunities afforded by ICTs will be encouraged. It should be noted that at the respective prior conferences, resolutions were adopted to promote cooperation and coordination of development policies, programs, and projects linking ICTs to the promotion of gender equality.

CITEC plans to continue working to exchange information, knowledge, experiences, lessons learned, and best practices in connection with technical, economic, and regulatory aspects, and to promote the inclusion of the gender perspective in the sector's work policies and programs, since the information and knowledge-based society will benefit from equitable participation by women and men in decision-making and policy formulation, and from equitable access to communications services.

## **7. COOPERATION RELATIONS WITH REGIONAL AND INTERNATIONAL ORGANIZATIONS**

Cooperation by CITEC with international and regional organizations continues to grow as a means to improve efficiency, avoid duplication of effort, and reduce time for resolving disputes by considering different issues at an early stage. The objective of such agreements is to ensure that, through cooperation with other organizations on matters of common interest, synergies will be obtained that will enhance the efficiency of the parties. In general, cooperation agreements provide for coordination and cooperation in carrying out activities that both parties have included in their annual work programs, such as the organization of seminars on subjects of common interest, collaboration in joint projects, and joint training and publications. In addition, they provide for access by the parties to documents and publications pertaining to their programs and activities. Through the collective efforts of the Permanent Consultative Committees of CITEC, the organization has gained considerable international recognition, as attested to by the number of cooperation agreements concluded.

CITEC takes part in interregional meetings with the criterion of strengthening dialogue with the representatives of regional telecommunication organizations throughout the world on matters addressed in international telecommunications organizations, such as the International Telecommunication Union (ITU), in order to facilitate work during said Conferences.

Cooperation with the ITU has grown in recent years, as is evident from the various activities carried out jointly. Among these, we underscore the ongoing coordination of telecommunication training programs with the Center of Excellence for the Americas Region.

The table below shows the 19 organizations with which CITELE has signed cooperation agreements.

<b>Organizations</b>	<b>Objective</b>	<b>Date of signature/ termination</b>
Hispano-American Association of Research Centres and Telecommunications Companies (AHCJET)	An association of research centers and telecommunication companies whose purpose is to promote and cooperate in the development of various technical, administrative, and training aspects in the telecommunications area, with a view to optimal promotion of the areas of research, study, and company administration.	Signed: November 15, 1996
Andean Community Telecommunications Enterprises Association (ASETA)	An international organization with broad experience in the telecommunication area	Signed: December 14, 2001
Alliance for Telecommunication Industry Solutions (ATIS) Committee T1 (USA)	Establishes standards for planning, designing, and the operation of global end-to-end telecommunications and related telecommunication services	Signed: August 24, 2001
African Telecommunications Union (ATU)	An agency of the African Union (AU) established by the fourth regular meeting of the Plenipotentiary Conference of the African Telecommunications Union as the successor to the Pan-African Telecommunications Union (PATU). Its objective is to promote the rapid development of info-communication in Africa in order to achieve, in the most efficient manner, universal service, universal access, and full inter-country connectivity	Signed: June 13, 2003
Caribbean/Latin American Action (C/LAA)	An independent private organization for the promotion of private sector-led economic development in the Caribbean area and throughout the Hemisphere	Signed: August 16, 2002
CDMA Development Group (CDG)	A consortium of companies that have joined together to provide leadership in the adoption and evaluation of CDMA systems worldwide.	Signed: October 21, 2003
European Conference of Postal and Telecommunications Administrations (CEPT)	An independent organization that cooperates with the European Union and the European Free Trade Association, other pertinent inter-institutional organizations, and other organizations associated with postal services and electronic communications	Signed: March 21, 2002

<b>Organizations</b>	<b>Objective</b>	<b>Date of signature/ termination</b>
European Telecommunications Standards Institute (ETSI)	Carries out pre-standardization and standardization activities in areas common to telecommunications, information technology, and sound and television broadcasting, and produces European standards in the telecommunications area	Signed: July 17, 2001
3G Americas	To encourage and facilitate the deployment of GSM, GPRS, EDGE, and UMTS (WCDMA) in the Americas	Signed: August 31, 2004
Global VSAT Forum	An independent non-profit organization that promotes private sector-led economic development worldwide, including the Americas.	Signed: October 1, 2003
International Astronautical Federation (IAF)	A nongovernmental, non-profit organization for the advancement of knowledge of space and the development and application of space resources to benefit mankind.	Signed: August 25, 2003
Telecommunication Industry Association (TIA) (USA)	Pre-standardization and standardization activities in areas common to telecommunications, through a consensus-based process that includes all interested parties. It has been accredited by the American National Standards Institute (ANSI) and has ensured TIA's compliance with ANSI's rules for openness and balance. TIA's objective is to contribute to worldwide standardization at the international level and it works very closely with European and Asian standards organizations.	Signed: August 20, 2001
Regional Commonwealth in the Field of Communications (Federación de la Mancomunidad Regional en el Área de Comunicaciones) (RCC)	Created by the communications administrations of the states indicated in the agreement establishing a Regional Commonwealth in the Field of Communications (December 17, 1991), with the aim of ensuring broad cooperation and carrying out coordinated activities among these states in the area of postal communications and telecommunications. (Azerbaijan Republic, <u>Republic of Armenia</u> , Republic of Belarus, <u>Georgia</u> , Republic of Kazakhstan, <u>Kyrgyz Republic</u> , <u>Republic of Moldova</u> , <u>Russian Federation</u> , <u>Republic of Tajikistan</u> , <u>Republic of Turkey</u> , Turkmenistan, <u>Republic of Uzbekistan</u> , <u>Republic of Ukraine</u> ).	Signed: August 14, 2002
IA-450	Formed four years ago to promote the use of digital and analog technologies in the 400-500 MHZ band. Currently has 24 members, including 10 operators and 13 industry members.	March 6, 2006

<b>Organizations</b>	<b>Objective</b>	<b>Date of signature/ termination</b>
ICANN	<p>ICANN, a non-profit public-interest entity, is the international organization responsible for managing and supervising coordination of the Internet domain name system and its unique identifiers.</p> <p>ICANN was created through a Memorandum of Understanding between the US Department of Commerce and ICANN to manage the transition of the Domain Names System (DNS) from the Government of the United States into the global community. The most recent version of the Memorandum of Understanding is meant to be the final text and sets forth a series of objectives for ICANN which, when they are achieved, will lead to a totally independent ICANN organization.</p>	Signed: January 9, 2008
Internet Society (ISOC)	An international organization whose mission is to provide world coordination and cooperation in connection with the Internet.	Signed: October 2, 2008
Unión Postal de las Américas, España y Portugal (UPAEP)	An intergovernmental organization whose mission is to coordinate the regulation of postal activity and postal policy in general among its member states to ensure that universal service is provided on an equal access basis as a means of ensuring quality of service and safeguarding customer's rights.	Signed: May 29, 2002
International Telecommunication Union	<p>An international organization of the United Nations system, in which governments and the private sector coordinate global telecommunications networks and services. An agreement was signed between the ITU and the OAS, not with CITELE in particular, in 1969. In April 2004, an agreement specific to the training program was signed with the ITU Centre of Excellence. To complement this Agreement, a specific tripartite agreement was concluded between CITELE, the ITU, and the Regional Training Centers that offer the courses, indicating a number of aspects, among them: each organization's responsibilities, number of scholarships, copyright, and evaluation of the quality of the material. These agreements normally remain in force until the conclusion of the different courses.</p> <p>A cooperation agreement on "Bridging the ICT Standardization Gap for the Americas region" was signed on August 20, 2007.</p>	Initially signed: May 16, 1969

Organizations	Objective	Date of signature/ termination
Francisco José de Caldas District University, Bogotá, Colombia.	<p>State or public institution of higher education, classified as a District University, established by Agreement No. 010 of February 5, 1948.</p> <p>The University's objectives include democratization of knowledge in order to regulate and guarantee, on behalf of the state, the societal right to critical and rigorous higher education of quality, on the basis of social equity and competitiveness, through research, teaching, and services to communities in local, national, and international contexts.</p>	Signed: November 23, 2009

## 8. STATUS OF INTERNATIONAL CONVENTIONS SPONSORED BY CITEL

### 8.1 Lima Convention

The Inter-American Convention on Amateur Service was adopted in Lima, Peru, in 1987, at the Fifth Inter-American Telecommunication Conference [CITEL/RES. 130 (V-87)], and amended in 1988, at the First Special Meeting of CITEL [CITEL/RES. 141 (I/E-88)] to permit and facilitate full participation by Member States of CITEL. This Convention provides for the use of amateur radio service by nationals of a Member State in the territory of another Member State.

This Convention came into force on February 21, 1990. The OAS General Secretariat is the depository for the original instrument and for the Convention's instruments of ratification and accession.

Signatory country	Date of signature	RA/AC/AD	Date of deposit of instrument
Argentina	08/14/87	RA 03/11/90	12/06/90
Bolivia	08/14/87		
Brazil	08/14/87		
Canada		AD 04/06/89	05/18/89
Chile	08/14/87		
Colombia	08/14/87		
Guatemala		AD 12/05/89	01/22/90
Haiti	08/14/87		
Mexico		AD 03/13/89	06/21/89
Paraguay	09/07/95	RA 05/24/95	09/15/95
Peru	08/14/87		
Suriname	08/14/87		
United States of America	08/14/87	AC 02/21/91	03/20/91
Uruguay	08/14/87		

Signatory country	Date of signature	RA/AC/AD	Date of deposit of instrument
Venezuela		AD 10/14/88	11/30/88

RA= ratification

AC= acceptance

AD= accession

Signatures that are not subject to ratification, approval, or acceptance (under Articles 7.a and 10 of the Convention, these countries are Parties to the Convention) are: Argentina, Bolivia, Brazil, Colombia, Chile, Haiti, Peru, and Suriname.

The signatures subject to ratification, approval, or acceptance (under Article 7.b of the Convention) are: United States of America and Uruguay.

### 8.2 Inter-American Convention on an International Amateur Radio Permit (IARP)

This Convention was adopted at the Second Meeting of CITEL's Permanent Executive Committee, held in December 1994 [COM/CITEL RES. 5 (II-94)]. It was subsequently adopted in Montrouis, Haiti at the twenty-fifth regular session of the General Assembly [AG/RES. 1316 (XXV-O/95)].

This Convention provides for temporary operation of amateur radio stations in a Member State by persons holding IARP permits issued by another Member State without need for further review. Any Member State may issue permits to its citizens to operate in another Member State. The IARP Convention came into force on February 23, 1996. The OAS General Secretariat is the depository for its instruments of RA, AC, and AD.

Signatory country	Date of signature	RA/AC/AD	Date of deposit of instrument
Argentina		AD 01/29/97	03/03/97
Brazil	01/24/97	RA 08/19/99	09/28/99
Canada	09/27/95	AC 09/27/95	09/27/95
El Salvador	03/18/99	RA 02/08/02	03/08/02
Panama	04/09/02	RA 02/03/03	03/27/03
Peru	09/15/95	RA 12/28/95	01/24/96
Trinidad and Tobago		AD 07/13/01	08/16/01
United States of America	06/08/95		
Uruguay	06/08/95		
Venezuela	02/05/95		

### 8.3 Protocol of Amendment to the Inter-American Convention on the International Amateur Radio Permit (IARP)

At its thirty-third regular session, the OAS General Assembly, in resolution AG/RES. 1947 (XXXIII-O/03), adopted the Protocol of Amendment to the Inter-American Convention on the Amateur Radio Permit, intended to grant holders of the Radio Amateur License of the member countries of the European Conference of Postal and Telecommunications Administrations (CEPT) that have implemented CEPT's Recommendation T/R 61-01, "CEPT Radio Amateur License" the same rights and privileges granted to IARP holders of CITEL Member States that become States Parties to the Protocol, while CEPT extends to holders of IARPs the same privileges and exemptions

granted to holders of CEPT Radio Amateur Licenses of the member countries of CEPT that have implemented the aforementioned Recommendation.

This new procedure will reduce the countries' workload and, therefore, the costs involved, and will be of fundamental importance, particularly in emergencies. The OAS General Secretariat is the depository for instruments of RA, AC, and AD.

Signatory country	Date of signature	RA/AC/AD	Date of deposit of instrument
Panama	11/21/06	RA	11/21/06

Member States are urged to sign the Convention and the Protocol of Amendment, in view of the importance of this method of communication in disasters.

## 9. TRAINING ACTIVITIES SPONSORED BY CITEL/OAS

Change in the telecommunications environment has increased the need for professional development of telecommunication human resources in the region by means of training on priority subjects. In 2009, CITEL had 19 Regional Training Centers distributed throughout the region and is working in close coordination with the ITU Center of Excellence for the Americas Region.

The program of courses for which scholarships are offered was prepared based on the surveys of the region's telecommunication training needs. In 2009, pursuant to the provisions of resolution **COM/CITEL RES. 217 (XX-08)**, 224 scholarships were offered for 15 on-line courses and 10 on-site courses, details of which are given in the table below. In addition, one on-site course on regulatory accounting was offered, for which the ITU offered scholarships, and CITEL provided support for the preparation of materials and dissemination of information.

Course	Offered by	Type of course, language, and date	Number of scholarships
Radio Frequency Spectrum Management (M9-100)	United States Telecommunications Training Institute (USTTI)	<i>March 30 to April 10, 2009 (2 weeks)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i>	5 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
Spectrum Management in the Civil Sector (M9-101)	United States Telecommunications Training Institute (USTTI)	<i>April 13 to 24, 2009 (2 weeks)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i>	5 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
Satellite Networks - VSAT	National Institute of Research and Training in Telecommunications of Peru	<i>May 4 to June 26, 2009 (8 weeks)</i>	15 US\$200 scholarships <b>offered</b> (CITEL)

Course	Offered by	Type of course, language, and date	Number of scholarships
	(INICTEL-UNI) National University of Engineering (UNI)	<i>Spanish, distance learning</i>	
IP Telephony	Center for Technological Innovation of the School of Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)	<i>May 18-22, 2009 (1 week)</i> <i>Asunción, Paraguay</i> <i>Spanish, on-site</i>	4 economy class air fare scholarships <b>offered</b> (CITEL)  (CITEC-FIUNA offer to pay board, lunch, and health insurance)
Digital Signature: Technical and Legal Issues	International Telecommunication Union (ITU) through the Blas Pascal University	<i>June 1 to October 5, 2009 (4 months)</i> <i>Spanish and English, distance learning - Self-paced</i>	15 US\$160 scholarships <b>offered</b> (CITEL)
Digital Cities	Telecommunications Commission of Central America (COMTELCA) - Honduras	<i>June 15-July 24, 2009 (6 weeks)</i> <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
ABC Cost System Applied to the Calculation of Termination Prices	School of Engineering and Technology of the Catholic University of Uruguay (UCU)	<i>June 22-July 24, 2009 (5 weeks)</i> <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
Internet Network Engineering	Center for Technological Innovation of the School of Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)	<i>July 6 to 10, 2009 (1 week)</i> <i>Asunción, Paraguay</i> <i>Spanish, on-site</i>	5 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (CITEC-FIUNA offer to pay board, lunch, and health insurance)
Competition Policy for Telecommunications & Regulatory and Privatization Issues in Telecommunications (M9-220 and M9-221)	United States Telecommunications Training Institute (USTTI)	<i>July 17 to 24, 2009 (1 week)</i> <i>Washington, D.C., United States of America</i> <i>English, on-site</i>	5 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
Policies and Regulation of	United States Telecommunications	<i>August 3-7, 2009 (1 week)</i>	4 economy class air fare scholarships <b>offered</b>

Course	Offered by	Type of course, language, and date	Number of scholarships
Information and Communication Technologies (M9-227, M9-228, M9-229)	Training Institute (USTTI)	<i>Washington, D.C., United States of America</i>  <i>English, on-site</i>	(CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
Global Portal for Indigenous	International Telecommunication Union (ITU)	<i>August 7 to 9, 2009</i> <i>Spanish and English, on site</i>  <i>Brasilia, Brazil</i>	15 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (The ITU will pay the costs of inscriptions and logistics of the Seminar-Workshop. From external donations will be devoted to pay accommodation and food services, and health and accident insurances of the participants who obtain this OEA/CITEL scholarship. )
Internet Services and Protocols	International Telecommunication Union (ITU) through the Blas Pascal University	<i>September 7 to December 7, 2009 (3 months)</i> <i>Spanish and English, distance learning</i> <i>- Self-paced</i>	15 US\$160 scholarships <b>offered</b> (CITEL)
Negotiating in the field of Telecommunications	International Telecommunication Union (ITU) through the Blas Pascal University	<i>September 7 to December 7, 2009 (3 months)</i> <i>Spanish, distance learning</i> <i>- Self-paced</i>	15 US\$160 scholarships offered (CITEL)
Harmful Interferences to Satellite Systems	Federal Telecommunication Commission of Mexico (COFETEL)	<i>September 7 to 11, 2009 (1 week)</i>  <i>Mexico City, Mexico</i>  <i>Spanish, on-site</i>	4 economy class air fare scholarships <b>offered</b> (CITEL)  (SATMEX offers a scholarship of US\$500 to support the cost of participation of each person with a scholarship.)
IP Networks Design	Center for Technological Innovation of the School of	<i>September 7 to 11, 2009 (1 week)</i>	4 economy class air fare scholarships <b>offered</b>

Course	Offered by	Type of course, language, and date	Number of scholarships
	Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)	<i>Asunción, Paraguay</i> <i>Spanish, on-site</i>	(CITEL)  (CITEC-FIUNA offers to pay board, lunch, and health insurance)
ITU High-Level Training on Regulatory Accounting	International Telecommunication Union	<i>September 21 to 23, 2009 (1 week)</i>  <i>Buenos Aires, Argentina</i>  <i>Spanish, on-site</i>	Scholarships granted by ITU to less developed countries
Design and implementation of multiservice fiber optic access networks through to the home (FTTH)	School of Engineering and Technologies of the Catholic University of Uruguay	<i>October 19 to November 20, 2009 (5 weeks)</i>  <i>Spanish, distance learning</i>	25 US\$200 scholarships <b>offered</b> (CITEL)
Introduction to the Current Technological Framework for New Technologies (valid for the New Generation Networks – NGN – degree)	National Telecommunications Administration of Uruguay (ANTEL)	<i>October 19 to November 13, 2009 (4 weeks)</i> <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
Disaster Communications Management (M9-340)	United States Telecommunications Training Institute (USTTI)	<i>October 19-23, 2009 (1 week)</i> <i>Washington, D.C., United States of America</i> <i>English, on-site</i>	4 economy class air fare scholarships <b>offered</b> (CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
3G-4G Technology	Buenos Aires Institute of Technology (ITBA)	<i>October 19 to November 20, 2009 (5 weeks)</i> <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
Security in Telecommunication	Center for Technological Innovation of the School of Engineering of the National	<i>October 26 to 30, 2009 (1 week)</i> <i>Asunción, Paraguay</i>	5 economy class air fare scholarships <b>offered</b> (OAS/CITEL)

Course	Offered by	Type of course, language, and date	Number of scholarships
Networks	University of Asunción, Paraguay (CITEC-FIUNA)	<i>Spanish, on-site</i>	(CITEC-FIUNA offer to pay board, lunch, and health insurance)
Number Portability as a Factor for Increasing Competition in Telecommunication Markets	Colombian Engineers Association (ACIEM)	<i>November 2 to December 11, 2009 (6 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
Local and Corporate Network Technologies	Advanced Technology Training Center (CCAT)	<i>November 16 to December 11, 2009 (4 weeks)</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
Connected Communities and Best Practices for Bringing Connectivity to Remote Locations	International Telecommunication Union (ITU) through the Communications Under-Secretariat of Chile (SUBTEL)	<i>November 30 to December 18, 2009 and January 4 to 15, 2010 (5 weeks)</i>  <i>Spanish, distance learning</i>	20 registration fee scholarships <b>offered</b> (US\$100) (OAS/CITEL + ITU)
Fixed-Mobile Convergence through IMS	National Telecommunication Administration of Uruguay (ANTEL)	<i>December 7 to 18, 2009 and January 18 to February 12, 2010 (6 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
Broadband Networks and Technologies	National Telecommunication Research and Training Institute of Peru (INICTEL-UNI)	<i>December 7 to 18, 2009 January 18 to February 12, 2010 (6 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)

The terms on which courses are offered, unless otherwise expressly indicated, were adopted in the aforementioned resolution:

- The maximum number of students in each distance course group shall be: 35 participants.
- The maximum tuition fee for all distance education courses with scholarships through CITEL will be US\$200.
- That 10% of the total amount collected from tuition fees from all distance learning scholarships granted by CITEL/OAS through the ITU Center of Excellence platform will be deposited in an account to be used as seed budget for the course program in coming years.

