ORGANIZACION DE LOS ESTADOS AMERICANOS
ORGANIZATION OF AMERICAN STATES

Comisión Interamericana de Telecomunicaciones
Inter-American Telecommunication Commission

XIX MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)
December 4 to 7, 2007
San José, Costa Rica

OEA/Ser.L/XVII.5
COM/CITEL/doc. 1200/07 rev.1
7 diciembre 2007
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FINAL REPORT

(Item on the Agenda: 17)

(Document submitted by the Drafting Group)

INDEX

FINAL REPORT

XIX MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)

The XIX Meeting of the Permanent Executive Committee of CITEL (COM/CITEL) was held in San José, Costa Rica, December 4 to 7, 2007.

I. AGENDA[1]

1.   Adoption of the agenda and schedule.
2.   Establishment of the committees for the meeting:
    2.1   Committee to draft the final report.
    2.2   Committee to prepare the 2008 Plan of Operations.
3.   Report of the Chair of COM/CITEL.
4.   Reports of the Chairs of the Permanent Consultative Committees.
5.   Report and meeting of the Conference Preparatory Working Group to consider regional preparations for world conferences and meetings.
6.   Reports and meetings of the COM/CITEL working groups:
    6.1   Coordination Center for the Development of Human Resources.
    6.2   Working Group on the Strategic Plan of CITEL.
    6.3   Working Group to Prepare for the Meetings of the Council of the International Telecommunication Union (ITU).
    6.4   Working Group on Connectivity in the Americas.
7.   Adoption of the Annual Report on the activities of CITEL.
8.   Approval of the 2008 Plan of Operations (activities, budget, and scheduling of meetings to be held in 2008).
9.   Joint CITEL/ITU activities in the Region.
10.   Proposed amendments to the Statute and Regulations of CITEL.
11.   Examination of OAS General Assembly resolutions with impact on CITEL.
12.   Report on the status of the CITEL cooperation agreements.
13.   Report of the Steering Committee.
14.   Situation of the associate members.
15.   Date, agenda, and site of the next meeting.
16.   Other issues.
17.   Adoption of Final Report.

II. AUTHORITIES OF THE MEETING

Chair: Mr. Pedro Pablo Quirós Cortés (Costa Rica)
Vice-Chair: Mr. Arturo Romo (Mexico)

Executive Secretary: Mr. Clovis Baptista (OAS)

Drafting Group:

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[1] COM/CITEL/doc.1139/07

Chair: Ms. Hissell Mayorga Quirós (Costa Rica)

III. RESOLUTIONS

COM/CITEL RES. 209 (XIX-07) [2]

IMPLEMENTATION OF THE REGIONAL PROJECT ENTITILED "REDUCING THE DIGITAL DIVIDE AND ADVANCING THE INFORMATION SOCIETY"

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

a)   That on 20 August 2007 during the Forum on Convergence held in San José, Costa Rica, an agreement was signed between the International Telecommunication Union (ITU) and the Inter-American Telecommunication Commission (CITEL) to cooperate in the implementation of the regional project entitled, "Reducing the Digital Divide and Advancing the Information Society";

b)   That this regional project is in line with the Declaration of San Jose adopted at the IV Assembly of CITEL as well as with two of the five regional initiatives ("Support to Administrations in the design and implementation of policies and programmes for large-scale development of broadband access, with a view to meeting national universal services objectives" and "Connectivity in Rural Areas, Marginal Urban Areas and Isolated Areas in the Americas Region") defined by the World Development Telecommunication Conference (WTDC-06) of the ITU for the Region of the Americas;

c)   The importance of the work to be carried out by the Working Group on Connectivity in the Americas in coordination with the ITU Regional Office for the purpose of implementing the aforementioned agreement;

d)   That to initiate the regional project, three pilot projects have been and are currently being identified in the countries of Costa Rica, Ecuador and Uruguay, and others must be identified in accordance with the work plan of said project,

RECOGNIZING:

The work that the Telecommnication Development Bureau of the ITU (BDT) has been performing for the development of telecommunications in the region, work carried out in close coordination with the Member States and regional organizations of the Americas,

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[2] COM/CITEL/doc.1173/07

NOTES WITH SATISFACTION:

a)   That the Caribbean Telecommunications Union (CTU) through the project with Canadian International Development Agency (CIDA) and the Provest Fund of the European Union is moving ahead with the implementation of actions in the frame of the ITU regional initiative, "Establishment of a Caribbean Task Force on Spectrum Management";

b)   That CDERA through the project with the European Development Fund (EDF) launched the implementation of actions in the frame of the ITU regional initiative, "Interconnection of Information Networks for Disaster Prevention";

c)   The entry into operation of the Centre of Excellence node for the Caribbean as established in the ITU "Caribbean Centre of Excellence Project",

RESOLVES:

1.   To encourage the authorities of the governments of the Member States to continue promoting the development, access, use and knowledge of information and communication technologies (ICT).

