

III MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)
12-15 December, 1995
Montevideo, Uruguay

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Inter-American Telecommunication Commission - CITEL
ORGANIZATION OF AMERICAN STATES

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FINAL REPORT
III MEETING OF THE PERMANENT EXECUTIVE COMMITTEE OF CITEL
(COM/CITEL)

I. AGENDA

1. Approval of the Agenda.
2. Establishment of the Working Groups.
3. Report by the Chairman of COM/CITEL.
4. Reports of the Chairpersons of the Permanent Consultative Committees.
5. Report on the activities of the Working Group on Development.
6. Report on CITEL activities with regard to WRC-95.
7. Status report from the Executive Secretary on the preparations for the 1996 Special Meeting on Telecommunications in the Americas.
 - 7.1 Setting the agenda, venue and duration of the Meeting.
 - 7.2 Role of the Private Sector.
 - 7.3 Organization of the Meeting.
8. Approval of the Annual Report of the activities of CITEL.
9. Approval of the Strategic Plan of CITEL.
10. Report on the follow-up activities originating from the Summit of the Americas.
11. Program-Budget & Schedule of Meetings.
12. Improvement on CITEL work.
13. Proposals to modify the Statute and the Regulations.
14. Coordination between PCC.I and PCC.III.
15. Establishment of a Joint Legal Working Group.
16. Organization Chart of CITEL.
17. Proposal for a Temporary Working Group on CITEL preparations for the 1998 ITU Plenipotentiary Conference.
18. Approval of the "Blue Book".
19. Date, agenda and place of the next meeting.
20. Other business.
 - 20.1 The role of CITEL in Americas-Telecom 96
 - 20.2 The use of electronic documentation techniques in CITEL

21. Approval of the Final Report.

II. AUTHORITIES OF THE MEETING

Chairman of COM/CITEL:	Mr. Ernesto Dehl Sosa (Uruguay)
Vice Chairman of COM/CITEL:	Mr. José Vivanco Arias (Ecuador)
Executive Secretary:	Mr. Roberto Blois (OAS/CITEL)

WORKING GROUPS

1) PREPARATION OF THE 1996 MEETING

- **Chairman:** Mr. José Vivanco Arias (Ecuador)
- **Participants:**

2) PROGRAM AND BUDGET

- **Chairman:** Mr. Gary M. Fereno (U.S.A.)
- **Participants:**

3) STRATEGIC PLANNING

- **Chairman:** Mr. Héctor Budé (Uruguay)
- **Participants:**

4) DRAFTING OF THE FINAL REPORT

- **Chairman:** Mr. Jorge Giannetto (Uruguay)
- **Participants:** BRAZIL, U.S.A., HONDURAS, VENEZUELA

III. RESOLUTIONS

COM/CITEL RES.12 (III-95) COORDINATION OF THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

The Mandate of the Summit of the Americas that entrusted CITEL to coordinate a Meeting of Senior Telecommunication Officials to be held in 1996 supported by the governments, for the purpose of advancing discussions on the mandates of the Summit of the Americas;

CONSIDERING:

The progress achieved by the Permanent Consultative Committees of CITEL on the work carried out in compliance with Resolution COM/CITEL RES.8(II-94) "Response to the Summit of the Americas",

RESOLVES:

1. The Creation of a Coordination Panel in charge of preparing the Meeting, under the coordination of the members of the CITEL Steering Committee.
2. That the Coordination Panel for the 1996 Meeting of Senior Telecommunication Officials should comply with the reference terms and working methodology contained in Annex 1 to this Resolution.
3. That CITEL Steering Committee should adopt the most appropriate decision as to the date and venue of this Meeting, taking the following into account:
 - a. that such date should not coincide with any important ITU meeting
 - b. that it should be held at least after the first 1996 scheduled meeting of each PCC
 - c. that it should be held prior to the COM/CITEL meeting
4. To suggest the CITEL Steering Committee the following possible dates:
 - July 30 to August 2, 1996
 - September 24 to 27, 1996
5. That the delegations of the OAS member countries participating in the 1996 meeting should be headed by the highest-level telecommunication official of each country.

6. That the Coordination Panel should consider the participation in the Meeting of:
 - ITU officers, including the highest regional authorities, as **GUESTS**, who should be suggested to distribute an information document;
 - The representatives of subregional telecommunication organizations, as **OBSERVERS**.
 - **Senior** representatives of the public and private corporate sectors, in the capacity of:
 - . Lecturers at the Seminar/Round Table
 - . Technical advisors to the delegations of each country.
7. To suggest the Agenda of the Meeting contained in Annex 2 to this Resolution.
8. The CITELE Steering Committee, based on the contributions received from the Member countries of CITELE, should prepare a Working Plan basically containing the list and calendar of events of the Coordination Panel, as well as any necessary documents to organize and accelerate the work of the above mentioned Panel.