The use of such seed budget will be authorized by the Coordination for the Development of Human Resources.

Additionally, three online classes were offered, whose details are shown below:

- Class on “Migration from IPv4 to IPv6”: April 21, 2009, in English;
- Class on “Transition from IPv4 to IPv6”: July 8, 2009, in Spanish;
- Class on “Internet Traffic Management”: October 27, 2009, in Spanish, and October 28, 2009, in English.

A summary of the number of scholarships **used** in 2009 is shown in the table below. Those Member States that have not presented candidates are urged to disseminate the scholarship offer as widely as possible so that the benefits of the courses are within the reach of everyone in the region. In addition, Member States are urged to simplify CITELE scholarship application procedures.

COUNTRY	TOTAL
ANTIGUA AND BARBUDA	1
ARGENTINA	10
BAHAMAS	0
BARBADOS	1
BELIZE	1
BOLIVIA	5
BRAZIL	7
CANADA	0
CHILE	9
COLOMBIA	21
COSTA RICA	12
DOMINICA (COMMONWEALTH OF)	0
DOMINICAN REPUBLIC	5
ECUADOR	22
EL SALVADOR	15
GRENADA	2
GUATEMALA	10

COUNTRY	TOTAL
GUYANA	0
HAITI	0
HONDURAS	5
JAMAICA	2
MEXICO	2
NICARAGUA	6
PANAMA	11
PARAGUAY	17
PERU	27
SAINT KITTS AND NEVIS	1
SAINT LUCÍA	3
SAINT VICENT AND THE GRENADINES	0
SURINAME	4
TRINIDAD AND TOBAGO	0
UNITED STATES OF AMERICA	0
URUGUAY	13
VENEZUELA	12

By resolution COM/CITEL RES. 224 (XXI-09), CITEL's preliminary program of courses for 2010, as shown below.

<b>Course</b>	<b>Offered by</b>	<b>Type of course, language, and date</b>	<b>Number of scholarships</b>
Radio Frequency Spectrum Management (M10-100)	United States Telecommunications Training Institute (USTTI)	<i>March 29 to April 9, 2010 (2 weeks)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i>	5 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
Spectrum Management in the Civil Sector (M10-101)	United States Telecommunications Training Institute (USTTI)	<i>April 12 to 23, 2010 (2 weeks)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i>	5 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
Design and implementation of multiservice fiber optic access networks through to the home (FTTH)	School of Engineering and Technologies of the Catholic University of Uruguay	<i>May 17 to June 18, 2010 (5 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)
Introduction to the Current Technological Framework for New Technologies (valid for the New Generation Networks – NGN – degree)	National Telecommunications Administration of Uruguay (ANTEL)	<i>May 17 to June 11 (4 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b>offered</b> (CITEL)

IP Telephony	Center for Technological Innovation-School of Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)	<p><i>May 17 to 21, 2010 (1 week)</i></p> <p><i>Asuncion, Paraguay</i></p> <p><i>Spanish, on-site</i></p>	<p>4 scholarships with round trip airfare <b><u>offered</u></b> (OEA/CITEL)</p> <p>(CITEC-FIUNA offer to pay board, lunch, and health insurance)</p>
Local and Corporate Network Technologies	Advanced Technology Training Center (CCAT)	<p><i>June 7 to July 2, 2010 (4 weeks)</i></p> <p><i>Spanish, distance learning</i></p>	<p>15 US\$200 scholarships <b><u>offered</u></b> (CITEL)</p>
Broadband Networks and Technologies	National Telecommunication Research and Training Institute of Peru (INICTEL-UNI)	<p><i>June 7 to July 16, 2010 (6 weeks)</i></p> <p><i>Spanish, distance learning</i></p>	<p>15 US\$200 scholarships <b><u>offered</u></b> (CITEL)</p>
e-Government for Development: Strategies and Policies (M10-243)	United States Telecommunications Training Institute (USTTI)	<p><i>June 14 to 25, 2010 (1 week)</i></p> <p><i>Washington, D.C., United States of America</i></p> <p><i>English, on-site</i></p>	<p>5 economy class air fare scholarships <b><u>offered</u></b> (OAS/CITEL)</p> <p>(USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)</p>
Domain Name System Security Extensions (DNSSEC)	Advanced Technology Training Center (CCAT)	<p><i>July 5 to August 6, 2010 (5 weeks)</i></p> <p><i>Spanish, distance learning</i></p>	<p>15 US\$200 scholarships <b><u>offered</u></b> (CITEL)</p>
Internet Network Engineering	Center for Technological Innovation-School of Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)	<p><i>July 5 to 9, 2010 (1 week)</i></p> <p><i>Asuncion, Paraguay</i></p> <p><i>Spanish, on-site</i></p>	<p>4 scholarships with round trip airfare <b><u>offered</u></b> (OEA/CITEL)</p> <p>(CITEC-FIUNA offer to pay board, lunch, and health insurance)</p>

<p>ICT Policymaking and cyber security (M10-220, 10-221, 10-222)</p>	<p>United States Telecommunications Training Institute (USTTI)</p>	<p><i>July 19 to 23, 2010 (1 week)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i></p>	<p>4 economy class air fare scholarships <b>offered</b> (CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)</p>
<p>Seminar in Competition Policy for Telecommunications and Regulatory and Privatization Issues in Telecommunications (M10-223)</p>	<p>United States Telecommunications Training Institute (USTTI)</p>	<p><i>July 23 to 30, 2010 (1 week)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i></p>	<p>5 economy class air fare scholarships <b>offered</b> (CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)</p>
<p>IMT (3G/4G) Mobile and mobile TV bandwidth (M10-236)</p>	<p>United States Telecommunications Training Institute (USTTI)</p>	<p><i>August 23 to 27, 2010 (1 week)</i>  <i>San Diego, CA, United States of America</i>  <i>English, on-site</i></p>	<p>4 economy class air fare scholarships <b>offered</b> (CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)</p>
<p>IP network design</p>	<p>Center for Technological Innovation-School of Engineering of the National University of Asunción, Paraguay (CITEC-FIUNA)</p>	<p><i>September 6 to 10, 2010 (1 week)</i>  <i>Asuncion, Paraguay</i>  <i>Spanish, on-site</i></p>	<p>4 economy class air fare scholarships <b>offered</b> (OEA/CITEL)  (CITEC-FIUNA offer to pay board, lunch, and health insurance)</p>
<p>IP TV and new generation networks</p>	<p>National Telecommunication Research and Training Institute of Peru (INICTEL-UNI)</p>	<p><i>September 13 to November 5, 2010 (8 weeks)</i>  <i>Spanish, distance learning</i></p>	<p>15 US\$200 scholarships <b>offered</b> (CITEL)</p>

Planning mobile telecommunication networks	International Telecommunication Union (ITU) through the Blas Pascal University	<i>September 13 to October 8, 2010 (4 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$1200 scholarships <b><u>offered</u></b> (CITEL)
Implementing IPv6	Advanced Technology Training Center (CCAT), Buenos Aires, Argentina	<i>September 13 to October 8, 2010 (4 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b><u>offered</u></b> (CITEL)
Fourth generation network technologies	National Telecommunication Research and Training Institute of Peru (INICTEL-UNI)	<i>October 4 to November 5, 2010 (5 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b><u>offered</u></b> (CITEL)
Advanced telecommunications networks	Buenos Aires Institute of Technology (ITBA)	<i>October 4 to November 5 (5 weeks)</i>  <i>Spanish, distance learning</i>	15 US\$200 scholarships <b><u>offered</u></b> (CITEL)
Women's leadership seminar	United States Telecommunications Training Institute (USTTI)	<i>October 11 to 15, 2010 (1 week)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i>	5 economy class air fare scholarships <b><u>offered</u></b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)
Disaster Communications Management (M10-340)	United States Telecommunications Training Institute (USTTI)	<i>October 18 to 22, 2010 (1 week)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i>	5 economy class air fare scholarships <b><u>offered</u></b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)

<p>Telemedicine and Distance Learning Applications (M10-351)</p>	<p>United States Telecommunications Training Institute (USTTI)</p>	<p><i>October 18 to 22, 2010 (1 week)</i>  <i>Washington, D.C., United States of America</i>  <i>English, on-site</i></p>	<p>4 economy class air fare scholarships <b>offered</b> (OAS/CITEL)  (USTTI offers a US\$400 scholarship and does not charge the US\$150 administrative fee)</p>
<p>Internet Governance – Processes, issues and institutions</p>	<p>Advanced Technology Training Center (CCAT), Buenos Aires, Argentina</p>	<p><i>October 25 to November 19, 2010 (4 weeks)</i>  <i>Spanish, distance learning</i></p>	<p>14 US\$100 scholarships <b>offered</b> (OEA/CITEL) + 14 US\$100 scholarships <b>offered</b> by UIT &amp; CCAT</p>
<p>Security in Telecommunications networks</p>	<p>Center for Technological Innovation-School of Engineering of the National University of Asunción (CITEC-FIUNA)</p>	<p><i>October 25 to 29, 2010 (1 week)</i>  <i>Asuncion, Paraguay</i>  <i>Spanish, on-site</i></p>	<p>4 economy class air fare scholarships <b>offered</b> (OEA/CITEL)  (CITEC-FIUNA offer to pay board, lunch, and health insurance)</p>
<p>Parameters for measuring the digital divide and managing inclusion project</p>	<p>Francisco José Caldas District University Francisco José Caldas</p>	<p><i>October 25 to December 3, 2010 (6 weeks)</i>  <i>Spanish, distance learning</i></p>	<p>15 US\$200 scholarships <b>offered</b> (CITEL)</p>
<p>Technical and Economic Evaluation of FTTH networks vs. XDSL networks</p>	<p>School of Engineering and Technologies of the Catholic University of Uruguay</p>	<p><i>November 22 to December 24, 2010 (5 weeks)</i>  <i>Spanish, distance learning.</i></p>	<p>5 US\$200 scholarships <b>offered</b> (CITEL)</p>

## 10. BUDGET OF CITEL

### 10.1 Budget and Execution for 2009

	Allocation (in US\$1000s)	Expenses to 12/31/2009
Travel	13.5	23.2
Document preparation	1.5	1.1
Office equipment and supplies	3.5	7.3
Building and maintenance	0.0	0.0
Translators, interpreters, support staff	22.0	37.8
Other items	17.0	8.8
Subtotal	57.5	78.2
Executive Secretariat staff	506.1	363.1
<b>TOTAL</b>	<b>563.6</b>	<b>441.3</b>

### 10.2 Budget for 2010

The projected allocation to CITEL from the OAS Regular Fund is US\$563,100 for 2010.

	Allocation for 2009 (in US\$1000s)	Allocation for 2010 (in US\$1000s)	Percentage variation from 2009 to 2010
Staff costs	506.1	505.6	
Activity costs	57.5	57.5	
<b>TOTAL</b>	<b>563.6</b>	<b>563.1</b>	<b>0.99%</b>

### 10.3 Scholarships

In 2009, CITEL received a budgetary allocation of US\$46,700 for scholarships. A total of 224 scholarships were awarded by CITEL and utilized. Details are given in Section 9. Funds were used as indicated in that section. The budget for scholarships awarded for courses selected in the OAS Professional Development Scholarship competition is not included.

In 2009, US\$5,087.42 of the seed fund for CITEL scholarships was used.

### 10.4 External funds

Any incorporated agency, organization, or institution related to the telecommunication industry may, with the approval of the corresponding Member State of CITEL, become an Associate Member of a Permanent Consultative Committee. Applications from entities wishing to become Associate Members of a PCC are forwarded by the Member State along with a notification of the contributory unit selected. Since January 1, 2004, the value of the contributory unit has been US\$2,500. At its XX Meeting, COM/CITEL adopted resolution COM/CITEL RES. 220 (XX-08), which sets the value of the contributory unit at US\$3,000 for each Permanent Consultative Committee, effective as of January 1, 2010, subject to ratification by the Assembly of CITEL at its Fifth Meeting.

As of December 31, 2009, CITEL had received a total US\$299,202 from Associate Members, distributed as follows:

	<b>PCC.I</b>	<b>PCC.II</b>
<b>2009</b>	115,415	175,005
<b>2007 – 2008</b>	4,973	3,809
<b>TOTAL:</b>	120,388	178,814

For 2009, a total of US\$12,774 in contributions remains unpaid.

	<b>PCC.I</b>	<b>PCC.II</b>
<b>2009</b>	4,109	8,665

CITEL has 117 Associate Members. Arrears in payment of contributions are as follows:

	<b>PCC.I</b>	<b>PCC.II</b>	<b>TOTAL</b>
<b>2007-2008</b>	0	1,250	1,250

The following table shows how external funds (in US\$) were used by each PCC as of December 31, 2009:

<b>COMMITTEE</b>	<b>INCOME</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>
<b>PCC.I</b>			
Carryover as of 1/1/09	3,231		
Income as of 12/31/09	<u>120,388</u>		
Subtotal	123,619	121,065	2,554
<b>PCC.II</b>			
Carryover as of 1/1/09	12,167		
Income as of 12/31/09	<u>178,814</u>		
Subtotal	190,981	143,898	47,083
<b>TOTAL</b>	<b>314,600</b>	<b>264,963</b>	<b>49,637</b>

**11. SCHEDULE OF MEETINGS OF CITEL FOR 2010**

<b>Meeting</b>	<b>Date</b>	<b>Site</b>
<b>Fifth Regular Meeting of the Assembly of CITEL</b>	8 to 11 March 2010	Mexico City, Mexico
<b>XXII Meeting of COM/CITEL</b>	11 March 2010	Mexico City, Mexico
<b>XVIII Meeting of the Conference Preparatory Working Group to Address Regional Preparations for World Conference and Meetings</b>	12 March 2010	Mexico City, Mexico
<b>XV Meeting of PCC.II</b>	6 to 9 April 2010	TBC
<b>XXV Meeting of the Working Group to Prepare for the Meetings of the Council of the ITU</b>	13 to 22 April 2010	Geneva, Switzerland
<b>Seminar on the Internet access ecosystem and network neutrality</b>	10 May 2010	Argentina
<b>XVI Meeting of PCC.I</b>	11 to 14 May 2010	Argentina
<b>XIX Meeting of the Conference Preparatory Working Group to Address Regional Preparations for World Conference and Meetings</b>	23 May to 4 June 2010	Hyderabad, India
<b>XV Meeting of the Steering Committee (STE)</b>	July 2010	Videoconference or Internet conference
<b>XX Meeting of the Conference Preparatory Working Group to Address Regional Preparations for World Conference and Meetings</b>	July 2010	TBC
<b>ITU/CITEL Regional Seminar on Radiocommunications</b>	One week prior to or subsequent to meeting of PCC.II	Fortaleza, Brazil
<b>XVI Meeting of PCC.II</b>	31 August to 3 September 2010	Fortaleza, Brazil
<b>ITY/CITEL Forum on cybersecurity</b>	One or two days before meeting of PCC.I	TBC
<b>XVII Meeting of PCC.I</b>	2 to 5 November 2010	TBC

Meeting	Date	Site
<b>XXI Meeting of the Conference Preparatory Working Group to Address Regional Preparations for World Conference and Meetings</b>	3 to 22 October 2010	Guadalajara, Mexico
<b>XXIII Meeting of COM/CITEL</b>	7 to 9 December 2010	TBC
<b>XXVI Meeting of the Working Group to Prepare for the Meetings of the Council of the ITU</b>	7 to 9 December 2010	TBC
<b>XXII Meeting of the Conference Preparatory Working Group to Address Regional Preparations for World Conference and Meetings</b>	7 to 9 December 2010	TBC

## **12. RESOLUTIONS TO BE SENT TO THE OAS GENERAL ASSEMBLY**

To be developed at the Fifth Regular Meeting of the Assembly of CITEL

### **ANNEXES**

- A. Associate Members.**
- B. List of Meetings Held in 2009.**  
**Quantifiable Results of CITEL for 2009.**
- C. Titles of Resolutions, Recommendations, and Decisions Adopted in 2009.**

ANNEX A

ASSOCIATE MEMBERS

PCC.I: TELECOMMUNICATIONS  
(As of December 31, 2009)

No.	Country	Name of the Company	No. Units
1	Argentina	COMPAÑIA ERICSSON S.A.C.I.	1.0
2	Argentina	GOOGLE ARGENTINA SRL	1.0
3	Argentina	TELEFONICA DE ARGENTINA	1.0
4	Brazil	BRASIL TELECOM S.A.	1.0
5	Brazil	BT COMMUNICATIONS DO BRASIL LIMITADA	1.0
6	Brazil	CLEARTECH LTDA.	1.0
7	Brazil	EMPRESA BRASILEIRA DE TELECOMUNICAÇÕES (EMBRATEL)	1.0
8	Brazil	NEXTEL TELECOMUNICAÇÕES LTDA.	1.0
9	Brazil	QUALCOMM SERVIÇOS DE TELECOMUNICAÇÕES LTDA.	1.0
10	Canada	ROGERS COMMUNICATIONS INC.	1.0
11	Chile	CISCO SYSTEMS CHILE	1.0
12	Chile	ENTEL PCS TELECOMUNICACIONES S.A.	1.0
13	Colombia	ASOCIACION DE LA INDUSTRIA CELULAR DE COLOMBIA (ASOCEL)	1.0
14	Colombia	COLOMBIA TELECOMUNICACIONES S.A. ESP	1.0
15	Colombia	EMPRESA DE TELECOMUNICACIONES DE BOGOTA S.A. E.S.P.	1.0
16	Colombia	ERICSSON DE COLOMBIA S.A.	1.0
17	Ecuador	CORPORACION NACIONAL DE TELECOMUNICACIONES CNT S.A.	1.0
18	El Salvador	ERICSSON EL SALVADOR	1.0
19	Guatemala	TELECOMUNICACIONES DE GUATEMALA (TELGUA)	1.0
20	Mexico	CAMARA NACIONAL DE LA INDUSTRIA DE TV POR CABLE (CANITEC)	1.0
21	Mexico	ERICSSON TELECOM, S.A. DE C.V.	1.5
22	Mexico	QUALCOMM WIRELESS SERVICES MEXICO S.A. DE C.V.	1.0
23	Mexico	SATELITES MEXICANOS, S.A. DE C.V. (SATMEX)	1.0
24	Mexico	TELCORDIA TECHNOLOGIES MEXICO	1.0
25	Nicaragua	EMPRESA NICARAGUENSE DE TELECOMUNICACIONES (ENITEL)	1.0
26	Paraguay	COMPAÑIA PARAGUAYA DE COMUNICACIONES S.A. (COPACO S.A.)	1.0
27	Peru	LACTLD – LATIN AMERICAN AND CARIBBEAN ccTLDs ORGANIZATION	1.0
28	Peru	TELEFONICA DEL PERU S.A.A.	1.0

29	Dominican Republic	COMPañIA DOMINICANA DE TELEFONOS C x A (CODETEL)	1.0
30	Uruguay	REGISTRO REGIONAL DE DIRECCIONES DE INTERNET PARA AMERICA LATINA Y CARIBE (LACNIC)	1.0
31	U.S.A.	AMERICAN REGISTRY FOR INTERNET NUMBERS (ARIN)	1.0
32	U.S.A.	ALCATEL-LUCENT	1.0
33	U.S.A.	APPLE INC.	1.0
34	U.S.A.	ATIS	1.0
35	U.S.A.	AT&T	1.0
36	U.S.A.	CISCO SYSTEMS INC.	1.0
37	U.S.A.	GSM LATIN AMERICA ASSOCIATION	1.0
38	U.S.A.	NOKIA, INC.	1.0
39	U.S.A.	NEUSTAR, INC.	1.0
40	U.S.A.	QUALCOMM, INC.	1.0
41	U.S.A.	RESEARCH IN MOTION INTERNATIONAL (RIM INTERNATIONAL)	1.0
42	U.S.A.	SOMA NETWORKS, INC.	1.0
43	U.S.A.	TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA)	1.0
44	U.S.A.	TELARIX, INC.	1.0
45	U.S.A.	VERIZON COMMUNICTIONS	1.0
46	Venezuela	COMPañIA ANONIMA NACIONAL TELEFONOS DE VENEZUELA (CANTV)	1.0
47	Venezuela	TELCEL C.A.	1.0
<b>TOTAL UNITS PCC.I:</b>			<b>47.5</b>