2.   To request the Working Group on Connectivity in the Americas, in close collaboration with the ITU Regional Office, to identify other projects, in addition to those already identified and under way, for implementation in the region in line with the Agreement between CITEL and ITU in order to cooperate with implementation of the regional project entitled, "Reducing the Digital Divide and Advancing the Information Society".

3.   To ask the Member States and regional organizations to give the BDT the collaboration necessary, under the understanding that the BDT is using the appropriate way to implement the regional initiatives defined by the WTDC-06 for the Americas Region, in close coordination with the Member States as well as the regional organizations.

4.   To ask Member States with connectivity projects to send contributions illustrating experiences, project planning, stages of implementation and other details they consider valuable, so that these can be made available to other countries interested in organizing similar projects.

5.   To request the ITU Regional Office for the Americas to disseminate the contributions received as much as possible.

INSTRUCTS THE SECRETARIAT OF CITEL:

To post information received from Member States on the CITEL web page and publicize it to the greatest extent possible.

COM/CITEL/RES. 210 (XIX-07) [3]

APPROVAL OF THE INSTITUTO TECNOLÓGICO DE LAS AMÉRICAS (INSTITUTE OF TECHNOLOGY FOR THE AMERICAS) (ITLA) AS A CITEL REGIONAL TRAINING CENTER

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

a)   The application presented by the Administration of the Dominican Republic for the Instituto Tecnológico de las Américas (Institute of Technology for the Americas) (ITLA)   [Institute of Technology for the Americas] to be recognized as a CITEL Regional Training Center;

b)   The procedure for an organization to be recognized by CITEL to operate as a Regional Training Center (Resolution COM/CITEL RES. 141 (XII-02));

c)   The close coordination work being done with the Center of Excellence for the Americas Region of the International Telecommunication Union (ITU),

TAKING INTO ACCOUNT:

The positive evaluation made by the Coordination Center for the Development of Human Resources, of the documentation presented by the aforementioned training center,

RESOLVES:

1.   To approve the inclusion of the Instituto Tecnológico de las Américas (Institute of Technology for the Americas) (ITLA)   as a CITEL Regional Training Center.

2.   Encourage the Instituto Tecnológico de las Américas (Institute of Technology for the Americas) (ITLA)   to incorporate to the Network of nodes of the Center of Excellence for the Americas Region of the International Telecommunication Union (ITU), with which CITEL works in close cooperation.

INSTRUCTS THE SECRETARIAT OF CITEL:

To inform the Administration of the Dominican Republic of the approval of this application.

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[3] COM/CITEL/doc.1186/07 rev.1

COM/CITEL RES. 211 (XIX-07) [4]

APPROVAL OF THE CENTRO DE CAPACITACION EN ALTA TECNOLOGIA (HIGH TECHNOLOGY TRAINING CENTER) AS A CITEL REGIONAL TRAINING CENTER

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

a)   The application presented by the Administration of Argentina for the Centro de Capacitación en Alta Tecnología (High Technology Training Center) to be recognized as a CITEL Regional Training Center;

b)   The procedure for an organization to be recognized by CITEL to operate as a Regional Training Center (Resolution COM/CITEL RES. 141 (XII-02));

c)   The close coordination work being done with the Centre of Excellence for the Americas Region of the International Telecommunication Union (ITU),

TAKING INTO ACCOUNT:

The positive evaluation made by the Coordination Center for the Development of Human Resources, of the documentation presented by the aforementioned training center,

RESOLVES:

1.   To approve the inclusion of the Centro de Capacitación en Alta Tecnología (High Technology Training Center) as a CITEL Regional Training Center.

2.   To encourage the Centro de Capacitación en Alta Tecnología (High Technology Training Center) to incorporate to the Network of nodes of the Center of Excellence of the Americas Region of the International Telecommunication Union (ITU), with which CITEL works in close cooperation.

INSTRUCTS THE SECRETARIAT OF CITEL:

To inform the Administration of Argentina of the approval of this application.

COM/CITEL RES. 212 (XIX-07) [5]

APPROVAL OF CITEL COURSE PROGRAM IN 2008

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

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[4] COM/CITEL/doc.1187/07 rev.1
[5] COM/CITEL/doc.1190/07 rev.2

CONSIDERING:

a)   That the report of the Coordinator for the Development of Human Resources indicates the outstanding results achieved by the 2007 CITEL training program, including a 26% increase in the number of fellowships granted;

b)   That ongoing training for human resources in the sector is essential for the economic development of the countries, allowing the introduction of advanced technologies in the context of continuous telecommunications development;

c)   That the results of the survey on 2008 training needs presented by the CITEL Member States are now available,

EMPHASIZING:

a)   That establishing the course calendar and keeping it unchanged is a priority, unless otherwise required by circumstances beyond control, so that those interested in the courses can schedule accordingly;

b)   That the Organization of American States requires that course announcements be sent out at least three months before these are scheduled to start, in the interest of equal opportunity for everyone who may be interested in fellowships,

RESOLVES:

1.   To adopt the following program of courses under the 2008 CITEL fellowship budget prepared by the Coordination for the Development of Human Resources taking into account the priorities in training needs as presented by Member States. These fellowships will be financed by the regular find of the OAS and the voluntary fund if necessary. When the regular fund budget for CITEL 2008 scholarships is used, the number of fellowships shall be authorized by the above-mentioned Coordination bearing in mind the available budget and the regulations of the Organization of American States. Initially, 15 fellowships shall be offered for distance learning courses and 4 for round-trip economy class airfare from country of origin to course venue for attendance-based courses, on dates to be confirmed in January 2008.

