



**ORGANIZACION DE LOS ESTADOS AMERICANOS
ORGANIZATION OF AMERICAN STATES**

**Comisión Interamericana de Telecomunicaciones
Inter-American Telecommunication Commission**

**38 MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)
December 1 to 3, 2021
Buenos Aires, Argentina**

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DRAFT CALENDAR

(Agenda Item: 1)

(Document submitted by the Chair of COM/CITEL)

***Note: (EDT) – Washington, DC time**

EDT*	WEDNESDAY 1 DECEMBER 2021	THURSDAY 2 DECEMBER 2021	FRIDAY 3 DECEMBER 2021
08:30	LOG-IN OF HEAD OF DELEGATES TO THE PLATFORM	LOG-IN OF DELEGATES TO THE PLATFORM (All participants)	LOG-IN OF DELEGATES TO THE PLATFORM (All participants)
09:00 to 12:00	<p>09:00 – 09:25 INFORMAL MEETING OF HEADS OF DELEGATION AND CHAIRS OF THE GROUPS (COM/CITEL)</p> <p>09:25 – 09:30 LOG-IN OF DELEGATES TO THE PLATFORM</p> <p>09:30 – 12:00 OPENING CEREMONY AND FIRST PLENARY SESSION (Agenda Items: 1,2,3,4,5,7,9,11,12,13,14)</p> <p>Establishment of meeting committees (Drafting and Operation Plan) - Agenda Item: 2</p> <p>Reports: (Agenda Items: 3,4,5)</p> <ul style="list-style-type: none"> • Chair of COM/CITEL • Chairs of the Permanent Consultative Committees. • Working Groups <ul style="list-style-type: none"> - Coordination Center for the Development of Human Resources - Working Group on the Strategic Plan of CITEL - Working Group to Prepare for the Meetings of the ITU Council - Working Group for the Preparation of the ITU Plenipotentiary Conferences (WGPP). - Working Group on Financial Sustainability of CITEL - Ad Hoc Group on modifications to the statute and regulations of CITEL 	<p>SECOND PLENARY SESSION (Item on the Agenda: 5,6,8,10,15)</p> <p>Continuation of the pending agenda items to be reviewed / approved from the First Plenary Session.</p> <p>COMMITTEE FOR PREPARING THE OPERATIONS PLAN (Item on the Agenda: 8,10,15)</p> <ul style="list-style-type: none"> - 2021 CITEL financial report (Item on the Agenda: 8) - Approval of the 2022 Operations Plan (activities, budget, and meeting scheduling for 2021). (Item on the Agenda: 10) - Date, agenda, and venue of the next meeting (Item on the Agenda: 15) <p>PREPARATIONS FOR THE VIII REGULAR MEETING OF THE CITEL ASSEMBLY (Item on the Agenda: 6)</p> <p>WORKING GROUP ON THE STRATEGIC PLAN OF CITEL (Item on the Agenda: 5.2)</p> <p>WORKING GROUP ON FINANCIAL SUSTAINABILITY OF CITEL (Item on the Agenda: 5.5)</p>	<p>THIRD PLENARY SESSION (Item on the Agenda: 5,10,15,16,17)</p> <p>Continuation of the pending agenda items to be reviewed / approved from the Second Plenary Session.</p> <p>09:30 – 10:30 WORKING GROUP FOR THE PREPARATION OF THE ITU PLENIPOTENTIARY CONFERENCES (WGPP). (Item on the Agenda: 5.4)</p> <p>10:30 – 12:00 COMMITTEE FOR PREPARING THE OPERATIONS PLAN (Item on the Agenda: 10,15)</p> <p>WORKING GROUP ON THE STRATEGIC PLAN OF CITEL (Item on the Agenda: 5.2)</p> <p>WORKING GROUP ON FINANCIAL SUSTAINABILITY OF CITEL (Item on the Agenda: 5.5)</p> <p>OTHER BUSINESS (Item on the Agenda: 16)</p> <p>ADOPTION OF THE MINUTES AND FINAL REPORT OF THE MEETING (Item on the Agenda: 17)</p>

	<p>CON'T PLENARY SESSION (Agenda Items: 1,2,3,4,5,7,9,11,12,13,14)</p> <p>Report of the activities of the Secretariat of CITEL, particularly regarding the support of projects for the development of telecommunications/ICT in the Americas. (Item on the Agenda: 9)</p> <p>Report on the situation of CITEL's cooperation agreements (Item on the Agenda: 14)</p> <p>Study of OAS General Assembly resolutions affecting CITEL (Item on the Agenda: 13)</p> <p>Joint CITEL/ITU activities in the region. (Item on the Agenda: 11)</p> <p>Approval of the annual report on the activities of CITEL (Item on the Agenda: 7)</p> <p>COORDINATION CENTER FOR THE DEVELOPMENT OF HUMAN RESOURCES (Item on the Agenda: 5.1)</p>	<p>CON'T SECOND PLENARY SESSION (Agenda Item: 5,6,8,10,15)</p>	<p>CON'T THIRD PLENARY SESSION (Agenda Item: 5,10,15,16,17)</p>
<p>12:00 to 14:00</p>	<p>BREAK</p>	<p>BREAK</p>	<p>BREAK</p>

<p>14:00 to 17:00</p>	<p>14:00 – 15:30 CON'T FIRST PLENARY SESSION (Agenda Items: 1,2,3,4,5,7,9,11,12,13,14)</p> <p>AD HOC GROUP ON MODIFICATIONS TO THE STATUTE AND REGULATIONS OF CITEL (Item on the Agenda: 5.6, 12)</p> <p><i>Proposed amendments of the CITEL Statute and Regulations</i></p> <p>WORKING GROUP TO PREPARE FOR THE MEETINGS OF THE ITU COUNCIL (Item on the Agenda: 5.3)</p> <p>15:30 – 17:00 WORKING GROUP FOR THE PREPARATION OF THE ITU PLENIPOTENTIARY CONFERENCES (WGPP). (Item on the Agenda: 5.4)</p>	<p>14:00 – 15:00 CON'T SECOND PLENARY SESSION (Agenda Item: 5,6,8,10,15)</p> <p>15:00 – 17:00 WORKING GROUP OF PCC.I FOR THE PREPARATION AND FOLLOW-UP OF THE WTSA, WCIT AND WTDC (WGCONF)</p> <p><i>Preparation of CITEL for the WTSA-20 and WTDC-21</i></p>	<p>CON'T THIRD PLENARY SESSION (Agenda Item: 5,8,10,16,17)</p>
<p>17:00</p>	<p>COORDINATION MEETING OF THE CHAIR, VICE CHAIR, AND CHAIRS OF THE WORKING GROUPS</p>	<p>COORDINATION MEETING OF THE CHAIR, VICE CHAIR, AND CHAIRS OF THE WORKING GROUPS</p>	