**PCC.II: RADIOCOMMUNICATIONS INCLUDING BROADCASTING**  
(As of December 31, 2009)

No.	Country	Name of the Company	No. Units
1	Argentina	COMPAÑIA ERICSSON S.A.C.I.	1.0
2	Argentina	DIGITAL VIDEO BROADCASTING (DVB-ARGENTINA)	1.0
3	Argentina	EMPRESA ARGENTINA DE SOLUCIONES SATELITALES S.A. (AR-SAT S.A.)	1.0
4	Argentina	NOKIA ARGENTINA	1.0
5	Argentina	TELEFONICA DE ARGENTINA	1.0
6	Brazil	BRASIL TELECOM S.A.	1.0
7	Brazil	BT COMMUNICATIONS DO BRASIL LIMITADA	1.0
8	Brazil	EMPRESA BRASILEIRA DE TELECOMUNICAÇÕES (EMBRATEL)	1.0
9	Brazil	ERICSSON TELECOMUNICAÇÕES S.A.	1.0
10	Brazil	HISPAMAR SATELITES S.A.	1.0
11	Brazil	INTEL SEMICONDUCTORES DO BRASIL	1.0
12	Brazil	TELESAT BRASIL CAPACIDADE DE SATELITES LTDA.	1.0
13	Brazil	MOTOROLA DO BRASIL	1.0
14	Brazil	NEXTEL TELECOMUNICAÇÕES LTDA.	1.0
15	Brazil	QUALCOMM SERVIÇOS DE TELECOMUNICAÇÕES LTDA.	1.0
16	Brazil	NOKIA SIEMENS NETWORKS	1.0
17	Brazil	STAR ONE S.A.	1.0
18	Canada	BOEING CANADA TECHNOLOGIES	1.0
19	Canada	LS TELCOM LTD.	
20	Canada	ROGERS COMMUNICATIONS INC.	1.0
21	Canada	TELESAT CANADA	1.0
22	Chile	ENTEL PCS TELECOMUNICACIONES S.A.	1.0
23	Colombia	ASOCIACION DE LA INDUSTRIA CELULAR DE COLOMBIA (ASOCEL)	1.0
24	Colombia	COLOMBIA TELECOMUNICACIONES S.A. ESP	1.0
25	Colombia	EMPRESA DE TELECOMUNICACIONES DE BOGOTA S.A. ESP	1.0
26	Colombia	ERICSSON DE COLOMBIA S.A.	1.0
27	Colombia	INTEL TECNOLOGIA DE COLOMBIA S.A.	1.0
28	Colombia	TES AMERICA ANDINA LTDA.	1.0
29	El Salvador	ERICSSON EL SALVADOR	1.0
30	Guatemala	TELECOMUNICACIONES DE GUATEMALA (TELGUA)	1.0
31	Mexico	ALCATEL LUCENT MEXICO	2.0
32	Mexico	CAMARA NACIONAL DE LA INDUSTRIA DE TV POR CABLE (CANITEC)	1.0
33	Mexico	COMUNICACIONES NEXTEL DE MEXICO, S.A. DE C.V.	1.0
34	Mexico	ERICSSON TELECOM, S.A. de C.V.	1.5
35	Mexico	MOTOROLA DE MEXICO S.A. DE C.V.	1.0
36	Mexico	QUALCOMM WIRELESS SERVICES MEXICO S.A. DE C.V.	1.0

37	Mexico	SATELITES MEXICANOS S.A. DE C.V. (SATMEX)	1.0
38	Paraguay	COMPAÑIA PARAGUAYA DE COMUNICACIONES S.A. (COPACO S.A.)	1.0
39	Peru	TELEFONICA DEL PERU S.A.A.	1.0
40	Dominican Republic	ORANGE DOMINICANA	1.0
41	U.S.A.	3G AMERICAS	1.0
42	U.S.A.	ALCATEL-LUCENT	1.0
43	U.S.A.	ARRAYCOMM, INC.	1.0
44	U.S.A.	CBS BROADCASTING, INC.	1.0
45	U.S.A.	CISCO SYSTEMS INC.	1.0
46	U.S.A.	CDMA DEVELOPMENT GROUP, INC.	1.0
47	U.S.A.	GSM LATIN AMERICA ASSOCIATION	1.0
48	U.S.A.	HUGHES NETWORK SYSTEMS, INC.	1.0
49	U.S.A.	iBIQUITY DIGITAL CORPORATION	1.0
50	U.S.A.	ICO GLOBAL COMMUNICATIONS	1.0
51	U.S.A.	INMARSAT	1.0
52	U.S.A.	INTELSAT CORPORATION	1.0
53	U.S.A.	IRIDIUM SATELLITE LLC	1.0
54	U.S.A.	ITT INDUSTRIES	1.0
55	U.S.A.	LOCKHEED-MARTIN CORP.	1.0
56	U.S.A.	MOTOROLA INC.	1.0
57	U.S.A.	NEW SKIES SATELLITE INC.	1.0
58	U.S.A.	NOKIA, INC.	1.0
59	U.S.A.	PANASONIC AVIONICS CORPORATION	1.0
60	U.S.A.	QUALCOMM. INC.	1.0
61	U.S.A.	RESEARCH IN MOTION INTERNATIONAL (RIM INTERNATIONAL)	1.0
62	U.S.A.	SES AMERICOM	1.0
63	EE.UU.	SKY TERRA L.P.	1.0
64	U.S.A.	SOMA NETWORKS, INC.	1.0
65	U.S.A.	TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA)	1.0
66	U.S.A.	THE BOEING COMPANY	1.0
67	U.S.A.	VERIZON COMMUNICATIONS	1.0
68	U.S.A.	WiMAX Forum	1.0
69	Venezuela	COMPAÑIA ANONIMA NACIONAL TELEFONOS DE VENEZUELA (CANTV)	1.0
70	Venezuela	TELCEL C.A.	1.0
<b>Total Units PCC.II:</b>			<b>71.5</b>

**ANNEX B**

**LIST OF MEETINGS HELD IN 2009**

<b>Meeting</b>	<b>Date</b>	<b>Place</b>
<b>WORKSHOP ON ROAMING</b>	4 May 2009	Cuzco, Peru
<b>XIV Meeting of PCC.I</b>	5-8 May 2009	Cuzco, Peru
<b>20/20 SPECTRUM SEMINAR</b>	1 June 2009	Ottawa, Canada
<b>XIII Meeting of PCC.II</b>	2-5 June 2009	Ottawa, Canada
<b>XIV Meeting of the Steering Committee (STE)</b>	31 July 2009 18 August 2009 4 September 2009 16 October 2009 30 November 2009 3 December 2009	Via videoconference or Internet conference
<b>XVI Meeting of the Conference Preparatory Working Group to Address Regional Preparations for World Conference and Meetings</b>	11 August 2009	Santa Marta, Colombia
<b>SEMINAR ON REGIONAL INFRASTRUCTURE AND INTERCONNECTION</b>	28 September 2009	Bariloche, Argentina
<b>WORKSHOP ON DEVELOPMENT OF ICT FOR AREAS AND GROUPS WITH UNATTENDED NEEDS OR WITH SPECIFIC ISSUES</b>	30 September 2009	Bariloche, Argentina
<b>WORKSHOP ON FRAUD CONTROL IN TELECOMMUNICATION SERVICES. THE ROLE OF THE REGULATOR AND ITS SCOPE</b>	1 October 2009	Bariloche, Argentina
<b>XV Meeting of PCC.I</b>	29 September to 2 October 2009	Bariloche, Argentina
<b>XXIII Meeting of the Working Group to Prepare for the Meetings of the ITU Council</b>	20 to 30 October 2009	Geneva, Switzerland
<b>SEMINAR ON SPECTRUM REQUIREMENTS FOR BROADBAND DEPLOYMENT</b>	9 November 2009	Washington, D.C., USA
<b>XIV Meeting of PCC.II</b>	10-13 November 2009	Washington, D.C., USA
<b>XXIV Meeting of the Working Group to Prepare for the Meetings of the ITU Council</b>	7-9 December 2009	Washington, D.C., USA
<b>XXI Meeting of COM/CITEL</b>	7-9 December 2009	Washington, D.C., USA

<b>Meeting</b>	<b>Date</b>	<b>Place</b>
<b>XVII Meeting of the Conference Preparatory Working Group to Address Regional Preparations for World Conference and Meetings</b>	7-9 December 2009	Washington, D.C., USA

**QUANTIFIABLE RESULTS OF CITEL FOR 2009**

<b>ITEM</b>	<b>ACHIEVED/PLANNED</b>
Number of meetings organized by CITEL in 2009	15
Number of participants in meetings	703
Number of documents processed in meetings of CITEL in 2009	2,031
Number of resolutions adopted by the Committees	26
Number of recommendations adopted by the Committees	5
Number of decisions adopted by the Committees	43
Number of seminars and workshops conducted by the Committees	6
Number of telecommunication on-line courses in CITEL's program in 2009	15
Number of on-site telecommunication courses in CITEL's program in 2009	11
Number of scholarships awarded by CITEL in 2009	224
Number of Associate Members as of December 31, 2009	117
Number of Regional Training Centers in 2009	19
Number of cooperation agreements signed as of December 31, 2009	19
Number of meetings scheduled for 2010	18
Number of on-line courses scheduled for 2010	13
Number of on-site courses scheduled for 2010	13

**ANNEX C**

**TITLES OF RESOLUTIONS, RECOMMENDATIONS, AND DECISIONS  
ADOPTED IN 2008**

(Date: From January 1 to December 31, 2009)

**C.1 PERMANENT EXECUTIVE COMMITTEE OF CITEL**

**RESOLUTIONS**

COM/CITEL RES. 224 (XXI-09)	ADOPTION OF THE 2010 COURSE PROGRAM OF CITEL
COM/CITEL RES. 225 (XXI-09)	DRAFT AGENDA, SITE AND DATE OF THE XXII MEETING OF COM/CITE
COM/CITEL RES. 226 (XXI-09)	GUIDELINES FOR THE ADOPTION OF INTER- AMERICAN PROPOSALS

**RECOMMENDATIONS**

No recommendations were adopted.

**DECISIONS**

COM/CITEL DEC. 69 (XXI-09)  
COM/CITEL DEC. 70 (XXI-09)  
COM/CITEL DEC. 71 (XXI-09)  
COM/CITEL DEC. 72 (XXI-09)

**C.2 PERMANENT CONSULTATIVE COMMITTEE I**

**RESOLUTIONS**

PCC.I/RES. 145 (XIV-09)	INTERNET PROTOCOL TELEVISION (IPTV) FUNCTIONAL ARCHITECTURE)
PCC.I/RES. 146 (XIV-09)	NGN IDENTITY MANAGEMENT FRAMEWORK
PCC.I/RES. 147(XIV-09)	CREATION OF A RAPPORTEUR GROUP FOR TO ADDRESS MATTERS OF COMMON INTEREST FOR CITEL AND UPAEP
PCC.I/RES. 148 (XIV-09)	INITIATIVE FOR DEVELOPMENT OF INTERNATIONAL ROAMING SERVICES IN THE AMERICAS
PCC.I/RES. 149 (XIV-09)	SEMINAR ON THE INTERNET ACCESS ECOSYSTEM

PCC.I/RES. 150 (XIV-09)	AND NETWORK NEUTRALITY
PCC.I/RES. 151(XIV-09)	INTERNATIONAL INTERNET CONNECTIVITY
	PORTAL FOR SHARING INFORMATION ON FRAUD
	AND SECURITY ISSUES IN NETWORKS OF THE
	AMERICAS REGIONS
PCC.I/RES.152 (XIV-09)	SUPPORT FOR THE PROJECT ON CREATION OF THE
	“TELEHEALTH NETWORK OF THE AMERICAS”
PCC.I/RES. 153 (XIV-09)	WORKSHOP ON DEVELOPMENT OF ICT FOR AREAS
	AND GROUPS WITH UNATTENDED NEEDS OR WITH
	SPECIFIC ISSUES
PCC.I/RES. 154 (XIV-09)	INFORMATION SYSTEM ON MOBILE COVERAGE IN
	THE AMERICAS
PCC.I/RES. 155 (XIV-09)	AGENDA, VENUE AND DATE FOR THE XV MEETING
	OF PCC.I
PCC.I/RES. 156 (XIV-09)	PCC.I WORK PLAN FOR 2008-2010
PCC.I/RES. 157 (XV-09)	ENDORSEMENT OF THE JOINT OAS HEMISPHERIC
	WORKSHOP ON DEVELOPING A FRAMEWORK FOR
	CYBER SECURITY
PCC.I/RES. 158 (XV-09)	FLAGSHIP GROUP
PCC.I/RES. 159 (XV-09)	DOMAIN NAME DATABASE
PCC.I/RES. 160 (XV-09)	WORK ON MATTERS REGARDING INTERNET
	INFRASTRUCTURE AND REGIONAL
	INTERCONNECTION
PCC.I/RES. 161 (XV-09)	AGENDA, VENUE AND DATE FOR THE XVI MEETING
	OF PCC.I

## **RECOMMENDATIONS**

PCC.I/REC. 4 (XV-09)	THE TREATMENT OF ILLEGAL BEHAVIORS
	CARRIED OUT THROUGH ICT
PCC.I/REC.5 (XV-09)	FIGHT FRAUD IN THE PROVISION OF
	TELECOMMUNICATION SERVICES IN THE
	AMERICAN HEMISPHERE

## **DECISIONS**

PCC.I/DEC. 85 (XIV-09)
PCC.I/DEC. 86 (XIV-09)
PCC.I/DEC. 87 (XIV-09)
PCC.I/DEC. 88 (XIV-09)
PCC.I/DEC. 89 (XIV-09)
PCC.I/DEC. 90 (XIV-09)
PCC.I/DEC. 91 (XIV-09)
PCC.I/DEC. 92 (XIV-09)
PCC.I/DEC. 93 (XIV-09)
PCC.I/DEC. 94 (XIV-09)

PCC.I/DEC. 95 (XIV-09)  
PCC.I/DEC. 96 (XIV-09)  
PCC.I/DEC. 97 (XIV-09)  
PCC.I/DEC. 98 (XIV-09)  
PCC.I/DEC. 99 (XIV-09)  
PCC.I/DEC. 100 (XIV-09)  
PCC.I/DEC. 101 (XIV-09)  
PCC.I/DEC. 102 (XIV-09)  
PCC.I/DEC. 103 (XIV-09)  
PCC.I/DEC. 104 (XIV-09)  
PCC.I/DEC. 105 (XIV-09)  
PCC.I/DEC. 106 (XIV-09)  
PCC.I/DEC. 107 (XIV-09)

### **C.3 PERMANENT CONSULTATIVE COMMITTEE II**

#### **RESOLUTIONS**

PCC.II/RES. 57 (XIII-09)	SEMINAR ON SPECTRUM REQUIREMENTS FOR BROADBAND DEPLOYMENT
PCC.II/RES. 58 (XIII-09)	WORKSHOP ON MANAGEMENT AND APPLICATION OF APPENDIX 30B OF THE ITU RADIO REGULATIONS
PCC.II/RES. 59 (XIII-09)	PCC.II WORK PLAN FOR 2009-2010
PCC.II/RES. 60 (XIII-09)	AGENDA, VENUE AND DATE FOR THE XIV PCC.II MEETING
PCC.II/RES. 61 (XIV-09)	PROPOSED TIMELINE FOR CITEL WRC-12 PREPARATION
PCC.II/RES. 62 (XIV-09)	AGENDA, VENUE AND DATE FOR THE XV PCC.II MEETING

#### **RECOMMENDATIONS**

PCC.II/REC. 25 (XIII-09)	TECHNICAL AND REGULATORY ASPECTS RELATIVE TO THE EFFECTS OF ELECTROMAGNETIC NON-IONIZING EMISSIONS
PCC.II/REC. 26 (XIII-09)	GUIDELINES TO FACILITATE THE INTRODUCTION AND DEPLOYMENT IN THE AMERICAS OF INTEGRATED MSS SYSTEMS OPERATING IN THE 1-3 GHZ RANGE
PCC.II/REC. 27 (XIV-09)	NOTIFICATION OF EARTH STATIONS OPERATING IN THE FIXED-SATELLITE SERVICE (FSS) (SPACE-TO-EARTH))

#### **DECISIONS**

PCC.II/DEC.77 (XIII-09)  
PCC.II/DEC.78 (XIII-09)  
PCC.II/DEC.79 (XIII-09)

PCC.II/DEC.80 (XIII-09)  
PCC.II/DEC.81 (XIII-09)  
PCC.II/DEC.82 (XIII-09)  
PCC.II/DEC.83 (XIII-09)  
PCC.II/DEC.84 (XIII-09)  
PCC.II/DEC.85 (XIII-09)  
PCC.II/DEC.86 (XIII-09)  
PCC.II/DEC.87 (XIII-09)  
PCC.II/DEC.88 (XIII-09)  
PCC.II/DEC.89 (XIII-09)  
PCC.II/DEC.90 (XIII-09)  
PCC.II/DEC.91 (XIII-09)  
PCC.II/DEC.92 (XIII-09)

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DRAFT RESOLUTION

PROMOTION BY THE INTER-AMERICAN  
TELECOMMUNICATION COMMISSION (CITEL)  
OF COOPERATION FOR THE DEVELOPMENT  
AND DISSEMINATION OF INFORMATION AND  
COMMUNICATION TECHNOLOGIES IN THE AMERICAS

(Presented by Inter-American Telecommunication Commission (CITEL))

THE GENERAL ASSEMBLY,

HAVING SEEN:

Resolution AG/RES. 2440 (XXXIX-O/09), “Telecommunications Development in the Region to Reduce the Digital Divide,” by which the OAS General Assembly expresses its support for the Fifth Regular Meeting of the Assembly of CITEL, as well as its interest in representation of the member states of the Organization in that meeting by their highest-level governmental telecommunication authorities; and

That from March 8 to 11, 2010, the Fifth Regular Meeting of the Assembly of CITEL was held in Mexico City, where the Declaration of Mexico was adopted, which reiterates the shared desire to build an integrating and development-oriented Information and Knowledge-based Society in the Americas region, as well as the Strategic Plan for 2010-2014, which indicates goals and actions so that these needs are fully translated into practical actions;

CONSIDERING:

That the environment of telecommunications and information and communication technologies (ICT) (hereinafter telecommunications/ICTs) is undergoing major change as a result of

rapid technological progress, market globalization, and growing demand from users for integrated services adapted to their needs;

That telecommunications/ICTs are promoting economic growth, employment, and greater sustainable development in the region;

That the advance of global information infrastructure, specifically the development of the Internet protocol (IP)-based networks and, especially, the Internet, remains of fundamental importance, since it is an important force driving economic growth in the 21st century; and

That telecommunications/ICTs are essential at all stages -- disaster prevention, preparedness, response, and relief operations -- and provide the necessary means and links to mitigate the effects of disasters, whatever their nature;

AWARE that despite advances in regional connectivity, the digital divide persists in many member states, and that challenges are enormous, especially at a time when the region is slowly recovering from the economic crisis and from devastating natural disasters;

RECOGNIZING:

That the establishment of national telecommunication policy and effective regulatory frameworks that promote the sustainable development of telecommunication/ICT services is essential for the integral development of the Americas;

That recent tragic events in the region clearly demonstrate the need for telecommunication/ICT services to contribute assistance in disaster relief operations so as to minimize risks to human life and meet the corresponding general needs for information and communication with the public in such situations;

That, as a result of the application and development of telecommunications/ICTs, new threats of different origins have arisen that may compromise confidence and security in the use of these services by all users;

That such threats may also affect the preservation of peace and the economic and social development of all member states, so that reliable telecommunication/ICT systems are essential;

That it is necessary to prepare proposals coordinated at the regional level, for presentation in international forums regarding matters that determine the strategy for telecommunication/ICT development in the region if the shared objectives of the members states in this area are to be achieved; and

That the OAS, through CITELE, is in an ideal position and has the necessary experience to serve as the forum for coordination, debate, and harmonization of national and regional telecommunication strategies and policy, as well as information exchange in this area,

RESOLVES:

1. To congratulate and thank the Government of Mexico for successfully hosting the Fifth Regular Meeting of the Assembly of the Inter-American Telecommunication Commission (CITELE).

2. To endorse the Declaration of Mexico, adopted on March 11, 2010 (see Appendix 1), which is an integral part of this resolution.

3. To urge CITELE to continue coordinating efforts to harmonize, develop, and improve telecommunication/ICTs and to continue to provide a platform where policymakers, regulators, private sector representatives, researchers, academics, and other interested parties can exchange views, experiences, and best practices in this area to promote the inclusion of the countries of the region in the Information and Knowledge-based Society.

4. To urge the member states to participate in the activities of CITELE in order to ensure regional representation in the debates.