Institution	Course	Category
National Telecommunications Administration of Uruguay (ANTEL) (*Administración Nacional de Telecomunicaciones de Uruguay)* (ANTEL)	Integrated Managed Telecommunication Networks and Services	Distance learning
National Telecommunications Administration of Uruguay (ANTEL) (*Administración Nacional de Telecomunicaciones de Uruguay)* (ANTEL)	Convergence of fixed / mobile through IMS	Distance learning
Colombian Association of Engineers (ACIEM) (*Asociación Colombiana de Ingenieros*)	Regulation and Standardization of Interconnection	Distance learning

Institution	Course	Category
Center for Technological Innovation of the School of Engineering of Paraguay (*Centro de Innovación Tecnológica de la Facultad de Ingeniería de Paraguay*)	Internet Network Engineering	Attendance-based
Telecommunications Commission of Central America (COMTELCA) (*Comisión de Telecomunicaciones de Centro América*) (COMTELCA)	Public Policies on the Information and Communications Technology (ICT) Sector	Distance learning
Escuela Colombiana de Ingenierìa "Julio Garavito" (*Colombian School of Engineering "Julio Garavito"*)	Wireless and Mobile Network Safety	Distance learning
National Institute for Telecommunication Research and Training of Peru (INICTEL-UNI) (*Instituto Nacional de Investigación y Capacitación de Telecomunicaciones*) (INICTEL-UNI)	Satellite Networks - VSAT	Distance learning
National Institute for Telecommunication Research and Training of Peru (INICTEL-UNI) (*Instituto Nacional de Investigación y Capacitación de Telecomunicaciones*) (INICTEL-UNI)	Design and Implementation of IP Networks	Distance learning
Buenos Aires Institute of Technology (ITBA) (*Instituto Tecnológico de Buenos Aires)* (ITBA)	3G-4G Technology	Distance learning
School of Engineering and Technology of the Catholic University of Uruguay (*Facultad de Ingeniería y Tecnologías de la Universidad Católica de Uruguay*)	ABC Costing System Applied to Connection Pricing	Distance learning
School of Engineering and Technology of the Catholic University of Uruguay (*Facultad de Ingeniería y Tecnologías de la Universidad Católica de Uruguay*)	Implementation of Aggregate Ethernet/MPLS networks for multiservice provision	Distance learning
United States Telecommunications Training Institute (USTTI)	E-government for Development: Strategies and Policies	Attendance-based
United States Telecommunications Training Institute (USTTI)	Applying 21st Century ICT in Emerging Markets	Attendance-based
International Telecommunication Union (ITU)	Digital Cities	Distance learning
International Telecommunication Union (ITU)	Third-Generation Wireless and Multimedia Systems / CDMA 450	Distance learning
Federal Telecommunication Commission of Mexico (COFETEL) (*Comisión Federal de Telecomunicaciones de México*) (COFETEL)	Harmful interferences to satellite systems	Attendance-based

2.   To authorize the Coordinator to select other courses meeting the training needs of the Member States, to schedule course dates, and to decide on the number of fellowships that will be awarded in each

case up to the Commission's maximum budget for fellowships and in accordance with the training needs of the Administrations.

3.   To establish that if the Department of Human Resources of the Organization of American States (OAS) issues a call to participate in the Competition for the 2008 Professional Development Scholarship Program, the. General Coordinator would participate in cases where the institutes are interested and would request:

-       30 additional scholarships for each distance learning course indicated in the previous table;

-       5 additional scholarships for each attendance-based course, and

-       A number of scholarships to be determined in each case for other courses addressing training priorities presented by the countries.

4.   To authorize the Coordinator to reassign, when possible, the amounts of the fellowships allocated if material, for evaluation, and the announcement draft are unavailable at least four months prior to the date the course is scheduled to begin, and that rescheduling of the dates will be authorized only under circumstances beyond control.

5.   To thank the OAS Department of Human Development for their continuous and excellent support in disseminating the CITEL course program.

6.   To continue strengthening the coordination between CITEL and the ITU Center of Excellence to maintain and increase telecommunications training benefits in the region.

7.   To establish that the conditions under which courses will be offered –unless otherwise stated – shall be:

-        Each distance learning group will have a maximum of 35 students.

-       The maximum tuition fee for CITEL distance learning scholarship courses will be US$ 200.

-       10% of the total amount collected from tuition fees from all distance learning scholarships granted by CITEL/OAS through the ITU Center of Excellence platform will be deposited in an account to be used as seed budget for the course program in coming years. The use of such seed budget will be authorized by the Coordination for the Development of Human Resources.

8.   To encourage Administrations to take the necessary steps to simplify and expedite procedures relating to scholarships in the telecommunications area.