5. To request CITEL to report to the General Assembly at its next regular session on the implementation of this resolution, the execution of which shall be subject to the availability of financial resources in the program-budget of the Organization and other resources.

ANNEX

INTER-AMERICAN TELECOMMUNICATION COMMISSION

DECLARATION OF MEXICO

March 11, 2010

THE REPRESENTATIVES OF THE TELECOMMUNICATION ADMINISTRATIONS OF THE ORGANIZATION OF AMERICAN STATES (OAS), at the Fifth Regular Meeting of the Assembly of the Inter-American Telecommunication Commission (CITEL), held in Mexico, D.F., Mexico, from March 8 to 11, 2010,

TAKING INTO ACCOUNT:

That the Heads of State and Government, at the Fifth Summit of the Americas, decided to reaffirm the values of the Charter of the United Nations, the Charter of the Organization of American States, the Inter-American Democratic Charter, the Monterrey Consensus on Financing for Development, and the Millennium Declaration, in order to intensify the fight in the region against poverty, hunger, social exclusion, discrimination and inequality, and to promote inclusion and social cohesion to improve the living conditions of our people and achieve development and social justice;

That the 2009 Report of the Millennium Development Goals Gap Task Force, established by the United Nations Secretary-General to improve tracking of the Millennium Development Goals, notes that the digital divide, in the form of differences in access and affordability, is still very wide between developing and developed countries, as well as within countries;

That the Agenda for Connectivity in the Americas recognizes the profound impact of telecommunications/information and communication technologies (ICTs) on our lives, as well as their social and economic consequences, including the disparity in the capacity to access information and the need (i) to transform such information into knowledge for the benefit of all citizens of the Americas, and (ii) for active participation by civil society, including the private sector, in implementing the Agenda for Connectivity; and

That resolution AG/RES. 2440 (XXXIX-O/09), "Telecommunications Development in the Region to Reduce the Digital Divide," adopted by the OAS General Assembly, reiterates and strengthens the priority mandate of CITEL, *inter alia* to address the ongoing evolution of telecommunication/ICTs and to reduce the divide separating countries in the area of telecommunications/ICTs;

RECOGNIZING:

That confidence and security in the use of telecommunications/ICTs are highly important pillars in creating the Information and Knowledge-based Society, as a result of which the countries of the region, especially the developing countries, require an ongoing exchange of experiences and best practices for the formulation of national, regional, and international policies;

That telecommunications/ICTs have the potential to provide solutions to development problems, promoting economic growth, competitiveness, and access to knowledge through information, contributing to the eradication of poverty and the integration of all countries of the Americas;

That Mexico will host the Sixteenth Session of the Conference of the Parties to the United Nations Framework Convention on Climate Change, to be held from November 29 to December 10, 2010, considering that telecommunications/ICTs play a very important part in international, regional, and national efforts to mitigate climate change, prevent natural disasters, and provide emergency relief;

That governments are formulating policies designed to meet national development needs, these being a significant factor in promoting participation by many interested parties to contribute to these efforts and ensure that measures adopted are supported by information exchange and regional and international collaboration;

That progress has been achieved in terms of the level of connectivity, driven especially by the growth of mobile wireless access. However, substantial disparities remain in the region in terms of the penetration and affordability of telecommunication services. Therefore, connectivity promotion activities will constitute a tool to generate the integral development of the region;

That developing countries require support to profit further from technological convergence and the new technologies, to which end, more telecommunication infrastructure should be created to reduce the existing digital divide;

That governments, academic institutions, and university-associated research centers have a strategic part to play in building the Information and Knowledge-based Society; and

That diverse initiatives worldwide incorporate, as a societal goal, the facilitation of access to telecommunications/ICTs, based on an inclusive, universal, and supportive approach,

**DECLARE:**

That to continue to move forward in building the Information and Knowledge-based Society in the Americas, it is advisable to reaffirm our commitment to promoting the growth of telecommunication/ICT infrastructure through public and private investment, and to establish mechanisms for infrastructure-sharing at affordable costs, benefiting the end user, mainly the most disadvantaged sector of the populace;

That broadband access by the majority of the population of the Americas is one of the main challenges faced by governments; hence CITEL, as the region's leading telecommunications/ICTs, entity, must constitute a strategic pillar for the establishment of public policy designed to promote better development and regional integration; and

That the advantages afforded by broadband are of great support in the development and implementation of public and social services, such as health, education, and culture, and for different areas of economic activity and government;

AGREE:

To promote, in the framework of CITELE, the generation and recommendation of guidelines supporting the Administrations in the establishment of policies and standards that promote: technological innovation, the transfer of knowledge, service development, market development, expansion of telecommunication/ICT infrastructure, promotion and development of medium and long-term sustainable applications, e-commerce, the security of networks, and the provision of government services applications, and, especially, to point to practical applications and provide mechanisms designed to achieve optimal use of telecommunications/ICTs;

To promote convergence and increased competition as forces driving the provision of telecommunication services at affordable tariffs for the population as a whole, especially the most disadvantaged, while fostering effective public policies to facilitate universal access;

To promote the dissemination of information enabling the populace to learn about the characteristics of the service, and its tariffs and security, available on the market;

To strengthen CITELE so that it can remain the leading regional telecommunication/ICT reference point, proposing initiatives, developing programs, and executing projects aimed at fostering the sector's optimal development with a view to achieving the Millennium Development Goals;

To collaborate internally with the OAS to formulate joint projects, among others, related to health and education, climate change, combating security concerns, gender equity, and the rights of indigenous peoples and persons with disabilities;

To establish closer ties with other regional and international organizations, promoting information exchange, technical assistance, and mutual support in analyzing specific matters, which will enable, among other things, awareness to be gained of international telecommunication trends;

To strengthen the development of activities and the review of best practices focusing on the use of telecommunications and ICTs to counteract the impacts of climate change;

To promote the coordination of efforts by public and private entities aimed at the appropriate handling of electronic waste and the use of reusable, recyclable and biodegradable equipment and materials, as well as products manufactured with recycled material in processes that do not damage the environment;

To promote the creation of local content enabling greater advantage to be taken of broadband access, taking the due precautions with respect to intellectual property rights in order to combat piracy and forgery;

To promote information exchange among interested parties regarding online security measures to protect children and young people from potential attacks and harmful content via the Internet.

To promote information exchange regarding the protection of confidential data of users who conduct various activities over the Internet and to afford interested parties greater certainty regarding the security of their transactions;

To propose and develop strategies that enable telecommunication infrastructure to be recognized as a decisive factor in natural disaster prevention, mitigation, aid, relief, and reconstruction actions;

To promote access by all citizens to the Information and Knowledge-based Society; to promote online network communities in education, research, health, business, and government; and to promote job creation and economic development, especially by small and medium-sized enterprises, trade and services, tourism, the agricultural and export sectors, culture, and recreation;

To continue fulfilling the telecommunication-related commitments assumed at the Summits of the Americas, and to promote and disseminate the implementation of the recommendations and guidelines of CITEL;

To encourage, on a voluntary basis, the implementation of Mutual Recognition Agreements (MRAs), such as that of CITEL, which can serve as instruments to facilitate efficient trade of telecommunication equipment in the region, to promote an effective regulatory cooperation, as well as to collaborate in the establishment of consistent procedures of market surveillance and exchange of information for the purpose of protecting the integrity of the telecommunication market in the region;

To build up CITEL's telecommunication training program, in coordination with CITEL's Regional Training Centers, the International Telecommunication Union's Center of Excellence for the Americas Region, the private sector, and regional and subregional organizations, through the use of advanced education and research networks, and the establishment of Caribbean networks, as well as other civil society entities; and

To present this declaration to other regional and international forums for their information.

In witness whereof, the delegates of the member states participating in the Fifth Regular Meeting of the Assembly of the Inter-American Telecommunication Commission hereby adopt this Declaration in Mexico City, Mexico, on March 11, 2010.

**CHAIR OF THE ASSEMBLY**

<b>Argentina</b>	<b>El Salvador</b>
<b>Bolivia</b>	<b>Guatemala</b>
<b>Brazil</b>	<b>Haiti</b>
<b>Canada</b>	<b>Mexico</b>
<b>Chile</b>	<b>Panama</b>
<b>Colombia</b>	<b>Paraguay</b>
<b>Costa Rica</b>	<b>Peru</b>
<b>Dominican Republic</b>	<b>United States of America</b>
<b>Ecuador</b>	<b>Uruguay</b>
<b>Grenada</b>	<b>Venezuela</b>

DRAFT RESOLUTION

MODIFICATIONS TO CITEL STATUTE AND REGULATIONS

(Presented by Inter-American Telecommunication Commission (CITEL))

THE GENERAL ASSEMBLY,

HAVING SEEN:

The revisions to the CITEL Regulations and Statute adopted by the Fifth Regular Meeting of the CITEL Assembly by Resolution CITEL/RES. 61 (V-10) and CITEL/RES. 62 (V-10),

CONSIDERING:

That by Resolution CITEL/RES. 61 (V-10), the CITEL Assembly modified Section 2 of Article 86 of the CITEL Regulations, to clarify the participation of associate members in CITEL meetings;

That the CITEL Assembly, by Resolution CITEL/RES. 62 (V-10), has approved modifications to Article 3 of the CITEL Statute regarding its Objectives and Functions to facilitate the implementation of CITEL's 2010-2014 Strategic Plan;

That also by Resolution CITEL/RES. 62 (V-10), the CITEL Assembly has approved the change from "telecommunications" to "telecommunications/information and communication technologies (ICT)" ((hereinafter referred to as "telecommunications/ICT")) in the text of the Statute and the Regulations;

That amendments to the CITEL Statute adopted by the CITEL Assembly, pursuant to Articles 5 and 34 of the CITEL Statute, are subject to the approval of the OAS General Assembly, and modifications of the CITEL Regulations approved by the CITEL Assembly must be sent to the OAS General Assembly for its information,

RESOLVES:

1. To approve, retroactive to the date of their adoption by the Fifth Regular Meeting of the CITEL Assembly by Resolution CITEL/RES. 62 (V-10), the modifications to Article 3 of the CITEL Statute set out in Attachment No. 1 of this Resolution, together with the editorial changes in the Statute approved in that Resolution.

2. To take note of the modifications of the CITEL Regulations approved by the Fifth Regular Meeting of the CITEL Assembly in Resolution CITEL/RES. 61 (V-10) set out in Attachment No. 2 of this Resolution.

ATTACHMENT NO. 1

CITEL Statute



Organización de los Estados Americanos  
Organização dos Estados Americanos  
Organisation des États Américains  
Organization of American States

**Statute of the Inter-American  
Telecommunication  
Commission  
(CITEL)**

Edition ~~2006~~2010

## EXPLANATORY NOTES

1. The Statute of the Inter-American Telecommunication Commission was approved by resolution AG/RES 1224 (XXIII-O/93) and amended by resolution AG/RES 1589 (XXVIII-O/98).
2. This text includes the amendments approved by resolution CITEL/RES. 34 (III-02) during the Third Assembly of CITELE. These amendments were approved by the General Assembly of the Organization by resolution AG/RES.1946 (XXXIII-O/03).
3. This text includes the amendments approved by ~~Resolution-resolution~~ CITEL/RES.54 (IV-06) during the Fourth Assembly of CITELE. These amendments were approved by the General Assembly of the Organization by resolution AG/RES. 2159 (XXXVI-O/06).
4. This text includes the amendments approved by resolution CITEL/RES.62 (V-10) during the Fifth Assembly of CITELE.

Example: The footnote [CITEL-2002] indicates changes introduced to the original text at the Third Assembly of CITELE held in Washington, DC, USA, August 12 to 16, 2002.

~~23 February 2006~~ 10 April 2010



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**STATUTE OF THE  
INTER-AMERICAN  
TELECOMMUNICATION COMMISSION**

**CHAPTER ONE**

**ORGANIZATION, FUNCTIONS AND MEMBERSHIP**

**ARTICLE 1**

**NATURE**

The Inter-American Telecommunication Commission (CITEL) is an entity of the Organization of American States (hereinafter "the Organization"), established by the General Assembly, in accordance with Article 53 of the Charter of the Organization.

CITEL shall enjoy technical autonomy in the performance of its functions, within the limits of the Charter of the Organization, this Statute, and the mandates of the General Assembly of the Organization.

**ARTICLE 2**

**STRUCTURE**

CITEL shall achieve its objectives through the following:

- a. The CITEL Assembly;
- b. The Permanent Executive Committee (COM/CITEL);
- c. The Permanent Consultative Committees; and
- d. The Secretariat.

**ARTICLE 3 <sup>1</sup>**

**OBJECTIVES AND FUNCTIONS**

**Objectives**

**OBJECTIVES**

- a. To facilitate and promote, by all means available to it, the continuing development of telecommunications, ~~including~~ information and communication technologies, ~~in this hemisphere (ICT) (hereinafter telecommunications/ICT) in the Hemisphere, in pursuance of sustainable development.~~
- b. To promote and foster the existence of appropriate telecommunications, ~~including information and communication technologies, for the~~ ICT that contribute to the integral development process ~~of regional development in the region, with particular attention to underserved areas.~~

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<sup>1</sup> [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06) (objectives a and b, functions f, g, h)] [\[CITEL-2010\]](#)

- c. To organize promote, and sponsor~~evaluate~~ the periodic holding of meetings of technicians and experts to study planning, financing, construction, operation, standardization, technical assistance, maintenance, and other matters related to the use and operation~~development~~ of telecommunications/ICT in the Americas.
- d. To promote the adoption~~unification~~ of uniform~~criteria and~~ technical standards for the installation, operation, and~~criteria for the operation~~maintenance of ~~the~~-systems, in order to obtain maximum benefit from the available~~facilities for~~available to each individual~~country and for the region as a whole within to~~ the framework of region in general, in the~~global standardization framework~~ of the International Telecommunication Union (ITU)) and other relevant standardization organizations.
- e. To promote and study technical assistance, in agreement with the governments of the respective~~countries concerned, giving priority to the needs of developing countries.~~
- f. To foster the improvement and harmonization of administrative, financial, and operational procedures for the planning, installation, improvement, maintenance, and operation of the telecommunication networks of the Member States of CITEL, within the framework of the recommendations of the ITU, as well as of other international and regional organizations, that promote widespread access to services, the use of new technologies, job creation , and the deployment of infrastructure in underserved areas.
- g. To recommend studies and promote the adoption of official agreements ~~between the~~ among governments of ~~the Member States~~member states of the Organization, ~~in connection with~~ for the planning, installation, maintenance, and operation of telecommunications systems in the ~~hemisphere~~Hemisphere.

Functions~~h.~~ To promote and encourage the study and dissemination of problems related to the impact of telecommunications on the environment and climate change and their relationship to ICT, in keeping with policies developed by the ITU and other organizations with competence in this area.

## FUNCTIONS

- a. ~~To sponsor~~To serve as the Organization's leading advisory body in all matters relating to telecommunications/ICT in the Hemisphere.
- b. To promote or undertake studies ~~that will permit~~and programs for the orderly development of telecommunications/ICT networks, ~~making use of~~utilizing the most suitable and efficient systems available.
- ~~bc.~~ To maintain ~~continuous~~ongoing contact with the various international governmental and non-governmental ~~international~~ organizations in the field of telecommunications/ICT, and to promote the coordination of their activities with those of the ~~Member States~~member states of the Organization.
- ~~ed.~~ To request the cooperation of world or regional governmental organizations, especially the ITU, and the Caribbean ~~Telecommunication~~Telecommunications Union, and of international agencies ~~concerned with~~entities working in the field of

- telecommunications/ICT that enjoy consultative status with the United Nations or maintain cooperative relations with the Organization.
- d. ~~To collecte.~~ To analyze and propose different forms of financing to support the plans and projects of CITEL.
  - f. To compile and disseminate among the Member States of CITEL information pertaining to ~~accomplishment~~the fulfillment of its objectives, as well as any other information that may be of interest, including the evaluation of those results.
  - e. ~~To serve as the principal advisory body of the Organization in all matters related to telecommunications in the Americas.~~
  - f.g. To study ~~the~~the policy and regulatory aspects of telecommunications/ICT at the regional level.
  - gh. To study legal ~~problems~~issues related to direct ~~transmission via~~ satellite transmissions, in order to prepare draft ~~Inter-inter~~-American agreements on ~~this~~that subject and ~~to~~ formulate ~~a common-uniform~~ position thereon for adoption by the Member States of CITEL ~~to take in this connection when dealing with~~before the ~~pertinent~~relevant international ~~agencies~~organizations.
  - hi. To prepare studies on ~~the harmonization of public~~ policies ~~on matters relating to~~in the area of telecommunications/ICT.
  - ij. To make recommendations in the ~~field~~area of telecommunications/ICT to the governments of the Member States of CITEL, taking into account those made by the ITU and by other relevant organizations.
  - j.k. To ~~prepare and coordinate~~promote research and technological development in the field of telecommunications ~~and electronics~~/ICT.
  - kl. To consider any other matters ~~relating to~~ Inter-related to inter-American cooperation in the field of telecommunications ~~as requested~~/ICT assigned to it by the General Assembly; or the Councils of the Organization.
  - m. To promote the development of new applications that promote the inclusion of the region's countries in the Knowledge-based society.
  - n. To review and assess the effectiveness of technical cooperation with the ITU and other regional and international organizations on an ongoing basis.
  - o. To develop mechanisms for full participation by all Member States in the meetings of CITEL, and to increase the number of associate members of the Committees of CITEL.

#### ARTICLE 4 MEMBERSHIP

The following States can be members of CITEL:

- a. All the Member States of the Organization.
- b. Other American States which are not members of the Organization, whose request for membership in CITELE is favorably decided upon by the CITELE Assembly and the General Assembly of the Organization, because of the special interest shown by those governments in cooperating in the attainment of the purpose and objectives of CITELE.

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## CHAPTER TWO

### CITEL ASSEMBLY

#### ARTICLE 5<sup>2</sup>

#### PURPOSE AND FUNCTIONS

##### **Purpose**

To serve as an Inter-American Forum in which the highest telecommunications/ICT authorities of the CITEL Member States will share opinions and experiences and make appropriate decisions to direct their activities towards achieving its assigned objectives and mandates.

##### **Functions**

- a. Establishing the policies for achieving the objectives and functions set out in Article 3 of this Statute.
- b. Electing the members of COM/CITEL.
- c. Establishing the Permanent Consultative Committees.
- d. Approving the request for membership in CITEL of American States that are not members of the Organization, subject to ratification by the General Assembly of the Organization.
- e. Proposing amendments to this Statute for approval by the General Assembly of the Organization.
- f. Approving the CITEL Regulations and presenting them to the General Assembly of the Organization for its information.

#### ARTICLE 6

#### PLACE AND FREQUENCY OF MEETINGS

CITEL shall hold a Regular Meeting of the CITEL Assembly every four years, in the place as determined by the CITEL Assembly in accordance with the principle of rotation set forth in the Regulations.

The CITEL Assembly may hold Special Meetings as provided in the Regulations.

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<sup>2</sup> [CITEL-2006, f] [AG/RES. 2159 (XXXVI-O/06)]

## ARTICLE 7<sup>3</sup>

### PARTICIPATION IN THE CITEL ASSEMBLY

#### Delegations

Each Member State is entitled to send a delegation to the CITEL Assembly. The delegation of each Member State may include a head of delegation, an alternate head of delegation, and such delegates and advisors as that State may accredit to the CITEL Assembly.

#### Secretary General of the Organization

The Secretary General of the Organization, or his representative, may participate with voice but without vote in the deliberations of the CITEL Assembly, both in the plenary sessions and in the committees and subcommittees.

#### Observers

The following may be represented by observers at a meeting of the CITEL Assembly with the right to voice but without vote:

- a. Permanent Observers to the Organization.
- b. Subject to COM/CITEL's approval, those American States which are not Members of the Organization and which have asked to participate in the meeting.
- c. Subject to COM/CITEL's approval, those Non-American States that are Members of the United Nations or its specialized Agencies and which have asked to participate in the meeting.
- d. Inter-American specialized organizations and entities of the Organization, and Inter-American intergovernmental regional organizations.
- e. The United Nations and its specialized agencies.
- f. International and national organizations that are parties to agreements or arrangements establishing relations of cooperation with the Organization, with its organs, organizations or agencies, when such agreements or arrangements provide for participation of observers.
- g. Subject to COM/CITEL's approval, those international, regional, subregional and national agencies and organizations that are involved in telecommunications/ICT activities in the region and which have asked to participate in the meeting.
- h. The Associate members of the Permanent Consultative Committees.

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<sup>3</sup> [CITEL-2002, f, h] [AG/RES.1946 (XXXIII-O/03)]

## **Guests**

Subject to COM/CITEL's approval and in consultation with the government of the host country, other persons or institutions not covered in this Article as may be deemed advisable, may attend the CITEL Assembly as special guests, as defined in the Regulations.

## **ARTICLE 8**

### **OFFICERS OF THE CITEL ASSEMBLY**

There shall be a Chairman and two Vice Chairmen of the CITEL Assembly, elected at the first plenary session, by an absolute majority of the Member States represented at the Assembly. Before the election of the Chairman of the CITEL Assembly, the Chairman of COM/CITEL shall serve as the provisional Chairman.

## **ARTICLE 9**

### **AGENDA**

COM/CITEL shall prepare the preliminary agenda for each CITEL Assembly meeting, and shall submit it to the Member States for consideration, at least three months in advance of the opening of the CITEL Assembly Meeting. The Member States shall have thirty consecutive days to present their observations on the draft agenda to the Chairman of COM/CITEL. On the basis of these observations, COM/CITEL shall draw up the final agenda.

The agenda so approved, may be amended or otherwise modified only during the Meeting of the CITEL Assembly by a vote of two thirds of the participating Member States.

## **ARTICLE 10**

### **SESSIONS AND MEETINGS**

Each Meeting of the CITEL Assembly shall consist of such Plenary Sessions as are required to complete the Agenda for the Meeting and the sessions of the Committees of the CITEL Assembly as provided under this Statute.

## **ARTICLE 11**

### **COMMITTEES**

There shall be a Steering Committee, a Credentials Committee and a Style Committee, as further provided in the Regulations.

The CITEL Assembly may establish such other committees, subcommittees, and working groups when required.

## **ARTICLE 12**

### **QUORUM**

For Plenary Sessions, the presence of more than half of the Member States shall constitute a quorum.

For the committees, subcommittees, and working groups of the CITEL Assembly, the presence of more than half of the Member States of the body concerned shall constitute a quorum.

## **ARTICLE 13**

### **VOTING**

The decisions of the CITEL Assembly shall be adopted at the plenary sessions. Each delegation of a Member State shall have the right to one vote. The right to vote does not imply an obligation to vote.

In the absence of consensus in the deliberations, the decisions of the CITEL Assembly shall be adopted by the vote of an absolute majority of the Member States participating, except in those cases where a two-thirds vote of the participating Member States is expressly required.

In the committees, subcommittees, and working groups, decisions shall be adopted by a simple majority.

For purposes of this Statute, the term "absolute majority" means more than half of the votes of the Member States participating in a meeting of the CITEL Assembly. A simple majority means more than half of those present and voting in any given session of a Committee, subcommittee, or working group.

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## **CHAPTER THREE**

### **THE PERMANENT EXECUTIVE COMMITTEE (COM/CITEL)**

#### **ARTICLE 14 <sup>4</sup>**

##### **MEMBERSHIP**

The Permanent Executive Committee (COM/CITEL) is the executive organ of CITEL. It is composed of representatives of thirteen Member States of CITEL elected at the CITEL Assembly, who shall serve until the next Regular Meeting of the Assembly. The principles of rotation and of an equitable geographic representation shall be observed, insofar as possible, in the election of eleven of these Member States. One of the two remaining members shall be the representative of the Member State hosting the meeting of the CITEL Assembly in which the election takes place. The other shall be the representative of the Member State in whose territory the next Regular Meeting of the CITEL Assembly will be held.

#### **ARTICLE 15**

##### **INSTALLATION SESSION AND OFFICERS**

COM/CITEL shall be installed by the Chairman of the CITEL Assembly before the closing of the Meeting at which the Member States that are to serve on COM/CITEL are elected.

At the installation session of COM/CITEL, the Chairman of the CITEL Assembly shall be appointed Chairman of COM/CITEL. The representative of the Member State that has offered to host the next Regular Meeting of the CITEL Assembly shall become the Vice-Chairman of COM/CITEL.

#### **ARTICLE 16**

##### **CHAIRMAN OF COM/CITEL**

The COM/CITEL Chairman shall have the following specific responsibilities:

- a. To preside over the meetings of COM/CITEL.
- b. To preside initially at the CITEL Assemblies.
- c. To represent CITEL before other Organs of the Organization, the governmental telecommunications/ICT entities of the CITEL Members, and other organizations that participate in telecommunications/ICT development activities in the Americas.
- d. To supervise and coordinate the fulfillment of the responsibilities of COM/CITEL, especially during the interim between Regular Meetings.

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<sup>4</sup> [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06)]

- e. To direct and coordinate the meetings and forums, that COM/CITEL may conduct with other entities of the regional telecommunications/[ICT](#) sector, or with other international entities.

## ARTICLE 17<sup>5</sup>

### FUNCTIONS OF COM/CITEL

The functions of COM/CITEL are the following:

- a. To carry out the decisions of the CITEL Assembly, taking into consideration the recommendations of the General Assembly of the Organization and of the pertinent Councils with respect to telecommunications/[ICT](#).
- b. To carry out and enforce the objectives of Article 3 of this Statute.
- c. To set the date for the Regular Meeting of the CITEL Assembly, the date and place for the Special Meetings of the CITEL Assembly and make amendments as necessary.
- d. To prepare the draft agendas for the Regular and Special Meetings of the CITEL Assembly and to submit them to the governments of the Member States of CITEL for consideration, through the Executive Secretary, pursuant to Article 9 of this Statute.
- e. To propose to the CITEL Assembly any amendments it may consider necessary to introduce to this Statute and the Regulations.
- f. To establish a work program for the Secretariat and for the office of the Chairman of COM/CITEL for implementation of the decisions of the CITEL Assembly.
- g. To adopt any urgent measures, which cannot be deferred until the next meeting of the CITEL Assembly and which shall remain in force until the CITEL Assembly can consider them.
- h. Through its Chairman or some other designated member of COM/CITEL, to represent CITEL at world, regional, or national meetings or conferences on telecommunications/[ICT](#) or related activities.
- i. With the cooperation of the Secretariat, to prepare studies, drafts of inter-American conventions and treaties, and any other documents relating to telecommunications/[ICT](#) in the hemisphere.
- j. Through the Secretary General and the appropriate Council of the Organization, to present to the General Assembly an annual report on the activities of CITEL.
- k. To establish such technical committees and working groups as it may consider necessary determining its work program.
- l. Within the framework of CITEL's objectives, to plan and coordinate inter-American activities in the area of telecommunications/[ICT](#).

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<sup>5</sup> [CITEL-2002, m] [AG/RES.1946 (XXXIII-O/03)]

- m. To review and approve a work program based on the program-budget approved by the General Assembly and an annual proposed budget for CITEL in pursuance of the provisions of Article 112 ( c ) of the Charter of the Organization; ensuring the strictest possible economy but mindful of the obligation upon CITEL to achieve satisfactory results from the work programs undertaken.

## **ARTICLE 18**

### **MEETINGS AND HEADQUARTERS OF COM/CITEL**

COM/CITEL shall meet at least once a year, in the country represented by its Chairman, in another country, or at the headquarters of the General Secretariat of the Organization, as the Committee may decide at its preceding meeting.

Any Member State which is not a member of COM/CITEL may participate in the meetings of COM/CITEL, with voice but without vote. The Chairmen of the Permanent Consultative Committees, whose countries are not Members of COM/CITEL shall be invited to participate in COM/CITEL with voice but without vote.

In consultation with COM/CITEL members, the Chairman may invite representatives of specialized agencies or experts in matters to be considered at the meetings to advise as required.

The Member State elected to preside over COM/CITEL shall organize, at its expense, and under the exclusive responsibility of the Chairman, an office in accordance with the Regulations.

## **ARTICLE 19**

### **QUORUM**

More than half of the members of COM/CITEL shall constitute quorum for a COM/CITEL meeting.

## **ARTICLE 20<sup>6</sup>**

### **VOTING**

In the deliberations of COM/CITEL, each Member State shall have one vote, and in the absence of consensus, decisions of COM/CITEL shall be adopted by the vote of an absolute majority of its Members. However, on questions of procedure, decisions shall be taken by a simple majority of those present and voting. In the latter case, abstentions shall not be counted as votes cast.

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<sup>6</sup> [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06)]

## **ARTICLE 21**

### **TRAVEL EXPENSES**

Travel expenses of the Chairman of COM/CITEL or some other member acting on his behalf, to attend a meeting of an international agency as the representative of CITEL, shall be defrayed by the Organization as provided in the Organization's Program-Budget.

Travel expenses incurred by the members of COM/CITEL to attend its meetings or those of the CITEL Assembly shall be defrayed by the respective Member States they represent.

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## CHAPTER FOUR

### PERMANENT CONSULTATIVE COMMITTEES

#### ARTICLE 22

##### PURPOSE

The purpose of Permanent Consultative Committees is to provide advice to all those entities that constitute the regional telecommunications/ICT sector, in matters relating to their respective areas of competence.

#### ARTICLE 23

##### STRUCTURE OF THE PERMANENT CONSULTATIVE COMMITTEES

##### **Organization**<sup>7</sup>

The CITELE Assembly shall organize the Permanent Consultative Committees it considers necessary to attain the objectives defined in Article 3 of this Statute and shall elect the host countries of the Permanent Consultative Committees, observing to the extent possible, the principles of rotation and an equitable geographic distribution.

##### **Officers**

The representative appointed by the host country shall be the corresponding Chairman of the Permanent Consultative Committee and shall have the duties set forth in the Regulations. Each Permanent Consultative Committee may establish up to two positions of Vice President.

The Member State elected to preside over a Permanent Consultative Committee shall organize, at its expense, and under the exclusive responsibility of the Chairman, an office in accordance with the Regulations.

##### **Meetings**

The Permanent Consultative Committees shall meet at least once a year at a time and place determined by its respective Chairman. The Vice-Chairman shall be responsible for assisting the Chairman in his duties, and may offer to host an additional meeting of the Consultative Committee if deemed necessary.

Each Consultative Committee may set up working groups which shall submit reports concerning their activities to the Consultative Committee.

Papers, studies, decisions, and draft resolutions of the Permanent Consultative Committees which require consideration of the CITELE Assembly shall be submitted to COM/CITELE at least four months before a meeting of the CITELE Assembly takes place.

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<sup>7</sup> [CITELE-1998] [AG/RES 1589 (XXVIII-O/98)] [CITELE-2002] [AG/RES.1946 (XXXIII-O/03)] [CITELE-2006] [AG/RES. 2159 (XXXVI-O/06)]

In the absence of consensus in the deliberations of the Permanent Consultative Committees, draft resolutions shall be adopted in accordance with the voting procedures set forth in the Regulations. The approval will always require the favorable vote of at least one third of the Member States.

## ARTICLE 24<sup>8</sup>

### **PARTICIPATION IN THE PERMANENT CONSULTATIVE COMMITTEES: MEMBERS, ASSOCIATE MEMBERS AND OBSERVERS**

Member States and Associate members of CITELE, whose rights and obligations are defined in this Statute, collaborate with a view to attaining the objectives of CITELE.<sup>9</sup>

#### **Members**

Each CITELE Member State may appoint a representative to each Permanent Consultative Committee. The representative shall be a specialist in telecommunications/ICT. A Member State may remove or replace its representative simply by notifying the Executive Secretary of CITELE of its decision to do so.

#### **Associate members<sup>10</sup>**

1. Any agency, organization or institution related to the telecommunications/ICT industry, which has legal personality, with the approval of the corresponding Member State of CITELE, may become an Associate member of a Permanent Consultative Committee. The Member State shall notify the Chairman of COM/CITELE in writing of the names of the agencies, organizations, or institutions it has approved. An agency, organization, or institution shall cease to be an associate member in the event that approval is withdrawn by the Member State.

2. An international or regional inter-governmental organization with multiple memberships of States of the Americas that is related to telecommunications/ICT and has legal personality may become an associate member of a Permanent Consultative Committee with the approval of COM/CITELE. This international or regional organization shall cease to be an associate member in the event that approval is withdrawn by the COM/CITELE.

3. Associate members of a Permanent Consultative Committee may fully participate in all the activities of that Permanent Consultative Committee, with voice but without vote. They may present technical papers and receive the documents of the Committee to which they pertain.

#### **Observers**

The terms and manner of participation of observers are dealt with in the Regulations.

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<sup>8</sup> [CITELE-1998] [AG/RES 1589 (XXVIII-O/98)]

<sup>9</sup> [CITELE-2002] [AG/RES.1946 (XXXIII-O/03)]

<sup>10</sup> [CITELE-2002] [AG/RES.1946 (XXXIII-O/03)]

**CHAPTER FIVE  
THE SECRETARIAT**

**ARTICLE 25  
PURPOSES AND FUNCTIONS**

The Secretariat is the central and permanent administrative organ of CITEL. It shall coordinate the administrative services required for implementing the decisions of the CITEL Assembly, COM/CITEL, and the Permanent Consultative Committees, and it shall perform such other functions as are assigned by those organs.

**ARTICLE 26  
THE EXECUTIVE SECRETARY OF CITEL**

In consultation with COM/CITEL, the Secretary General of the Organization shall appoint the Executive Secretary of CITEL, whose functions shall include:

- a. Performance of technical and administrative duties entrusted to the Secretariat, and coordination of the administrative services provided by the Secretariat.
- b. Preparation and submission to COM/CITEL and to the Secretary General of the Organization of the proposed Program-Budget of CITEL, which should include travel expenses and salaries of the personnel assigned to the Secretariat.
- c. Representation of the Secretary General of the Organization, when so authorized, with voice but without vote, in the meetings of the CITEL Assembly, COM/CITEL, and the Permanent Consultative Committees.
- d. Assistance in the coordination and implementation of the work plans of the Permanent Consultative Committees and the working groups of COM/CITEL.
- e. Preparations for holding the Regular and Special Meetings of the CITEL Assembly.

The Executive Secretary of CITEL shall perform those functions in accordance with the General Standards Governing the Operation of the General Secretariat of the Organization ("General Standards") and such other rules and regulations that apply to the General Secretariat and its personnel.

**ARTICLE 27  
SECRETARIAT SERVICES**

The General Secretariat of the Organization shall provide secretariat services to CITEL in accordance with the allocation of funds in the Program-Budget of the Organization and the Secretary General shall appoint the technical and administrative personnel to provide those services in accordance with the General Standards and such other rules and regulations governing the operations of the General Secretariat of the Organization.

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## **CHAPTER SIX**

### **EXPENSES AND FUNDS OF CITEL**

#### **ARTICLE 28**

##### **CITEL FUNDING SOURCES**

The resources of CITEL operations will come from:

- a. The Regular Fund of the Organization; and
- b. Specific Funds.

Each Member State of CITEL shall bear the expenses of its representatives.

#### **ARTICLE 29 <sup>11</sup>**

##### **SPECIFIC FUNDS**

The General Secretariat shall establish the following Specific Funds, pursuant to Article 74 of the General Standards for the Operations of the General Secretariat of the Organization.

- a. A Supplementary Fund for the Activities of the Permanent Consultative Committees to be funded by voluntary contributions from CITEL Members and by fees from associate members, as determined by the CITEL Regulations.
- b. A Supplementary Fund for Development Activities within CITEL's work program to be funded by specific gifts, donations, and contributions.
- c. A Supplementary Fund for Support of General Operations to be funded by voluntary contributions of CITEL Members.

Accounting for these Specific Funds shall be carried out in accordance with the General Standards and Financial Rules and Regulations of the Organization.

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<sup>11</sup> The number of the Article of the General Standards for the Operation of the General Secretariat was modified to take into account the updated version. (January 2006). [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06)]

## **CHAPTER SEVEN**

### **OFFICIAL AND WORKING LANGUAGES**

#### **ARTICLE 30**

##### **OFFICIAL LANGUAGES**

English, French, Portuguese and Spanish are the official languages of the CITEL.

#### **ARTICLE 31**

##### **WORKING LANGUAGES**

Spanish and English shall be the working languages. For the Regular and Special Meetings of the CITEL Assembly, the Executive Secretary shall inquire of the CITEL Members concerned if simultaneous interpretation into French and Portuguese will be necessary. Working documents of CITEL shall be made available in Spanish and English. Delegations may present their proposals to the CITEL Assembly in any of the official languages of CITEL.

#### **ARTICLE 32**

##### **DOCUMENTS**

The draft resolutions, recommendations and decisions, and any amendments thereto, as well as the decisions of the CITEL Assembly, shall be published in the official languages. The CITEL annual report and the reports of the CITEL Assembly meetings shall be published in the official languages. Other documents emanating from CITEL shall be published in the working languages.

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## **CHAPTER EIGHT**

### **GENERAL PROVISIONS REGARDING THE STATUTE AND RULES OF PROCEDURES**

#### **ARTICLE 33**

#### **GOVERNING NORMS**

CITEL shall be governed by the present Statute, by its Regulations, and by the resolutions of the General Assembly of the Organization.

#### **ARTICLE 34**

#### **AMENDMENT**

The present Statute, approved by the General Assembly of the Organization, may be amended only by the General Assembly, at its own initiative or upon CITEL's request as provided under CITEL's Regulations.

#### **ARTICLE 35**

#### **CITEL REGULATIONS**

CITEL shall adopt its Regulations in accordance with this Statute and shall submit them to the General Assembly of the Organization with its first annual report.

#### **ARTICLE 36**

#### **ENTRY INTO FORCE**

The present Statute shall enter into force on the date of its approval by the General Assembly.

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ATTACHMENT NO. 2

CITEL Regulations



Organización de los Estados Americanos  
Organização dos Estados Americanos  
Organisation des États Américains  
Organization of American States

# Regulations of the Inter- American Telecommunication Commission (CITEL)

Edition ~~2006~~2010

## EXPLANATORY NOTES

1. The Regulations of the Inter-American Telecommunication Commission were approved by resolution AG/RES.1259 (XXIV-O/94) and amended by resolution AG/RES. 2159 (XXXVI-O/06).
2. The text indicates the amendments introduced by ~~Resolutions~~resolutions CITEL RES. 29 (II-98), CITEL RES. 34 (III-02) and CITEL/RES.54 (IV-06).
3. The Articles of the Regulations have been renumbered taking into account the modifications approved during the III CITEI Assembly. By a footnote we indicate at what meeting –a modification has been approved.
4. The text includes the modifications approved by ~~Resolutions~~resolutions COM/CITEL RES. 178 (XIV-04), COM/CITEL RES. 183 (XIV-04), COM/CITEL RES. 200 (XVI-05) and COM/CITEL RES. ~~200 (XVI-05)~~206 (XVIII-06).
5. The text includes the modifications approved by resolutions CITEL RES. 61 (V-10) and CITEL RES. 62 (V-10).

Example: The footnote [CITEL-2002] indicates changes introduced to the original text at the Third Assembly of CITEI held in Washington, DC, USA, August 12 to 16, 2002.

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# REGULATIONS OF THE INTER-AMERICAN TELECOMMUNICATION COMMISSION

## CHAPTER I NATURE, ORGANIZATION AND MEMBERSHIP

### ARTICLE 1

#### Nature

1. CITEL is governed by its Statute and these Regulations. The Regulations complement the Statute which was approved by Resolution of the OAS General Assembly, and serve to provide more specific rules for the operation, administration, and procedures of CITELE for the achievement of its purposes and objectives.
2. In case of conflict between the Statute and these Regulations, the Statute shall take precedence.
3. The technical autonomy of CITELE established pursuant to the Statute, includes:
  - a. The capacity and competence to freely program its activities within the scope of Article 1 of the Statute;
  - b. A direct technical relationship with the General Assembly of the Organization of American States (hereafter "the Organization") notwithstanding its obligation to submit its Annual Report of activities to the Permanent Council of the Organization, so that the Council has the opportunity to present its observations and recommendations to the General Assembly pursuant to Article 91(f) of the Charter of the Organization;
  - c. Direct contact with the Secretary General of the Organization for all administrative and budgetary matters;
  - d. Competence to establish relations with other international organizations that participate in the development of telecommunications/information and communication technologies (ICT) (hereinafter telecommunications/ICT) throughout the American States; and
  - e. Participation in the planning of technical assistance to CITELE members.

### ARTICLE 2<sup>12</sup>

#### Organization

CITELE fulfills its objectives through the following organs: the CITELE Assembly, the Permanent Executive Committee (COM/CITELE), the Permanent Consultative Committees, and the Secretariat. The first three organs shall include such committees, sub-committees, working groups and ad hoc groups, joint working groups and rapporteurs as may be established in accordance with these Regulations.