INSTRUCTS THE EXECUTIVE SECRETARY

1.   To follow the relevant procedures to comply with *resolves* 1 and 5.

2.   To widely disseminate information related to such courses.

COM/CITEL RES. 213 (XIX-07) [6]

ACTIVITY INDICATORS

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

a)   That Decision COM/CITEL DEC. 55 (XVIII-06) instructed that within the framework of the Working Group on the Strategic Plan of CITEL to conduct "a study aimed at using Key Performance Indicators (KPI) to assess the relationship between objectives, mandates, goals, and outcomes of CITEL actions" and that in this study the Administrations of Argentina, Canada, Costa Rica, Ecuador, the United States, and Mexico, as well as PCC.I and PCC.II would participate;

b)   That in the meeting of the aforementioned Working Group at the current meeting of COM/CITEL, a list of indicators were prepared in order to develop a systematic approach to some of the results of the work of CITEL;

c)   That said list will help to identify Key Performance Indicators (KPI),

RESOLVES:

1.   To approve the List of Activity Indicators contained in the Annex of this document.

2.   To instruct the Permanent Consultative Committee I (PCC.I), Permanent Consultative Committee II (PCC.II), and the Conference Preparation Working Group to address Regional Preparations for World Conferences and Meetings (CPWG) to submit the information required in the List of Performance Indicators at the regular meetings of COM/CITEL including its comments/suggestions regarding the use of the information, as necessary.

3.   To ask Member States and associate members to contribute to the efforts of PCC.I, PCC.II, and the Conference Preparation Working Group to address Regional Preparations for World Conferences and Meetings by providing the relevant data.

INSTRUCTS THE SECRETARIAT OF CITEL:

1.   To prepare tables and examples in order to collect information and send it to the Chairs of the Permanent Consultative Committees and Conference Preparation Working Group to address Regional Preparations for World Conferences and Meetings (CPWG) for comment within a period of one month, from January 14, 2008.

2.   To make a retroactive compilation of the information in the Annex, using the tables as approved, in accordance with possibilities and available resources.

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[6] COM/CITEL/doc.1179/07 rev.2

3.	To present this compilation of information to each of the meetings of the Committees and the Conference Preparation Working Group to address Regional Preparations for World Conferences and Meetings.

4.	To present the results of this evaluation of the performance of CITEL to the XX COM/CITEL Meeting.

5.	To request the Member States and associate members to inform the Secretariat of CITEL regarding implementation of the resolutions, recommendations and decisions of CITEL (point 1.3.4 of the Annex)

ANNEX TO RESOLUTION COM/CITEL RES. 213 (XIX-07)

LIST OF ACTIVITY INDICATORS

(Information to be collected yearly)

1.	PCC meetings
    1.1.	Number of participants:
        1.1.1.	Member States (number of delegates per state).
        1.1.2.	Associate members (number of delegates per associate member).
        1.1.3.	Permanent Observers (number of delegates per Permanent Observer).
        1.1.4.	Organizations (number of delegates per Organization).
        1.1.5.	Guests (number of delegates per visiting entity).
    1.2.	Number of Documents Submitted (per Working Group):
        1.2.1.	Number of documents submitted by Member States.
        1.2.2.	Number of documents submitted by associate members.
        1.2.3.	Number of documents submitted within each Working Group.
    1.3. Results:
        1.3.1..	Number of Resolutions approved per PCC meeting.
        1.3.2.	Number of Recommendations approved per PCC meeting.
        1.3.3.	Number of Decisions approved per PCC meeting.
            1.3.3.1	Protocol.
            1.3.3.2	Operational.
        1.3.4.	Assessment of the implementation of CITEL results (by Member States and associate members).
2.	Preparation of Assemblies/Conferences of the ITU:
    2.1.	Number of proposals submitted.
    2.2	Number of Member States submitting proposals.
    2.3.	Number of draft inter-american proposals (DIAP) and inter-american proposals (IAP) obtained per PCC or the CPWG.
3.	Seminars and workshops:
    3.1.	Number of attendees enrolled per seminar/ workshop:
        3.1.1. By Member State.
        3.1.2. By associate member.
        3.1.3. Others.
    3.2.	Number of Member States submitting topics per seminar/workshop.
    3.3.	Number of associate members submitting topics per seminar/workshop.

3.4. Number of Organizations submitting topics per seminar/workshop.
3.5. Number of guests submitting topics per seminar/workshop.
4. Creation and maintenance of Technical Notebooks (does not apply to PCC.II):
    4.1. Number of documents included in each Technical Notebook.
    4.2. Number of Member States contributing to each Technical Notebook.
    4.3. Number of associate members contributing to each Technical Notebook.
    4.4. Regularity of reviews and date of last update of each Technical Notebook.
5. Creation and maintenance of discussion groups in the CITEL Electronic Forum:
    5.1. Number of documents added per discussion group.
    5.2. Number of Member States providing inputs per discussion group.
    5.3. Number of associate members providing inputs per discussion group.
6. Status of fulfillment of objectives established in the Strategic Plan by PCC.
7. Number of studies carried out within the framework of the activities of each PCC.
8. Number of databases established and updated by each PCC.