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<sup>12</sup> [CITELE-1998] [CITELE-2002]

### **ARTICLE 3**

#### **Applications for Membership**

Any American State which is not a member of the Organization, must submit its membership request to the Secretary General of the Organization, who shall transmit it to COM/CITEL for study and recommendation before it is considered by the CITEL Assembly and approved by the General Assembly of the Organization.

### **ARTICLE 4**

#### **Liaison**

Each Member State shall notify the Executive Secretary of CITEL, in writing, within thirty days of the termination of the Regular Meeting of the CITEL Assembly, the name of the institution and the person within the institution that will serve as the official liaison between CITEL and that Member State with respect to telecommunications/ICT. The person appointed shall serve as the official to whom and from whom, official correspondence shall be addressed and exchanged, including all notices, technical contributions to meetings, reports of meetings, and accreditation letters.

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**CHAPTER II**  
**CITEL ASSEMBLY**

**A. MEETINGS**

**ARTICLE 5**

**Regular Meetings**

CITEL shall endeavor to schedule the Regular Meeting of the CITEL Assembly, held every four years, during the first quarter of the year. The Regular Meetings shall be numbered consecutively.

**ARTICLE 6**

**Principle of Rotation**

In the application of the principle of rotation in selecting the country where a Regular Meeting of the CITEL Assembly is to take place, it is understood that the Regular Meeting shall not be held in the territory of a Member State if another Member State in which fewer meetings have been held should offer its territory for this purpose. Recognized regional affinities shall also be considered when applying the principle of rotation, e.g. North America, Central America, Andean, Caribbean Region, or other distinguishable regional affinities.

**ARTICLE 7**

**Special Meetings**

In special circumstances, at the initiative of the General Assembly of the Organization, on the recommendation of any Council of the Organization, or at the initiative of COM/CITEL, the CITEL Assembly may hold a Special Meeting to consider specific matters, if those matters are of such importance as to preclude waiting for the next Regular Meeting of the Assembly. COM/CITEL will convene and set the date and place for such Special Meeting, subject to available funding.

**ARTICLE 8**

**Alternative Site for the Meetings**

If for any reason a Regular or Special Meeting of the CITEL Assembly cannot be held in a selected country, it shall be held at the General Secretariat of the Organization headquarters, unless one of the Member States, with sufficient advance notice, offers to host the Assembly, in which case COM/CITEL may agree to hold the meeting in that country.

## **ARTICLE 9**

### **Notice of Convocation of Meetings**

The Secretary General of the Organization, or by delegation, the CITELE Executive Secretary, shall transmit the notice of convocation of the CITELE Assembly Meeting and the invitations to the participants as soon as the country offering to host the Assembly confirms to the CITELE Secretariat the exact date, city and specific location for the meeting, and that it has available sufficient funds for that purpose. The country offering to host the Assembly shall provide this information to the Executive Secretary, no later than sixty days before the proposed date of the meeting.

## **B. PARTICIPANTS**

### **ARTICLE 10**

#### **Delegations**

Each head of delegation may delegate his duties to the alternate head, or if there is none, to any other member of his delegation. Each Member State shall endeavor to designate to its delegations representatives who are versed in telecommunications/[ICT](#). Delegations shall have the right to participate with voice and vote, in all public and private meetings of the Assembly, including its committees, subcommittees, working groups and ad hoc groups, in accordance with these Regulations and any special Rules of Procedure adopted for such meetings.

### **ARTICLE 11**

#### **Credentials**

Accreditation of the members of each delegation shall be made by the respective governments by means of written communications to the Executive Secretary, granting the delegates full powers to participate in the decisions on subjects included in the agenda of the sessions of the Assembly.

### **ARTICLE 12**

#### **Order of Precedence**

At the informal session prior to the opening session of the Assembly, the delegations shall establish by lot an order of precedence to be used for the delegations' location in the sessions room, in the voting process and in the use of the floor whenever the delegations are requested to give their opinions on some subject-matter. The host delegation shall not be included in the "by lot" procedure and shall hold last place in the order of precedence.

## **ARTICLE 13**

### **Permanent Observers to the Organization**

1. States that are Permanent Observers to the Organization shall enjoy the same status in the CITELE and any of its organs. They shall accredit their respective representatives to participate in the meetings of the CITELE Assembly, by means of a written communication addressed to the Executive Secretary.
2. The representatives of the Permanent Observers may attend the public sessions of the CITELE Assembly Meetings, and of its principal committees and, when invited by the corresponding presiding officer, the private sessions. With the permission of the presiding officer, Permanent Observers may speak at any meeting.

## **ARTICLE 14**

### **Observers from Inter-American specialized organizations, Organs of the OAS and from Inter-American intergovernmental regional organizations**

Representatives of Inter-American specialized organizations and organs of the OAS, and Inter-American intergovernmental regional organizations may attend the CITELE Assembly as observers. With the permission of the presiding officer, those representatives may speak at the meeting or address the meeting in writing.

## **ARTICLE 15**

### **Observers from the United Nations**

Representatives of the United Nations and its specialized agencies may attend the Meetings of the CITELE Assembly as observers. With the permission of the presiding officer, they may speak at the meeting or address the meeting in writing.

## **ARTICLE 16<sup>13</sup>**

### **Other Observers**

1. International and national organizations that are parties to agreements or arrangements establishing relations of cooperation with the Organization, its organs, organizations or agencies may also attend the CITELE Assembly meetings when such agreements or arrangements provide for the participation of observers.
2. Subject to COM/CITELE's approval, the following may send observers to the CITELE Assembly:
  - a. American States that are not Members or Permanent Observers of the Organization who have asked to participate in the meeting.
  - b. Non-American States that are Members of the United Nations or its specialized agencies who have asked to participate in the meeting.

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<sup>13</sup> [CITELE-2002]

- c. International, regional, subregional, and national agencies and organizations that are involved in telecommunications/ICT activities in the region who have asked to participate in the meeting.

3. The observers referred to in this Article may speak at the plenary session of the CITEL Assembly or at the sessions of its principal committees, only when invited to do so by the corresponding presiding officer, because of special interest or expertise in a specific topic of discussion. Similarly, such observers may provide written statements on such topics when expressly authorized or requested to do so by the presiding officer.

4. The participation of the observers referred to in this Article, before the CITEL Assembly, is without prejudice to the status that they may have, as associate members of the PCCs, in accordance with Article 85 of the Regulations.

#### **ARTICLE 17 <sup>14</sup>**

Active associate members may attend the public sessions of the CITEL Assembly as observers. The observers referred to in this Article may speak at the plenary sessions of the CITEL Assembly or at the sessions of its principal committees only when invited to do so by the corresponding presiding officer because of special interest or expertise in a specific topic of discussion. Similarly, such observers may provide written statements on such topics when expressly authorized or requested to do so by the presiding officer.

#### **ARTICLE 18 <sup>15</sup>**

Unless otherwise specified by COM/CITEL, any State or entity referred to in Article 16 that wishes to participate in a meeting of the CITEL Assembly as an observer, shall apply to attend, in writing, to the Chairman of COM/CITEL, at least sixty days before the anticipated opening of that meeting. The Chairman of COM/CITEL shall consult such applications with the Members of COM/CITEL, and if they approve, the corresponding invitations shall be extended in accordance with Article 9 of these Regulations.

#### **ARTICLE 19**

##### **Observer's participation fee**

1. Distribution of documents of the meetings of the CITEL Assembly to the categories of observers identified in Articles 13, 14 and 15 of these Regulations, shall be governed by the applicable principles, practices and rules of the Organization.

2. Distribution of documents of the meetings of the Assembly to the observers identified in Article 16, shall be conditioned upon payment of a fee to cover the administrative cost of that category of observer's participation in the meeting. This fee called "a participation fee" shall be equivalent to 15% of the "contributory unit" corresponding to an associate member.

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<sup>14</sup> [CITEL-2002]

<sup>15</sup> [CITEL-1998] [CITEL-2002]

3. Notwithstanding the foregoing, COM/CITEL may decide to exempt payment of the participation fee by any observer, covered by Article 16, where CITEL is exempted from making similar payments to that observer, on the basis of reciprocity.

## **ARTICLE 20**

### **Guests**

Subject to COM/CITEL's approval and in consultation with the government of the host country, any person or entity not covered in Article 16, that is a recognized authority or that has a particular interest in the field of telecommunications/ICT may attend the meetings of the CITEL Assembly as a guest. COM/CITEL will develop guidelines to determine qualifications for guests.

## **ARTICLE 21** <sup>16</sup>

Individuals or entities wishing to participate as guests to a meeting of the CITEL Assembly, under Article 20, should apply in writing to the Chair of COM/CITEL no later than forty five days prior to the scheduled start of the CITEL Assembly meeting. The Chair of COM/CITEL will consult with COM/CITEL members and, with their consent, extend the corresponding invitations pursuant to Article 9 of these Regulations, unless the Government of the host country objects.

## **ARTICLE 22**

Guests may attend the plenary meetings and the meetings of the committees for the sole purpose of following the discussions. However, they may take part in committee discussions only if they are requested to do so by the Chairman of the Committee and there is no objection from any Member State present. Guests shall not receive copies of contributions, papers or reports of the proceedings, unless COM/CITEL decides to provide the documents to a guest when it approves an invitation.

## **C. ASSEMBLY OFFICERS**

### **ARTICLE 23**

#### **Election of the Chairman and Vice-Chairmen**

The Assembly Chairman and both Vice-Chairmen shall be elected in the first plenary session, in accordance with the procedures outlined in Article 8 of the Statute. These officials will remain in office until the Assembly is adjourned.

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<sup>16</sup> [CITEL-2002]

## **ARTICLE 24**

### **Duties of the Chairman of the CITEL Assembly**

1. The Assembly Chairman shall:
  - a. Convoke plenary sessions;
  - b. Establish the order of business of the sessions;
  - c. Open and close the plenary sessions and direct their discussions;
  - d. Grant the floor to the participants in the order in which they request it, giving precedence to representatives of the Member States when appropriate;
  - e. Put the topics under discussion to a vote, and announce decisions taken;
  - f. Rule on points of order being submitted to the Assembly for consideration;
  - g. Establish the working committees, and
  - h. Generally, ensure compliance with these Regulations.
  
2. When any speaker departs from the topic under discussion the Assembly Chairman may draw this to his attention. Likewise, during discussion of a topic, the Chairman may propose limitation of the time to be allowed to speakers, limitation of the number of times a participant may speak, closure of the list of speakers, or closure of discussion. He may also propose the suspension or adjournment of a session, or postponement of discussion of the matter under consideration.

## **ARTICLE 25**

### **Participation by the Assembly Chairman in Voting and Discussion**

The Assembly Chairman shall not participate from the chair in a substantive discussion, nor shall vote on any matter before the plenary sessions of the Assembly.

## **ARTICLE 26**

### **Duties of the Vice-Chairmen Acting as Chairman**

If the Chairman is absent from a session or from part of it, one of the Vice-Chairmen shall take his place, according to the order of precedence, and shall enjoy the same powers and duties as the Chairman.

## **ARTICLE 27**

### **Absence or Disability of the Chairman and Vice-Chairmen**

In the event of the absence or disability of the Chairman and the Vice-Chairmen of the CITES Assembly, the Meeting shall be presided over by one of the Chairmen of the working committees, according to the order of numbering of those committees.

## **D. AGENDA**

## **ARTICLE 28**

### **Agenda of the Regular Meetings**

1. COM/CITES shall prepare a preliminary agenda for each Regular Meeting of the CITES Assembly to be provided to the Member States for their consideration at least three months in advance of the anticipated opening of the Assembly.
2. In preparing the preliminary agenda, COM/CITES shall take into account the topics proposed by the governments of the Member States, those mandated by the General Assembly of the Organization, and may take into consideration those recommended by other organs of the Organization.
3. The Member States shall have thirty days to present their observations on the preliminary agenda to the Chairman of COM/CITES. On the basis of these observations, COM/CITES shall draw-up the agenda for the Assembly meeting.
4. The agenda so approved, may be amended or otherwise modified only during the Regular Meeting of the CITES Assembly by a vote of two thirds of the participating Member States.

## **ARTICLE 29**

### **Agenda of Special Meetings**

The agenda of each Special Meeting of the CITES Assembly shall be confined to the subject or subjects for which the Meeting was convoked. The procedures and time periods for the preparation of the agenda of a Special Meeting shall be established in each case by COM/CITES.

## **ARTICLE 30**<sup>17</sup>

### **Reports and Proposals**

Generally, the CITEL Assembly shall consider two kinds of papers: reports and proposals. Reports shall be informative in nature, while proposals shall be submitted to the Assembly for its consideration. During an Assembly meeting, other forms of work or technical contributions may be solicited. The documents thus submitted shall not include any information of a promotional or commercial nature.

## **ARTICLE 31**<sup>18</sup>

1. Reports and proposals shall normally be presented to the Executive Secretary fifteen days in advance of the date set for the opening of the CITEL Assembly, in order to permit their distribution to the Member States in CITEL working languages, together with the report of COM/CITEL and that of the Secretariat. Documents that do not meet the deadlines set in this Article will be presented at the meeting of heads of delegation to determine whether they are to be considered as information or working documents during said meeting. The Executive Secretary shall make such documents available to the Member States as they are received, by the most suitable means, before the start of a meeting.

2. At the beginning of a meeting, the Assembly may establish a period of time in which additional proposals may be submitted to it for consideration.

## **E. SESSIONS**

### **ARTICLE 32**

#### **Informal Meeting of Heads of Delegations**

Prior to the inaugural session, the heads of delegations of the Member States or their alternates shall meet informally, upon being called together by the Chairman of COM/CITEL, to agree on the various aspects concerning the organization of the work of the CITEL Assembly.

### **ARTICLE 33**

#### **First Plenary Session**

The first plenary session shall be held as soon as possible after the CITEL Assembly Meeting has been inaugurated. At that session, the CITEL Assembly shall elect its officers, and establish the committees referred to in Chapter II section F of these Regulations. Immediately thereafter the working committees shall be installed and their respective officers elected.

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<sup>17</sup> [CITEL-2002] [CITEL-2006, only Spanish]

<sup>18</sup> [CITEL-1998] [CITEL-2002] [CITEL-2006, only Spanish]

## **ARTICLE 34**

### **Adoption of Decisions**

The CITES Assembly shall adopt its decisions in the form of resolutions, recommendations and declarations, at its plenary sessions. The Secretariat shall distribute those decisions immediately after their adoption.

## **ARTICLE 35**

Decisions with financial repercussions for the Organization shall include an estimate of the corresponding cost.

## **ARTICLE 36<sup>19</sup>**

### **Public and Private Sessions**

1. Plenary sessions at the Assembly and of the working committees shall be public. However, if the chairman so provides or any representative Member State so requests, the session shall be private, and shall so continue unless the members participating in the session decide otherwise.

2. Private Sessions may only be attended by the heads of delegations of the Member States, the members of the delegations designated by those heads and such Secretariat personnel as the Chairman of the respective body may expressly authorize in each case.

## **ARTICLE 37<sup>20</sup>**

All decisions taken by the CITES Assembly in a private plenary session shall be announced at the next public plenary session.

## **ARTICLE 38**

No plenary, committee, subcommittee, ad hoc group, or working group session shall be held unless the place and time have been announced to participants sufficiently in advance to permit them to attend.

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<sup>19</sup> [CITES-2002]

<sup>20</sup> [CITES-1998]

## **F. COMMITTEES**

### **ARTICLE 39**

#### **Steering Committee**

1. The Steering Committee is made up of the Chairman of the CITEL Assembly, who shall preside over it, the two Vice-Chairmen, and the Chairmen of the working committees.
2. The Chairman of the CITEL Assembly shall convoke the Steering Committee whenever he deems it desirable for the best performance of the work of the Assembly.
3. The task of the Steering Committee is to resolve any difficulties that may arise regarding the functioning of the CITEL Assembly and to suggest appropriate solutions to the committees or to a plenary session. For the effective operation of the CITEL Assembly, it shall coordinate the work of the working committees.

### **ARTICLE 40**

#### **Committee on Credentials**

1. The Committee on Credentials is composed of the representatives of three member states elected at the first plenary session of the CITEL Assembly. The Committee shall elect its chairman.
2. The Committee on Credentials shall examine the credentials of the delegations and submit a report to the CITEL Assembly forthwith.

### **ARTICLE 41**

#### **Style Committee**

1. The Style Committee is composed of the representatives of four Member States elected at the first plenary session of the CITEL Assembly, each of which shall represent one of the four languages.
2. The Style Committee shall receive the drafts of resolutions and recommendations adopted by committees before they are submitted to a plenary session of the Assembly for its consideration, and shall introduce in them such style changes as it deems necessary. If the Style Committee notes that a draft suffers from defects of form that it can not correct, then it shall raise the question with the committee concerned, or at a plenary session of the Assembly.

### **ARTICLE 42**

#### **Drafting Committee**

The Drafting Committee for the working sessions of the Plenary meetings and for the Final Report of the Assembly, shall be designated during the first Plenary Session and shall be composed of the first four delegates by order of precedence who volunteer. The Drafting Committee shall draft the minutes of the meeting of the informal session, of each Plenary session,

of the inaugural and closing sessions, as well as the Final Report. The Committee shall present to each Plenary Session a draft report of all preceding sessions.

## **ARTICLE 43**<sup>21</sup>

### **Working Committees**

1. The CITELE Assembly shall establish such working committees as it deems desirable for consideration of the various topics on the agenda.
2. A working committee is made up of the delegations of the Member States that advise the Chairman of the CITELE Assembly before the first working meeting of the committee, that they wish to take part in that committee.
3. The installation meeting of each working committee shall be held with the delegations that up to the time of the meeting, have expressed their desire to form part of it.
4. Each working committee shall elect a chairman, and may also elect a vice-chairman and a rapporteur.
5. Each working committee shall study the topics assigned to it by the CITELE Assembly and shall present to the plenary session a report on its discussions, the draft resolutions or proposals considered, and its recommendations.

## **ARTICLE 44**

### **Subcommittees and working groups**

1. Each working committee may establish such subcommittees and/or working or drafting groups, as it considers advisable. A working committee may also authorize its Chairman to appoint to the subcommittees or groups, members who reflect the different views that have been expressed on the matters which the subcommittee or group is to consider.
2. Each subcommittee may establish such working or drafting groups as it may consider necessary. The Chairman of each such group shall present to the body that established it, its conclusions or recommendations.
3. Delegations that are not members of a subcommittee, working group, or drafting group, shall have the right to participate in the meetings of these bodies with voice but without vote.

## **G. QUORUM**

### **ARTICLE 45**

1. For Plenary Sessions, the presence of more than half of the Member States shall constitute a quorum.

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<sup>21</sup> [CITELE-2006, only Spanish]

2. For the committees, subcommittees, and working groups of the CITEL Assembly, the presence of more than half of the members of the body concerned shall constitute a quorum.

## **H. DEBATES AND PROCEDURES**

### **ARTICLE 46<sup>22</sup>**

#### **Proposals and Amendments**

##### **PROPOSALS**

1. Proposals must be presented in writing to the Secretariat by the Member State delegations no later than the day before the session at which they are to be discussed or submitted to a vote, in order to be distributed in the CITEL working languages to participating Member States before deliberation of them begins. However, if no Member State objects, the Chairman of the body that is required to deal with the matter may authorize discussion of a proposal that was not distributed in time.
2. The delegation that presents a proposal shall indicate the working committee that should study it, unless the proposal is one that is required to be submitted to a plenary session for discussion. In case of doubt, the Chairman of the Assembly shall decide.

##### **AMENDMENTS**

3. Motions to amend a proposal may be made during the deliberations on the proposal.
4. A motion is considered an amendment to a proposal if it merely adds to, deletes from, or revises part of a proposal. A motion that would totally replace the original proposal, or that is not directly related to it, shall not be considered as an amendment.

### **ARTICLE 47**

#### **Withdrawal of Proposals**

A proposal or an amendment may be withdrawn by its proponent before it has been put to a vote. Any delegate may present again a proposal or amendment that has been withdrawn.

### **ARTICLE 48**

#### **Reconsideration of Decisions**

Proposals concerning decisions that have already been taken may be reconsidered, if a request to do so is made prior to the adjournment of the session at which the proposal was voted

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<sup>22</sup> [CITEL-2002] [CITEL-2006]

upon, or at the session immediately following. In the case of a motion for reconsideration, the floor shall be granted to one speaker to second the motion and to two other speakers to oppose it, after which the motion shall be submitted to a vote. For approval of such a motion, the affirmative vote of two-thirds of the members of the body concerned is required. When the motion for reconsideration has been approved, the discussion and vote on the substance of the matter shall be governed by the applicable provisions of these Regulations.