COM/CITEL RES. 214 (XIX-07) [7]

APPROVAL OF THE OPERATIONS PLAN FOR 2008

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

a)   The draft Program-budget and the draft calendar for 2008 of CITEL developed by the COM/CITEL Committee to Prepare the Plan of Operations;

b)   The information about the situation of associate member submitted by the Secretariat of CITEL, and

c)   That the venues of the XIII meeting of the Permanent Consultative Committee I (PCC.I) and the XII meeting of the Permanent Consultative Committee II (PCC.II) have not been confirmed,

RESOLVES:

1.   To approve the Meeting Schedule for 2008 included in Annex 1 hereto. The holding of the XIII meeting of PCC.I and the XII meeting of PCC.II is subject to confirmation of the availability of the corresponding financial resources.

2.   To approve the Draft Program-Budget of CITEL for 2008, which is attached in Annex 2 hereto bearing in mind the indication in *resolve* 1.

INSTRUCTS THE EXECUTIVE SECRETARY:

1.   To send a copy of this Resolution and the documents attached hereto to the Administrations of the CITEL Member States and to the PCC associate members.

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[7] COM/CITEL/ doc. 1196/07 cor.1

2.   To undertake the necessary consultations with Member States to hold the XIII meeting of PCC.I and the XII meeting of PCC.II.

ANNEX 1 TO RESOLUTION COM/CITEL RES. 214 (XIX-07)[8]

MEETING SCHEDULE OF CITEL FOR 2008

Meeting	Date	Place
Third Workshop on fraud in telecommunications services: technological and administrative tools in the fight against fraud	11 March 2008	To be confirmed
XII Permanent Consultative Committee I (PCC.I)	11-14 March 2008	To be confirmed
Joint event between the International Telecommunication Union and CITEL to promote the association between Member States and the private sector for the purpose of better telecommunication development in the region of the Americas	21 April 2008	OAS Headquarters (Washington, DC, United States)
XI Permanent Consultative Committee II (PCC.II)	22 - 25 April 2008	OAS Headquarters (Washington, DC, United States)
Fourth Workshop on fraud in telecommunication services: Inter-State and inter-sectorial mutual cooperation mechanisms to minimize the effects of fraud	May 2008	Webcast using World Bank infrastructure
Regional Preparatory Meeting for the World Telecommunication Standardization Assembly (WTSA-08) of the International Telecommunication Union (ITU)	19-22 May 2008	Brasilia, Brazil (to be confirmed)
Meeting of the Rapporteur Group for the Preparation of the WTSA-08	23 May 2008	Brasilia, Brazil (to be confirmed)
Fifth Workshop on fraud in telecommunication services: International subject-specific research organizations, scope and mode of participation.	July 2008	Audio conference with COMTELCA.
XIII Steering Committee (STE)	16 July 2008	Videoconference among the corresponding venues
Sixth Workshop on fraud in telecommunication services: Toward suitable legislation, regulation and control for fraud fighting.	5 August 2008	Argentina (subject to availability of funds)
XIII PCC.I	5-8 August 2008	Argentina (subject to availability of funds)
XII PCC.II	7 - 10 October 2008	To be confirmed (subject to availability of funds)
Meeting of the Rapporteur Group for the Preparation	21 - 30 October 2008	Johannesburg, South

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[8] COM/CITEL/ doc.1150/07 rev.5

Meeting	Date	Place
of the WTSA-08		Africa
XXII Working Group on the Preparation of ITU Council Meetings	11 November and during ITU Council meetings (12 - 21 November 2008)	Geneva, Switzerland
XX Permanent Executive Committee (COM/CITEL)	2 – 4 December 2008	San Jose, Costa Rica
XXIII Working Group on the Preparation of ITU Council Meetings	2 – 4 December 2008	San Jose, Costa Rica
XV Meeting of the Conference Preparatory Group to address regional preparations for World Conferences and Meetings	2 – 4 December 2008	San Jose, Costa Rica

ANNEX 2 a) TO RESOLUTION COM/CITEL RES.214 (XIX-07) [9]

DRAFT PROGRAM-BUDGET OF CITEL FOR 2008
(Amounts in US$)

FUNDING SOURCES		NOTES
OAS Regular Fund	544,100	
PCC.I Specific Fund balance as of 11/15/07	11,200	May increase, depending on the balance as of 12/31/07
PCC.I Specific Fund income	115,000	Payment of membership fee - associate members
PCC.II Specific Fund balance as of 11/15/07	4,600	May be higher, depending on the balance as of 12/31/07
PCC.II Specific Fund income	195,000	Payment of membership fees - associate members
XII Meeting PCC.I host country contribution	77,102	To be confirmed
XIII Meeting PCC.I host country contribution	0	Argentina (subject to funding availability)
XI Meeting PCC.II host country contribution	0	OAS Headquarters (Washington DC, United States)
XII Meeting PCC.II host country contribution	0	To be defined
XIII Meeting Steering Committee host country contribution	0	Videoconference meeting
XX Meeting COM/CITEL host country contribution	45,000	San José, Costa Rica
TOTAL	**992,002**	
ESTIMATED EXPENDITURES		
CITEL Secretariat Staff salaries : US$ 648,210.00		
Paid by Regular Fund	487,400	4 staff members
Paid by SF PCC.I	80,405	50% of salaries for 2 staff members
Paid by SF PCC.II	80,405	50% of salaries for 2 staff members
Administrative expenses (OAS Regular Fund)	34,200	Annex 2 b)
Total Secretariat expenses	**682,410**	
CITEL meetings		
XII Meeting PCC.I	100,000	SF PCC.I: US$ 22,898 Host country: US$ 77,102
XIII Meeting PCC.I	100,000	Subject to funding availability (SF PCC.I $22,898)