#### **ARTICLE 49<sup>23</sup>**

##### **Points of Order**

During the discussion of a matter, any delegation may raise a point of order, which shall be decided upon immediately by the Chairman. Any representative of a delegation may appeal the decision of the Chairman, in which case the appeal shall be put to a vote. When raising a point of order, a representative may not speak on the substance of the matter under discussion.

#### **ARTICLE 50<sup>24</sup>**

##### **Suspension of Discussion**

The Chairman or any representative of a delegation may make a motion that discussion be suspended. Only two such representatives may speak briefly in favor of such a motion and two against it, after which it shall be immediately put to a vote.

#### **ARTICLE 51<sup>25</sup>**

##### **Closing Discussion**

1. Any representative of a delegation may make a motion that debate be closed when he/she considers that a topic has been discussed sufficiently. This motion may be opposed by two representatives of delegations, after which it shall be declared approved if it receives the vote of two-thirds of the delegations present at the session. The Chairman may limit the time allowed to speakers under this Article.

2. The Chairman may close the debate if he/she considers that it has become repetitive, or if it no longer addresses the issue at hand. In which case, the Chairman shall take into consideration the issues which have up to then obtained consensus and establish the way in which the meeting shall proceed. Two delegations may speak briefly against such a decision, after which it shall be declared approved if it receives the vote of two-thirds of the delegations present at the session.

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<sup>23</sup> [CITEL-2006]

<sup>24</sup> [CITEL-2006]

<sup>25</sup> [CITEL-2002] [CITEL-2006]

## **ARTICLE 52<sup>26</sup>**

### **Suspension or Adjournment of a Session**

During the discussion of any topic, a representative of a delegation may make a motion that the session be suspended or adjourned. Such motions shall be put to a vote immediately, without discussion. The Chairman may limit the length of the remarks of the representative who proposes suspension or adjournment of the session.

## **ARTICLE 53**

### **Order of Procedural Motions**

Except as provided in Article 48, the following motions shall have precedence over all other proposals or motions, in the order set forth below:

- a. Suspension of the session.
- b. Adjournment of the session.
- c. Suspension of discussion of the topic under consideration.
- d. Close of the debate of the topic under consideration.

## **ARTICLE 54**

### **General Provisions for All the Deliberative Bodies of the CITES Assembly Meeting**

The general provisions relating to discussion contained in this chapter shall be applicable to the plenary sessions, and to the committees, subcommittees, and working groups of the CITES Assembly.

## **I. VOTING**

## **ARTICLE 55**

### **Voting on Proposals**

After debate is closed, and if the proposals presented are not approved by consensus, those proposals, together with any proposed amendments, shall be put to a vote. Proposals shall be voted upon in the order in which they are presented, unless the respective body decides to the contrary. After the chairman has announced the start of the voting, no representative may interrupt it, except for a point of order relating to the manner in which the voting is being

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<sup>26</sup> [CITES-2006]

conducted. The process of voting and vote-counting shall end when the chairman announces the result.

## **ARTICLE 56**

### **Abstentions**

For the purpose of establishing the necessary majority, abstentions shall be counted as votes cast.

## **ARTICLE 57**

### **Ties**

In the event of a tie, the proposal voted on shall be considered to have been rejected.

## **ARTICLE 58**

### **Repeat Vote**

Should any doubt arise as to the results of a vote, any delegation may request that the vote be repeated immediately. The new vote shall be limited to the same delegations that took part in the original vote.

## **ARTICLE 59**

When an amendment to a proposal is presented, the amendment shall be voted on first. When two or more amendments to a proposal are made, the vote shall be taken first on the one that departs furthest from the original text. The other amendments shall be voted upon in like order. In case of doubt in this regard, they shall be voted upon in the order of their presentation.

## **ARTICLE 60**

When the fact that one amendment has been adopted necessarily implies the exclusion of another, the latter amendment shall not be put to a vote. If one or more of the amendments are adopted, the complete proposal as amended shall be put to a vote.

## **ARTICLE 61**

If any delegation so requests, a proposal or amendment shall be put to a vote by parts. If any delegation is opposed to that request, the body concerned shall decide whether the voting should be by parts. If the request for voting by parts is accepted, the various parts of the proposal or amendment that are accepted shall be voted upon as a whole. If all the operative parts of a proposal or amendment are rejected, it shall be deemed that it has been rejected entirely.

## **J. ELECTIONS**

### **ARTICLE 62**

In cases where only one Member State or one person is to be elected, if no candidate obtains the vote of an absolute majority of the participating Member States on the first ballot, a second, or if necessary a third ballot shall be taken, limited to the two candidates receiving the largest number of votes. If after the third ballot no candidate has obtained the required majority, the election shall be suspended for a period of up to twenty-four hours. When the election is resumed, up to two additional ballots shall be taken. If neither of the two candidates is elected, the balloting procedure established in this Article shall be started again, with respect to the candidates who are presented.

### **ARTICLE 63**

When two or more elected posts are to be filled at the same time and under the same conditions, the candidates obtaining the vote of an absolute majority on the first ballot shall be declared elected. If the number of candidates obtaining such majority is less than the number of persons or members to be elected, there shall be additional ballots to fill the remaining posts, the voting being limited to the candidates who have received the most votes on the previous ballot, in such a way that the number of candidates will not be more than twice the number of posts remaining to be filled.

### **ARTICLE 64**

In case of a tie among two or more candidates or Member States, as the case may be, who have received at least the required majority, if the number of places to be filled is less than the number of candidates or Member States who have received the same number of votes, another ballot shall be taken. If the tie is not broken in this second ballot, the elections shall be decided by lot.

## **K. DOCUMENTS**

### **ARTICLE 65**

#### **Summary Minutes**

Summary minutes shall be kept of the open plenary sessions and of the open committee meetings of the CITELE Assembly. The Secretariat of CITELE shall distribute the summary minutes to the delegations as promptly as possible. The delegations shall present to the Secretariat, within twenty-four hours following the distribution of the summary minutes, any corrections of style they consider necessary. The minutes so corrected and the appendices shall be published as part of the official documentation of the CITELE Assembly. The appendices of the summary minutes shall contain the complete statement of a delegation if the delegation so requests.

## **ARTICLE 66**

### **Summary of the Activities**

After the termination of the Assembly Meeting, the Secretariat shall prepare and distribute the final report of the Assembly, containing a summary of the activities carried out by it, which shall include background information on the Assembly; the list of officers of the Assembly and of the Committees, Subcommittees, Working groups and ad hoc groups; the official list of participants; a brief summary of the sessions held, and the decisions adopted by the Assembly in their final form. This document shall be prepared in the four official languages. For this purpose, the Secretariat may request the advice of the delegations to the Permanent Council of the Organization that represent the countries where those languages are spoken, and of COM/CITEL.

## **ARTICLE 67**

### **Filing of Documents**

The Secretariat shall be the custodian of the official documents and files of the meetings of the Assembly. The Chairman of COM/CITEL shall keep in his possession copies of all these documents and files.

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**CHAPTER III**  
**THE PERMANENT EXECUTIVE COMMITTEE (COM/CITEL)**

**ARTICLE 68**  
**Length of Term**

The Officers and members of COM/CITEL shall occupy their positions until the election of the new members at the next Regular Meeting of the CITEL Assembly.

**ARTICLE 69**  
**Appointment of Representatives of COM/CITEL**

The institution designated to act on behalf of each Member State elected to COM/CITEL, shall appoint a principal representative and an alternate representative, both of them specialized in telecommunications/ICT matters, and the Member State may replace them as it deems advisable. The names of the representatives shall be communicated in writing to the Executive Secretary as they are appointed.

**ARTICLE 70**  
**Functions**

The functions of COM/CITEL are set out in Article 17 of the Statute.

**ARTICLE 71**<sup>27</sup>  
**Work Program**

1. At each installation session, COM/CITEL shall prepare its work program for the intervening period until its next meeting, and shall set the date and place for its meetings.
2. COM/CITEL may establish technical committees, subcommittees, working groups and ad hoc groups, joint working groups and rapporteurs to perform its functions.

**ARTICLE 72**  
**Duties of the Chairman**

The Chairman of COM/CITEL is an ex officio member of all committees of CITEL and shall have the following duties in addition to those identified in the Statute:

- a. To preside provisionally over the Regular and Special Meetings of the CITEL Assembly until the Chairman of the Assembly is elected.

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<sup>27</sup> [CITEL-1998]

- b. To represent CITEL before other organs of the Organization, the governmental telecommunications/ICT entities of the CITEL Members, and other organizations that participate in telecommunications/ICT development activities in the American States.
- c. To see that the functions of COM/CITEL as provided in Article 17 of the Statute are performed.
- d. In cooperation with the Executive Secretary, to draw up the agendas for the meetings of COM/CITEL, in consultation with the other members.
- e. To speak for COM/CITEL to the Secretary General of the Organization, and to communicate to him the decisions that COM/CITEL has adopted.
- f. To communicate through the Executive Secretary with the governments of the Member States of CITEL and institutions interested in the objectives of CITEL regarding matters relating to the functioning of CITEL.
- g. To represent CITEL, when COM/CITEL so authorizes him, at public functions and at meetings of international organizations, with authority to delegate this representation to another member of COM/CITEL.
- h. Through the Executive Secretary of CITEL, to present to the Secretary General of the Organization an annual progress report on the activities of CITEL to comply with Article 91 (f) of the Charter of the Organization.
- i. With the assistance of the Executive Secretary, to make known and to coordinate on behalf of COM/CITEL, the work of the technical committees, and working groups established by COM/CITEL and see that it is carried out.
- j. To coordinate the work of the Permanent Consultative Committees, and to see that it is carried out.

### **ARTICLE 73**<sup>28</sup>

#### **Order of Succession**

In the event of temporary impediment of the Chair of COM/CITEL to serve, the Vice-Chair shall replace him/her. In the event of impediment of both, the eldest of the Chairs of the Permanent Consultative Committees shall exercise the duties of the Chair while the impediment lasts.

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<sup>28</sup> [CITEL-2002]

## **ARTICLE 74**

### **Headquarters of COM/CITEL**

1. The Member State elected to preside over COM/CITEL shall organize and maintain during its term, at its sole expense, and under the exclusive responsibility of the Chairman, an office composed of a full-time assistant to the Chairman, and all necessary technical and administrative personnel. In addition, that Member State shall provide premises for the office and for meetings, as well as other suitable work facilities for the best possible performance of COM/CITEL's duties and responsibilities. For all purposes, the office shall be responsible exclusively to the Chairman of COM/CITEL, and shall not be dependent upon the General Secretariat of the Organization.
2. The Chairman of COM/CITEL shall maintain close cooperative and working relations with the Executive Secretary for purposes of coordination and liaison, as well as for the best possible performance of the various tasks of COM/CITEL. The Chairman of COM/CITEL shall send copies of all official correspondence sent or received by him to the Executive Secretary.

## **ARTICLE 75**

When COM/CITEL establishes a technical committee, subcommittee, a working group, or an ad hoc group, that committee, subcommittee or group shall have its headquarters in the country selected to preside over it. As in the case of the headquarters of COM/CITEL, the country concerned shall provide, at its expense, the staff and the necessary facilities for the performance of its functions.

## **ARTICLE 76**<sup>29</sup>

Rules governing COM/CITEL meetings, quorum, voting and travel expenses are as contained in Articles 18 to 21 of the Statute.

## **ARTICLE 77**<sup>30</sup>

1. The COM/CITEL shall adopt its decisions in the form of resolutions, recommendations, or decisions at its plenary sessions.
2. In order to ensure their due deliberation, all draft resolutions, recommendations or decisions presented must be distributed in writing in the CITEL working languages to participating delegations, before the start of the session in which they are to be debated or submitted to a vote. However, if there is not objection on the part of any COM/CITEL Member State present at the meeting, a proposal written in only one of the working languages of CITEL may be discussed and decided upon.
3. If for any reason a regular Meeting of COM/CITEL cannot be held in the country of the Chairperson, it shall be held at the General Secretariat of the Organization headquarters, unless

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<sup>29</sup> [CITEL-1998]

<sup>30</sup> [CITEL-2002] [CITEL-2006]

one of the Member states, with sufficient advance notice, offers to host the meeting, in which case COM/CITEL may agree to hold the meeting in that country.

4. The General Secretary of the Organization, or by delegation, the CITEL Executive Secretary, shall transmit the notice of the convocation of the Meeting and the invitations to the participants as soon as the country offering to host a meeting confirms to the CITEL Secretariat the exact date, city and specific location for the meeting, and that it has available sufficient funds for that purpose. The country offering to host the meeting shall provide this information to the Executive Secretary no later than sixty days before the proposed date of the meeting.

5. Observers in the categories stipulated in Articles 13, 14, 15, 16 and 17 may attend COM/CITEL meetings as observers on the same conditions as those established in the Regulations for their participation in the CITEL Assembly meetings.

#### **ARTICLE 78**<sup>31</sup>

When, in view of their urgency, matters to be resolved cannot be left until its next meeting, COM/CITEL may approve resolutions, recommendations, or decisions by correspondence. Such resolutions, recommendations, or decisions shall be approved in keeping with such procedures as may be adopted by COM/CITEL for that purpose. The CITEL Secretariat shall keep a written record of the consultation made and its results, and shall inform the Chair and the other members COM/CITEL thereof.

#### **ARTICLE 79**<sup>32</sup>

COM/CITEL may invite representatives of associate members to participate in its Working Groups because of a special interest or expertise in a specific topic pertaining to the mandate of the working group.

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<sup>31</sup> [CITEL-2002]

<sup>32</sup> [CITEL-2002]

**CHAPTER IV**  
**PERMANENT CONSULTATIVE COMMITTEES (PCCS)**

**A. ORGANIZATION AND OFFICERS**

**ARTICLE 80**<sup>33</sup>

1. The CITELE Assembly shall establish the Permanent Consultative Committees (PCCs) that it considers necessary to attain the objectives defined in Article 3 of the Statute together with specific terms of reference for each PCC. For the selection of countries to host meetings of the PCCs, the principles of rotation and equitable geographic distribution shall be observed to the extent possible. A PCC shall continue in force until such time as the CITELE Assembly itself, or COM/CITELE, deems its functions and purpose to be concluded. The names of the PCCs are listed in Annex 1 of these Regulations.

2.. The host countries of the PCCs may submit their candidacy for one re-election only. A Member State may not submit its candidacy for a second re-election, if another Member State – which has been elected fewer times – should present its candidacy.

3. Each PCC shall be presided over by a Chairman who shall be the representative appointed by the government of the host country for the PCC. The PCC may establish one or two Vice Chairman positions to assist the Chairman in the performance of his duties. The Chairman of each PCC shall recommend to the PCC the number of Vice Chairmen he deems appropriate, taking into account insofar as possible an equitable geographical distribution. The country from which a Vice Chairman is appointed, may host an additional meeting of the PCC in a given year, and in such case, will be responsible for providing meeting sites, personnel, and administrative support for the meeting.

**ARTICLE 81**<sup>34</sup>

**Duties of the Chairman of a PCC**

The Chairman of a PCC shall:

- a. Convene through the Executive Secretary the PCC at least once a year and designate the place and date for the meeting.
- b. Direct the work of the PCC, prepare the material for meetings, as well as studies, decisions, and draft resolutions, and send them to the Chairman of COM/CITELE for information and to the Executive Secretary for processing.
- c. Report PCC work results, in writing, every six months, to the Executive Secretary and to the Chairman of COM/CITELE.
- d. Report to the CITELE Assembly on matters within the competence of the PCC.

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<sup>33</sup> [CITELE-2002] [CITELE-2006]

<sup>34</sup> [CITELE-2002, e,f,g]

- e. Ensure that the Working Groups, Ad Hoc Groups, and Rapporteurs established as well as the coordination tasks assigned operate in accordance with the working procedures that govern PCC activities, as provided in Article 96.
- f. Seek to ensure that all decisions taken by the PCC Plenary are consensus decisions.
- g. Confirm that the quorum provided for in the regulations is present at the meeting.

## **ARTICLE 82**

### **Chairman's Office**

The Member State elected to preside over a PCC shall organize, and maintain at its sole expense, and under the exclusive responsibility of the Chairman, an office composed of the necessary technical and administrative personnel. For all purposes, this office shall be responsible exclusively to the Chairman of the PCC and shall not be dependent in any way upon the General Secretariat of the Organization.

## **ARTICLE 83<sup>35</sup>**

### **Working groups and ad hoc groups**

1. Each PCC may establish working groups and ad hoc groups in accordance with Article 96. Those groups shall submit reports of their activities to the PCC.
2. PCCs shall also appoint rapporteurs for their working groups and ad hoc groups in order to deal with the issues entrusted to said groups. The rapporteurs shall submit their reports to the working groups or ad hoc groups to which they belong.

## **B. PARTICIPATION IN THE PCC**

## **ARTICLE 84**

### **Members**

Each CITELE Member State may appoint a representative who is a specialist in telecommunications/ICT to a PCC in accordance with the method set out in Article 4. A Member State may remove or replace its representative by notifying the Executive Secretary, in writing, of its decision to do so.

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<sup>35</sup> [CITELE-1998]

## ARTICLE 85<sup>36</sup>

### Associate members

1. Associate membership on a PCC is open to:
  - a. Any entity, organization or institution related to the telecommunications/ICT industry, that has legal personality (hereinafter "entity"), provided that the entity's associate membership is approved by the corresponding Member State of CITELE. The expression "corresponding Member State of CITELE" means the country where the "entity" was constituted or has its principal office.
  - b. An international or regional inter-governmental organization with multiple membership of States of the Americas that is related to telecommunications/ICT and has legal personality (hereinafter "the organization"), with the approval of COM/CITELE.
2. Applications from entities wishing to become associate members of a PCC must be forwarded to the corresponding Member State, together with an indication of the elected contributory unit and the pertinent information of a contact person to whom procedural information may be sent. The corresponding Member State shall be responsible for examining and approving such applications based on such criteria or procedures for sponsoring associate members as it deems appropriate.
3. In the case of an organization, the application procedures for acquiring the status of associate member of a PCC will be made to COM/CITELE
4. Where appropriate, the corresponding Member State or COM/CITELE will notify the Executive Secretary of its approval of an application received from an entity or organization, indicating the elected contributory unit and the pertinent information of the contact person appointed by the entity or the organization to whom procedural information may be sent.
5. The Executive Secretary will notify the requesting entity or organization of the decision taken with respect to its application and the procedures which associate membership entails.
6. The Executive Secretary will notify the Chairman of COM/CITELE and the Chairman of the respective PCC about the admission of the entity referred to in number 5 of this Article. In the case of the admission of an organization, the notification shall be sent only to the Chairperson of the respective PCC.
7. A list of all entities and organizations granted associate membership in each PCC shall be compiled and maintained by the Executive Secretary. The Executive Secretary shall provide the Secretary General of the Organization, all Member States of CITELE and the Chairs of the PCCs with a copy of that list.
8. An entity shall cease to be an associate member in the event that approval is withdrawn by the corresponding Member State. An organization shall cease to be an associate member in the event that approval is withdrawn by COM/CITELE.

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<sup>36</sup> [CITELE-1998] [CITELE-2002]

## ARTICLE 86<sup>37</sup>

### Participation of associate members

1. Each associate member has the right to participate in any of the meetings of the PCCs to which the associate member is affiliated by sending one or more representatives. To that end, associate members shall provide in writing to the Executive Secretary the names of their representatives before the opening of each PCC meeting.
2. Associate members of a PCC may fully participate in all the activities of that PCC with voice but without vote. ~~They may present technical papers and receive;~~ nevertheless, without the documents support of that the respective Member State, they shall not be able to take the floor to request the PCC to consider a proposal for the purpose of taking a decision. An associate member of any PCC shall also be entitled to participate in the work of any joint working group to which its PCC belongs, without being requested the payment of additional fees.
3. In order for an associate member to speak on behalf of and in representation of the corresponding Member State, he shall:
  - a. Have been previously accredited as part of that Member State delegation, and
  - b. be presented by his/her delegation, before speaking, indicating that his/her verbal statements are as a representative of that member State.

## ARTICLE 87<sup>38</sup>

### Associate membership Fee

1. Associate members shall share in the costs of operation of the PCC in which they participate by voluntarily choosing a contributory level. The minimum contribution shall be "one" unit, which may be increased in levels of half a unit, as a minimum.
2. The monetary value of the unit, stated in U.S.A. dollars, shall be established by the CITEL Assembly, and shall cover membership payment for one calendar year or, as the case may be, for the prorated corresponding part.
3. Associate members shall have until October of each year to notify the Executive Secretary of CITEL of any change in the level of their contributions, which must comply with the provisions of this Article. Any such change shall take effect as of the year immediately following. Associate members that do not indicate any change shall continue to be considered as being at the previously selected contributory level.
4. Funds derived from associate membership fees shall be allocated to the budget of the corresponding PCC and used as directed by the respective PCC Chairman to defray expenses of PCC meetings, their groups, and relevant activities of the corresponding PCC.