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[9] COM/CITEL/doc. 1151/07 rev.4

XI Meeting PCC.II	80,000	Meeting fully funded by PCC.II Specific Fund
XII Meeting PCC.II	120,000	Subject to funding availability (SF PCC.II $39,205)
XIII Meeting Steering Committee	4,000	Funding provided by the OAS Regular Fund
XX Meeting COM/CITEL	45,000	Meeting fully funded by the host country
Total meeting expenses	**449,000**	

Other expenses (OAS Regular Fund)

Support of the CITEL Secretariat at WTSA-08	5,700	Travel and per diem of 1 person of the CITEL Secretariat
Support to CITEL meetings at WTSA-08	3,360	4 hours of interpretation
Support of the CITEL Secretariat to the regional preparation for WTSA-08	7,750	1 day meeting after the Regional Preparatory Meeting of the ITU for WTSA-08 (May 2008)
Support to CITEL meeting at ITU Council	1,680	2 hours of interpretation
Total other expenses	**18,490**	
TOTAL	**1,149,900**	
INCOME - EXPENSES =	**-157,898**	

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ANNEX 2 b) TO RESOLUTION COM/CITEL RES.214 (XIX-07) [10]

Administrative expenses	
Documents	1,500.00
Equipment	1,000.00
Supplies	2,000.00
Postage and mailing costs	500.00
Fax and telephone	2,000.00
Server maintenance	4,500.00
Internet	3,600.00
LAN	400.00
Translations in Washington DC	17,000.00
Special mailings	800.00
Travel insurance	500.00
VPN	400.00
TOTAL	**34,200.00**

COM/CITEL/RES. 215 (XIX-07) [11]

RAISING ADDITIONAL FUNDS FROM THE OAS SECRETARY GENERAL TO COVER THE SHORTFALL OF THE PLAN OF OPERATIONS FOR 2008 AND TO FUND OTHER CITEL ACTIVITIES IN 2008 AND 2009

The XIX Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

Resolution COM/CITEL RES. 214 (XIX-07) "Approval of the Plan of Operations for 2008" and Decision COM/CITEL DEC 60 (XIX-07),

CONSIDERING:

a)   That a shortfall is expected in CITEL's Budget for the Plan of Operations for 2008 in the amount of US$157,898;

b)   That the Chair of COM/CITEL has offered, with the endorsement of the Government of Costa Rica, to take up the matter of the allocation and availability of additional funds from the Regular Fund

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[10] COM/CITEL/doc. 1151/07 rev.4
[11] COM/CITEL/doc.1194/07

and Specific Funds with the OAS Secretary General and other relevant OAS authorities, to enable CITEL to function in 2008 and 2009 in accordance with the Plan of Operations adopted by COM/CITEL and to fund new CITEL activities,

RESOLVES:

1.   To thank and accept the proposal of the Chair of COM/CITEL to take up the matter of the allocation and availability of additional funds from the Regular Fund and Specific Funds with the OAS Secretary General and other relevant OAS authorities, to enable CITEL to function in 2008 and 2009 in accordance with the Plan of Operations adopted by COM/CITEL and to fund new CITEL activities.

2.   To urge the administrations to instruct the officials representing their countries on the OAS Permanent Council and the Committee on Administrative and Budgetary Affairs of the Permanent Council to support the Chair of COM/CITEL in his negotiations with the OAS Secretary General and other relevant OAS authorities.

COM/CITEL RES. 216 (XIX-07) [12]

DRAFT AGENDA, SITE, AND DATE OF THE XX MEETING OF COM/CITEL

The XIX Meeting of the Permanente Executive Committee of CITEL, COM/CITEL,

RESOLVES:

1.   To hold the XX Meeting of COM/CITEL in San José, Costa Rica, December 2 to 4, 2008.

2.   To approve the draft agenda for the XX Meeting of COM/CITEL annexed hereto.

ANNEX TO RESOLUTION COM/CITEL RES. 216 (XIX-07)

DRAFT AGENDA

1.   Adoption of the agenda and calendar.
2.   Establishment of the committees for the meeting:
        2.1   Committee to draft the final report.
        2.2   Committee to prepare the 2009 Plan of Operations.
3.   Report of the Chair of COM/CITEL.
4.   Reports of the Chairs of the Permanent Consultative Committees.
5.   Report and meeting of the Conference Preparatory Working Group to consider regional preparations for world conferences and meetings.
6.   Reports and meetings of the COM/CITEL working groups:
        6.1   Coordination for the Development of Human Resources.