<sup>37</sup> [CITEL-1998] [CITEL-2002] [COM/CITEL RES. 206 (XVIII-06)] [\[CITEL-2010\]](#)

<sup>38</sup> [CITEL-1998] [CITEL-2002] [CITEL-2006]

5. Associate members shall pay their annual contribution in advance. The due date for the payment of the annual membership fee is January 1 of the corresponding year; however, for a new associate member, the due date during the first year of membership is thirty days after that Member receives notice of its acceptance as an associate member. Associate members who pay their membership fees within sixty days after the due date shall be deemed active associate members. Those who do not pay within this time without informing the Executive Secretary on the reasons for such delay shall be deemed passive associate members, and shall have their membership privileges suspended by the Executive Secretary until such time as their accounts are paid up to date. If the Executive Secretary is satisfied with the justification of the delayed payment of fees by a Member, he may extend the deadline for payment up until June 30 of the corresponding year.

6. Any associate member may renounce membership in any PCC by written notification of such intention to the Executive Secretary. Such renunciation will become effective ninety days from the date of notification. In such a case, membership fees will be prorated on a yearly basis. Passive associate member that is more than two years in arrears in the payment of membership fees shall be deemed to have implicitly renounced membership effective immediately.

7. In case of resignation, associate members shall be liable for their fees up until the effective date of renunciation, and likewise, those who are up to date in their fees shall be considered active associate members up until that same effective date.

8. The Executive Secretary shall make all reasonable efforts to collect past due membership fees and shall report on those efforts annually to COM/CITEL. Membership fees past due for more than three years shall be considered uncollectible and shall be treated accordingly on CITEL's financial statements.

9. Fee incomes shall be credited against the outstanding balance of the earliest fiscal year, as is the practice in the OAS.

## **ARTICLE 88** <sup>39</sup>

### **Observers and Guests**

#### **Observers**

1. Observers in the categories set out in Articles 13, 14, 15, and 16, paragraph 1 may participate as observers to the PCCs on the same terms as prescribed in Regulations for their participation in the meetings of the CITEL Assembly, by appointing their representatives in a written notice addressed to the Executive Secretary, who will inform the Chairman of the corresponding PCC.

2. Observers in the categories referred to in Article 16, paragraph 2 may participate as observers of the PCCs, subject to the approval of their request to participate by the Chair of the corresponding PCC. The request to participate shall be presented in writing to the Executive Secretary of CITEL fortyfive days in advance of the corresponding meeting.

3. Observers referred to in Article 16, paragraphs 1 and 2 may speak at the PCC meetings only when invited to do so by the corresponding presiding officer, because of a special interest or

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<sup>39</sup> [CITEL-1998] [CITEL-2002]

expertise in a specific topic of discussion. Similarly, such observers may provide written statements on such topics when expressly authorized or requested to do so by the presiding officer.

### **Guests**

4. An entity involved in telecommunications/ICT or a person with a specific interest in telecommunications/ICT may attend as a guest the meetings of PCCs, its Working Groups, and Ad Hoc Groups under the following conditions:
  - a. The person or entity must request the Executive Secretary in writing their interest to participate in a meeting at least forty five days before the meeting.
  - b. The Executive Secretary shall inform the corresponding Chairman and the Member States that participate in the group.
  - c. If there is no objection and on the instructions of the respective Chairman, the Executive Secretary will extend the corresponding invitation.
5. The guests, with the authorization from the Chair, and if there is no objection from a Member State attending the meeting, may receive copy of the documents of the meeting and make verbal or written presentations at the meeting.

## **C. MEETINGS**

### **ARTICLE 89 <sup>40</sup>**

1. Each PCC shall meet at least once a year at a time and place determined by its respective Chairman. The meetings of a PCC shall be conducted in accordance with the provisions of these Regulations corresponding to the CITELE Assembly, to the extent that such provisions are applicable.
2. Papers, studies, decisions, and draft resolutions of a PCC which require the consideration of the CITELE Assembly shall be submitted to COM/CITELE at least four months before a meeting of the CITELE Assembly is held.
3. A PCC may hold private sessions restricting participation solely to Members and associate members. The Chairman of a PCC, a Working Group, or an Ad Hoc Group may convene private sessions during a meeting at his discretion or at the request of a Member State. However, on the basis of reciprocity, observer organizations may be invited by the Chairman to attend these private sessions, if there is no objection from a Member State.
4. If for any reason a Regular Meeting of a Permanent Consultative Committees cannot be held in the country chosen by the Chairperson, it shall be held at the seat of the General Secretariat of the Organization, unless one of the Member States, with sufficient advance notice offers to host the meeting, in which case the Chairman of COM/CITELE may agree to hold the meeting in that country.

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<sup>40</sup> [CITELE-1998] [CITELE-2002]

5. The Secretary General of the Organization, or by delegation, the CITELE Executive Secretary, shall transmit the notice of convocation of the meeting and the invitations to the participants as soon as the country offering to host the meeting confirms to the CITELE Secretariat the exact date, city and specific location for the meeting. The country offering to host a meeting shall provide this information to the Executive Secretary, no later than sixty days before the proposed date of the meeting.

## **ARTICLE 90<sup>41</sup>**

### **Decisions**

1. In the absence of consensus in the deliberations of the PCCs, draft resolutions shall be adopted in accordance with the Regulations on voting established in Article 97 of these Regulations. In order to approve a resolution, decision or recommendation by vote or consensus, the PCC meeting must have a quorum of one third of the Member States of CITELE.

2. The approval of any PCC resolution will require the affirmative vote of at least one third of all CITELE Member States.

3. In addition, PCCs may adopt resolutions, decisions, or recommendations by correspondence provided there are no negative responses from the CITELE Member States and applying such procedures as may be established by COM/CITELE.

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<sup>41</sup> [CITELE-2002]

**CHAPTER V**  
**THE SECRETARIAT**

**ARTICLE 91**

The Secretariat shall be composed of the Executive Secretary, appointed by the Secretary General of the Organization, in consultation with the members of COM/CITEL, and the professional and administrative staff that the Secretary General appoints in accordance with the General Standards to Govern the Operations of the General Secretariat of the Organization of American States.

**ARTICLE 92**<sup>42</sup>

**The Executive Secretary of CITEL**

1. The Executive Secretary of CITEL shall be a person highly versed in the subject matter. The post of Executive Secretary of CITEL is a position of trust, regulated by the General Standards to Govern the Operations of the General Secretariat of the Organization of American States.
2. In addition to the functions established in the CITEL Statute, the Executive Secretary shall have the following duties:
  - a. To prepare the technical documents assigned to him by the organs of CITEL and the working documents for CITEL meetings.
  - b. To serve as Technical Secretary of the meetings of the CITEL Assembly and of COM/CITEL.
  - c. To see that the minutes, decisions, papers, and draft resolutions of all the organs of CITEL are in accordance with the provisions of the Charter of the Organization, the mandates of the General Assembly, the Statute of CITEL, and these Regulations.
  - d. To receive official correspondence relating to CITEL, to deal with it appropriately, and to handle communications regarding the work of the Secretariat, informing the Secretary General of the Organization thereof. Copies of such correspondence shall be sent to the Chairman of COM/CITEL.
  - e. To carry out the decisions and tasks that the different organs of CITEL may request.
  - f. To cooperate with the Chairman of COM/CITEL in the preparation of the draft agenda for each CITEL Assembly Meeting, as well as in the preparation of the agenda for each COM/CITEL meeting.

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<sup>42</sup> [CITEL-1998] [CITEL-2002, r, t]

- g. To prepare documents, studies, and reports necessary for each CITEL Assembly and COM/CITEL meetings, taking into account the guidelines established in this regard by COM/CITEL.
- h. Once COM/CITEL has decided upon the date and place for the regular and special meetings of the Assembly, to so inform the Member States immediately in writing.
- i. To prepare notices of convocation for the meetings of all CITEL organs.
- j. To cooperate with COM/CITEL in the preparation of the annual report of CITEL to be presented through the Secretary General to the Permanent Council of the Organization for its consideration.
- k. To keep CITEL Member States permanently informed of technical activities in the telecommunications/[ICT](#) field, in accordance with the instructions received from the Chairman of COM/CITEL and taking into account the information received by COM/CITEL.
- l. To provide information on the resolutions and decisions of the CITEL Assembly on telecommunications/[ICT](#) matters to world or regional governmental or non governmental agencies specializing in telecommunications/[ICT](#), for which purpose a periodic newsletter may be utilized.
- m. To provide a periodic information service, with widespread coverage on the progress of telecommunications/[ICT](#) and their development in the American States.
- n. To maintain custody of the files containing the official documentation of all the meetings of the CITEL organs.
- o. To represent the Chairman of COM/CITEL at public or private functions and at meetings of international organizations, when the Chairman so decides.
- p. After consultation with the Chairmen of the Permanent Consultative Committees, to prepare and submit to COM/CITEL an annual preliminary draft budget taking into account the directions given by the previous CITEL Assembly Meeting.
- q. To supervise the staff of the CITEL Secretariat, in order to ensure the most effective use of personnel.
- r. To prepare and make available to the Member States and associate members by electronic means the resolutions, recommendations, decisions, and declarations of the organs of CITEL.
- s. To prepare annually, for submission to and approval by COM/CITEL, a schedule of meetings covering the coming two-year period. In preparing the schedule of meetings, the Secretariat should take into consideration the schedule of pertinent OAS, ITU and Regional Organizations meetings, and should also coordinate beforehand with the chairpersons of the various committees.

- t. Regularly to prepare and distribute to the Chairman of COM/CITEL and the Chairpersons of PCCs a report on the expenditures paid with CITEL financial resources, including associate membership fees.

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**CHAPTER VI**  
**GENERAL PROVISIONS**

**A. TRAVEL EXPENSES**

**ARTICLE 93**

Travel expenses for staff members of the General Secretariat of the Organization attending any meeting of the CITELE organs, in order to be charged to CITELE's budget, must be expressly provided for and approved in that budget.

**B. WORKING METHODS OF CITELE**

**ARTICLE 94**<sup>43</sup>

**Schedule of meetings and agendas**

1. Meeting dates should be set well in advance.
  - a. COM/CITELE shall set and distribute a calendar of proposed meetings for all CITELE organs, including specific dates and venue.
    - b. The calendar of proposed meetings should be drawn up to minimize conflict with major activities of the ITU, and as appropriate, with regional meetings of related standards or development organizations.
    - c. To the extent practicable, meetings of CITELE organs provided for in the Statute should be regularized. Additional meetings may be scheduled at the discretion of the Chairmen.
2. Information about the calendar meetings and meeting notices should be published regularly.
3. COM/CITELE shall prepare a draft preliminary agenda for each Regular Meeting of the CITELE Assembly one year in advance.
4. Chairmen of the PCCs, with the assistance of the Executive Secretary, shall send proposed agendas for the PCC meetings to all participants of the respective committees at least two months prior to the meeting.

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<sup>43</sup> [CITELE-2006]

## **ARTICLE 95<sup>44</sup>**

### **Conduct of meetings and administrative support**

1. The Secretariat shall provide administrative support to prepare for, conduct, and follow up on all the meetings of the CITELE Assembly, COM/CITELE and each of the PCCs in accordance with the budget, and taking into account the level of support provided by the host country to the meetings.
2. The Chairman's reports and the technical contributions or proposals to be considered at each PCC Plenary meeting should be made available to all members as they are received, by the most suitable means, prior to the meeting. Additional technical contributions may be submitted up to the date of the meeting at the discretion of the Chairman.
3. The Chairman may limit the time for the presentation and discussion of documents, taking into account whether they are information documents or proposals. Information documents shall not be submitted for discussion, but rather comments will be requested thereon which will also be subject to a time limit. The Chairman will have to respect at all times the right to speak of the Member States and the associate members.
4. All documents for meetings of the CITELE Assembly and COM/CITELE are to be translated and distributed by the Secretariat to members in final reproducible form, if possible in English and Spanish, as soon as they are available.
5. Members are encouraged to use modern means of communication to conduct business to the extent possible. This should be the normal way for working groups and ad hoc groups to work to minimize the number of meetings.
6. Seminars, ad hoc groups and working groups meetings of each PCC should be scheduled in as much as possible, in conjunction with a relevant PCC Plenary meeting.
7. Member States or associate members who host seminars, ad hoc groups or working groups that meet independently of a regular PCC meeting shall bear the costs of such meetings, if there are not resources approved for that purpose in the CITELE program-budget.

## **ARTICLE 96<sup>45</sup>**

### **Working Procedures governing the activities of the PCCs**

1. The process that determines areas of priority interest among the participants involves holding seminars on topics of interests, and forming ad hoc groups to explore areas that may be subject of permanent working groups. This process should be used at the PCC level.

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<sup>44</sup> [CITELE-2002] [CITELE-2006, only Spanish]

<sup>45</sup> [CITELE-1998] [CITELE-2002]

2. Seminars and discussions on topics of interest should be held in conjunction with PCC meetings, with the meetings of Working Groups or Ad Hoc groups, or whenever necessary as agreed with the PCC.
3. For a Working Group to be created, at least six Member States should undertake to actively participate in its work. The establishment of the Working Group shall be approved by a PCC resolution indicating its scope of interest and mandate.
4. For an ad hoc group to be created, at least three Member States shall undertake to actively participate in its work. The establishment of an ad hoc group shall be approved by a resolution indicating its specific tasks, its mandate, its duration, and its working schedule. The same resolution shall include the proviso that the findings of the group shall be reflected in a technical report attaching a draft resolution, decision, or recommendation.
5. Ad hoc groups shall work up to two consecutive years, their term may be exceptionally extended by the corresponding Committee or by the Assembly when applicable, for a limited period to allow for the completion of tasks. Eventually, the PCC may transform the ad hoc group into a Working Group, pursuant to the procedure described in paragraph 3 above.
6. Every Working Group and ad hoc group shall have a Chairman and one or more Vice-Chairmen appointed by the Chairman of the PCC. The Chair and Vice-Chair may be held by either a Member State or an associate member. In the selection of a Chair or Vice-chair, equitable geographic distribution should be taken into account in as far as possible.
7. All PCC members may attend the meetings of the Working Groups and the ad hoc groups. However, only those that specifically register as members of the Working Group or ad hoc group may be assured of getting working documents and would be expected to participate actively in the work of the group. The discussions on the working documents and the reports arising there-from shall take place within the meetings held by the Group and shall at all times observe the provisions of the mandate.
8. The Chairpersons of the Working Groups and Ad Hoc Groups must provide reports in writing and/or verbally at each PCC meeting. The final report presented by any Group shall reflect its results and must be distributed by the Executive Secretariat to the PCC members. The final report cannot be amended by the PCC. Nevertheless, any proposal for action that might arise as a result of the report must be dealt with by the PCC.
9. Any actions proposed to the PCC in the form of resolutions, recommendations, or decisions from a Working Group or Ad Hoc Group must be clearly identified and supported in the Group report. The report shall state whether the action being proposed has received approval from all the participating members of the Group.
10. With a view to ensuring their due consideration by the Member States, all draft resolutions, recommendations, or decisions presented to the PCC Plenary meeting by a Working Group or Ad Hoc group shall be distributed, in the working languages of CITELE, to the Member States present at the PCC meeting before the start of the meeting, where they shall be discussed or submitted to a vote.
11. The plenary of the PCC shall adopt the resolutions or recommendations of the Working Groups by consensus and with the presence of one third of the Members; those measures can be adopted also by correspondence provided that there are not negative answers.

12. PCCs are allowed to change and adapt their work methods to most efficiently meet the needs of their members, provided they do not contravene the provisions of the CITEL Statute and Regulations.

13. COM/CITEL shall routinely review the work programs of PCCs and provide advice to the PCC chairmen regarding areas where there is overlap or redundancy and where more coordination among the PCCs is required. In this regard, the chairmen of the PCCs should routinely coordinate to avoid duplication and to identify areas where formal cooperation between of among PCCs would be useful. Likewise, efforts should be made to ensure that new Working Groups or Ad Hoc groups do not duplicate the work that is being performed by already existing groups. This may be achieved by reviewing the mandates of the existing groups and taking such actions as may be necessary to effectively coordinate the work of the corresponding Working Groups, Ad Hoc Groups, or PCCs.

14. PCCs shall regularly evaluate the need to retain their Working Groups and *Ad Hoc* groups depending on their activities and on the effectiveness of their work, in particular those having failed to submit their report at two consecutive meetings of the PCC. This evaluation may result in a draft resolution whereby:

- a. The group is required to continue its tasks.
- b. The group's work is terminated.
- c. The group's scope of activities, mandate or duration is changed.
- d. A new Chairman and/or Vice-Chairman are/is appointed for the group.
- e. Any other action is taken to contribute to achieving the goals sought.

15. Work shall be performed, insofar as possible, with the use of electronic documents transmission systems.

16. Both the CITEL Assembly and COM/CITEL may apply the above procedures or any part thereof in establishing their Working Groups or Ad Hoc Groups.

## **C. VOTING RULES**

### **ARTICLE 97**

1. Where the Statute or these Regulations requires that a decision be taken and a consensus is not reached, there shall be a vote by secret ballot. The secret ballot rule may be suspended temporarily on a case by case basis, provided that, before the secret vote is begun, a motion is made to suspend the rule, and an absolute majority of the participating Member States approves that motion by a show of hands.

2. The Chairman may permit a delegate to explain his vote, either before or after the voting, and he may limit the time for such an explanation.

## **D. RELATIONS WITH OTHER ORGANIZATIONS**

### **ARTICLE 98**

1. With a view to maximizing cooperation and coordination in its activities and work, CITEL shall collaborate, through such agreements as it deems pertinent, with technical, governmental, nongovernmental and intergovernmental agencies engaged in activities similar to those contemplated in the objectives and functions of CITEL, set out in Article 3 of the Statute.

2. When the activities of CITEL are germane to the technical competence of an inter-American specialized organization, the subsidiary organs, agencies, and other entities of the inter-American System, CITEL shall request their cooperation in carrying out those activities.

## **E. OTHER PROVISIONS**

### **ARTICLE 99**

#### **Entry into Force**

These Regulations shall enter into force on the date of their approval by the CITEL Assembly and shall govern all meetings of all CITEL organs.

### **ARTICLE 100**

#### **Amendments to the Regulations**

1. Proposals to amend these Regulations shall be submitted to the CITEL Assembly for adoption. Adoption of amendments shall be by an absolute majority of the participating Member States.

2. When COM/CITEL determines that an amendment is urgent, it may decide to apply that amendment provisionally pending final decision by the CITEL Assembly at its next Regular or Special meeting, in accordance with Article 17(g) of the Statute.

3. Amendments to these Regulations, once adopted by the CITEL Assembly, shall be presented to the General Assembly of the Organization at its next regular session for its information.

## **ARTICLE 101**

### **Suspension of provisions from Chapter II**

The provisions of Chapter II of these Regulations shall apply to all meetings of the CITELE Assembly. However, in exceptional circumstances, the Assembly may decide by a two-thirds majority vote of the participating Member States to suspend temporarily any provision of Chapter II of these Regulations for the more efficient functioning of the Assembly. This suspension shall not contravene any provision of the Statute.

## **ARTICLE 102**

### **Unregulated matters**

Situations and matters not provided for in these Regulations shall be decided by COM/CITEL by an absolute majority vote of the Member States participating in the CITELE Assembly or COM/CITEL members if the Assembly is not in session. Should the Assembly or COM/CITEL not be in session, they shall be dealt with provisionally by the Chairman, after consulting with the other members of COM/CITEL, until COM/CITEL ratifies this decision at its next meeting. COM/CITEL shall report all decisions adopted under this Article, to the next Regular Meeting of the CITELE Assembly. No decision adopted under this Article can contradict the provisions of the CITELE Statute.

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ANNEX 46

**NAMES OF THE PCC**

In reference to Article 80 of these Regulations, **CITEL** has the following Permanent Consultative Committees (PCCs):

Permanent Consultative Committee I (PCC.I): Telecommunications—information and communication technologies (ICT) (Telecommunications/ICT)

Permanent Consultative Committee II (PCC.II): Radiocommunications including Broadcasting

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<sup>46</sup> [CITEL-2002] [CITEL-2006] [CITEL-2010]