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[12] COM/CITEL/doc.1185/07

6.2 Working Group on the Strategic Plan of CITEL.
6.3 Working Group to Prepare for the Meetings of the Council of the International Telecommunication Union (ITU).
6.4 Working Group on Connectivity in the Americas.
7. Adoption of the Annual Report on the activities of CITEL.
8. Approval of the 2009 Plan of Operations (activities, budget, and scheduling of meetings to be held in 2009).
9. Joint CITEL/ITU activities in the Region.
10. Proposed amendments to the Statute and Regulations of CITEL.
11. Examination of OAS General Assembly resolutions with impact on CITEL.
12. Report on the status of the CITEL cooperation agreements.
13. Report of the Steering Committee.
14. Situation of the associate members.
15. Date, agenda, and site of the next meeting.
16. Other issues.
17. Adoption of Final Report.

IV. DECISIONS

The XIX Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

DECIDES:

COM/CITEL DEC. 60 (XIX-07) [13]	1. To conduct, during 2008, a detailed feasibility study showing the possibilities of implementing the proposals contained in document COM/CITEL/doc. 1144/07 rev.1 "Proposal of new activities for CITEL" proposed by the Chair of the Working Group on Connectivity in the Americas, in the understanding that it is the expression of two basic ideas and that they require greater detail. The feasibility study shall include not only detailed objectives and the actions necessary to attain them, but also human and monetary resources, funding sources, and project sustainability over time. Project execution is to be subject to the results of the aforementioned study. 2. An Ad Hoc Group of COM/CITEL will be established to implement the aforementioned feasibility study by means of distance work and virtual meetings. Said group consists of the Administrations of Argentina, Brazil, Canada, Ecuador, Mexico, Uruguay and Venezuela. 3. This activity will not use the CITEL operations budget for 2008. 4. The Chair of the Working Group on Connectivity in the Americas will coordinate the work involved in executing the feasibility study, which should be submitted for consideration at the upcoming XX meeting of COM/CITEL. 5. To urge the Administrations of the Member States to assist in the search for additional resources in order to finance these projects.
COM/CITEL DEC. 61 (XIX-07) [14]	To accept the draft submitted of the Report on the Situation of the information and communication technologies (ICT) in the Americas Region (document COM/CITEL/doc.1154/07 cor.1) in recognition of the worthy effort made, and to implement the following work plan so that it will be finished on time for submission to the XXXVIII Assembly of the OAS: 1. The work team that prepared the first version will continue its investigation and attempt to cover the points that have not yet been developed. 2. The Member States of CITEL will be requested to deliver their contributions to the Secretariat of CITEL no later than January 18, 2008.

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[13] COM/CITEL/doc.1182/07 rev.3
[14] COM/CITEL/doc.1182/07 rev.3

	3. The team that prepared this draft will incorporate the information suggested and will submit a revised version no later than mid-February of 2008, for submission to the XXXVIII Assembly of the OAS.
COM/CITEL DEC. 62 (XIX-07) [15]	1. To send to the OAS 2008 General Assembly the attached draft Resolution highlighting the important activities carried out by CITEL in 2007. 2. To attach this draft Resolution to the Annual Report to be submitted by CITEL to the OAS General Assembly. **OAS/RES. YYY (XXXVIII-O/08)** **CITEL AND THE INTEGRATION OF THE PEOPLES OF AMERICA INTO THE GLOBAL INFORMATION SOCIETY** THE GENERAL ASSEMBLY, **HAVING SEEN** the Annual Report of the Inter-American Telecommunication Commission (CITEL); **CONSIDERING:** That the mission of the Inter-American Telecommunication Commission (CITEL) is to facilitate and promote the harmonious and comprehensive development of telecommunications, including information and communication technologies in the Americas, and to coordinate the efforts of Member States and the private sector, ensuring the achievement of those goals for the good of society; That CITEL plays an important role in facilitating the study of the changing environment of international telecommunications, providing relevant and timely information regarding telecommunication technologies, **BEARING IN MIND:** The important role that telecommunications and information technologies play in the economic and social development of all countries and the provision of universal, sustainable, and uniform access to information; The initiatives developed within the framework of the implementation of the Agenda for Connectivity in the Americas and the Plan of Action of Quito for the reduction of the digital divide in the region; The persistence of the digital divide, despite the substantial growth and expansion of telecommunication services, and the hemispheric priority of the

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[15] COM/CITEL/doc.1188/07

elimination of this divide;

The increased efficiency and economy that new telecommunication technologies make possible, and the challenges they pose for the public and private sectors;

The need of countries that are vulnerable to natural disasters for reliable telecommunication systems,

RECOGNIZING:

The success of CITEL at the 2007 World Radiocommunication Conference, where it submitted 468 inter-American proposals and established numerous joint positions on the issues discussed;

The other achievements of CITEL during 2007, which are highlighted in its annual report and include the following:

– Approval of recommendations that promote network inter-operability, the timely adoption of advanced technologies, the protection of critical infrastructure, and regional spectrum harmonization;

– Twenty-six professional development courses in cooperation with the ITU, which involved the granting of over 300 scholarships for professional telecommunications training,;

– An agreement with the ITU for the regional project "Reducing the Digital Divide and Advancing the information Society;

– The organization of seminars on priority issues, including the following: bridging the standardization divide; fraud in the use of telecommunication systems; the use of telecommunications in disaster-relief operations; and technical and regulatory aspects of the effects of non-ionizing electromagnetic emissions,

CONSIDERING:

That the Regular Fund assigned to CITEL no longer suffices to cover the minimum expenses incurred by the Secretariat. Consequently, specific funds allocated to the Permanent Consultative Committees, per regulations, have been used to cover these costs;

RESOLVES:

1. To congratulate CITEL for its achievements in 2007, particularly with regard to the progress made in the implementation of the Agenda for Connectivity in the Americas, which seeks to create an inclusive Information Society.

	2. To support CITEL in all aspects of telecommunications.

	3. To encourage OAS Member States to continue adopting the measures required to adapt to current trends in the development of telecommunications infrastructure and information technologies. 4. To encourage Member States to continue implementing the commitments adopted at the Summits of the Americas with regard to telecommunications and information technologies, and to continue promoting and disseminating CITEL recommendations within their respective Administrations. 5. To encourage CITEL and OAS Member States to continue facilitating the development of inter-American proposals, positions, and common views at the 2008 World Telecommunication Standardization Assembly, the 2010 World Telecommunication Development Conference, the 2010 Plenipotentiary Conference, the 2011 World Radiocommunication Conference, and other equally important events sponsored by the International Telecommunication Union. 6. To invite Member States to join the Tampere Convention on the Provision of Telecommunication Resources for Disaster Mitigation and Relief Operations, the Inter-American Convention on an International Amateur Radio Permit (IARP), and its Protocol of Amendment. 7. To instruct CITEL to continue assisting Member States in the development of strategies to facilitate access to telecommunications infrastructure – particularly in rural areas – as well as the creation of an effective policy and regulatory framework for telecommunications and the assessment of cost models for the provision of accessible and sustainable services to all social strata of the population. 8. To urge OAS Member States to increase horizontal cooperation, as well as the exchange of information, experiences, and best practices with regard to telecommunications and information technologies. 9. To instruct the Secretary General for a sufficient increase in the 2010 CITEL budget to cover the basic additional costs incurred by the Secretariat. 10. To request the submission by CITEL of a follow-up report at the thirty-ninth regular session of the General Assembly.
COM/CITEL DEC. 63 (XIX-07) [16]	1. To send to the OAS 2008 General Assembly the attached draft Resolution to meet with the request in *resolves* 4c) of Resolution AG/RES. 2259 (XXXVII-O/07) of the OAS General Assembly.

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[16] COM/CITEL/doc.1189/07

	2. To attach this draft Resolution to the Annual Report to be submitted by CITEL to the OAS General Assembly. **AG/RES. YYY (XXXVIII-O/08)** **REPORT ON THE SITUATION OF INFORMATION AND COMMUNICATION TECHNOLOGIES** THE GENERAL ASSEMBLY, **HAVING SEEN** the Report on the Situation of Information and Communication Technologies (ICT) submitted by CITEL; **CONSIDERING:** That the OAS General Assembly by resolution AG/RES. 2259 (XXXVII-O/07), "Strengthening hemispheric cooperation in the framework of CITEL efforts to promote telecommunication development in the region", requested CITEL to submit an annual report to the General Assembly including concrete proposals on how best to improve the status of information and communication technologies (ICT) in the countries of the region, for wide dissemination among Member States, the private sector, and other interested groups; **RESOLVES:** To adopt the Report on the Situation of Information and Communication Technologies (ICT) submitted by CITEL.
COM/CITEL DEC. 64 (XIX-07) [17]	1. To hold a joint event between the International Telecommunication Union and CITEL to promote the association between Member States and the private sector for the purpose of better telecommunication development in the region of the Americas. 2. This meeting would be held on April 21, 2008, in Washington, D.C., the United States, and all corresponding costs will be the responsibility of ITU. 3. To instruct the CITEL's Secretariat with disseminating information about this event among all Member States and members of the PCC.I and PCC.II.

V. LIST OF BASIC DOCUMENTS

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[17] COM/CITEL/doc.1183/07 rev.1

Summary Minutes of the Inaugural Session and the
First Plenary Session: COM/CITEL/doc. 1184/07 rev.3
Summary Minutes of the Second Plenary Session: COM/CITEL/doc. 1197/07
Summary Minutes of the Third Plenary Session
and Closing Session: COM/CITEL/doc. 1198/07
List of Documents: COM/CITEL/doc. 1137/07 rev.3
List of Participants: COM/CITEL/doc. 1138/07 rev.2
Final Report for the Meeting   COM/CITEL/doc. 1200/07 rev.1