ANNEX I

To the Draft Resolution on the 1996 Meeting of Senior Telecommunication Officials

TERMS OF REFERENCE AND INTEGRATION OF THE COORDINATION PANEL FOR THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS

Terms of Reference

1. Identify what the Telecommunication Sector needs to accomplish in order to support the objectives of the Summit of the Americas.
2. Prepare a Report on the status of telecommunication in the Americas.
3. Develop a Plan of Action for achieving the objectives of the Summit with respect to telecommunication.
4. Establish a criteria for public and private industry participants in the panel discussion on the GII (Global Information Infrastructure) in the Americas.
5. Prepare a draft declaration to be adopted by the Senior Officials Meeting.

Integration and Working Methods

1. Participation in the Coordination Panel is open to all CITEL Members and Associate Members, coordinated by the members of the Steering Committee of COM/CITEL.
2. There shall be at least two meetings of the Coordination Panel; one not later than two months prior to the Senior Telecommunication Officials Meeting, and the second in the two days prior to such Meeting.
3. Draft working documents should be distributed to all participants prior to each meeting.
4. Activities between meetings should be carried out by mail.

ANNEX II

DRAFT AGENDA FOR THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS

1. Adoption of the Agenda
2. Presentation of Status Reports in compliance with the mandates originating from the Summit of the Americas
 - 2.1 Results
 - 2.2 Pending issues and recommendations of Senior Officials
3. Global information infrastructure
 - 3.1 Presentation of current world situation
 - 3.2 Seminar on technologies
4. Consideration of the Action Plan on Telecommunications for the Americas
5. Approval of the Action Plan originating from the mandate of the Summit of the Americas
6. Adoption of the Declaration of the meeting
7. Adoption of the Final Report

ANNEX III

CALENDAR OF EVENTS ASSOCIATED WITH THE 1996 MEETING OF SENIOR TELECOMMUNICATION OFFICIALS

TUESDAY

9:00-5:00pm Meeting of the Coordination Panel on the Preparations for the Meeting of Senior Telecommunication Officials.

WEDNESDAY

9:00-5:00pm Meeting of the Coordination Panel on the Preparations for the Meeting of Senior Telecommunication Officials.

THURSDAY

8:30am Registration of participants.

9:00am Opening session. Addresses by:

- Chairman of COM/CITEL
- Secretary General of the ITU
- Secretary General of the OAS
- A senior official from the host country.

11:00-11:30am Coffee break.

11:30-6:00pm

- Approval of the Agenda
- Presentation of status reports with regard to the mandates of the Summit of the Americas:
- Results
- Pending issues and Recommendations
- Global Information Infrastructure (GII)
- Present situation
- Seminar on Technology

FRIDAY

9:00-6:00pm

- Consideration of the Action Plan for Telecommunication in the Americas
- Adoption of the Action Plan for the follow-up of the mandate of the Summit of the Americas
- Adoption of the Declaration of the Meeting
- Adoption of the Final Report

COM/CITEL RES.13 (III-95)

GUIDELINES FOR THE USE OF "ASSOCIATE MEMBER" FUNDS

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

The Document COM/CITEL 90/95 proposing the adoption of Guidelines for the use of "Associate Member Funds";

That the need to use Associate Member Funds to supplement previously budgeted funds for the holding of PCC meetings and offsetting expenses of Associate Member participation is becoming more critical;

That Guidelines for allocating and using such funds to support the work of the PCC is desirable; and

That such guidelines to be applied by each chairperson of the PCCs should be consistent and well understood by all Members and Associate Members;

RESOLVES:

That the Executive Secretary of CITEL work actively with the Chairman of each PCC:

- a. to seek adoption of Guidelines, with document COM/CITEL 90/95 serving as a starting point,
- b. to find a simple and reliable administrative procedure to withdraw and apply such funds to support PCC meeting under the guidelines and conditions agreed,
- c. to instruct the Executive Secretary to inform all Members and Associate Members of the agreements reached, of the amount of Associate Member Funds to be applied to each meeting where funds will be used, and of the amount of money used in the distribution of documents.

COM/CITEL RES.14 (III-95)

BUDGET AND CALENDAR FOR 1996-1997

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

The review of the Program of Meetings contained in document COM/CITEL 84/95;

The program of budgets presented in document COM/CITEL 101/95, for the years 1996 and 1997;

The discussions held in the Budget and Program Committee reflecting the results of the Strategic Planning Group report,

RESOLVES:

1. To approve the annexed Calendar of CITEL meetings for the years 1996 and 1997;
2. Instructs the Executive Secretary to:
 - a. Prepare and distribute a revision of the program, of budgets for the years 1996 and 1997 to reflect the changes agreed in the Calendar of Meetings;
 - b. Provide for the participation of a legal advisor of the OAS for the COM/CITEL meetings of 1996, if the budget so permits.

1996

CITEL MEETINGS

2/26-3/1 Meeting of the Working Groups of PCC.I in Grenada
3/11-15 SCWG in Paraguay
3/18-3/22 PCC.III Meeting in Paraguay
4/8-12 PCC.II Meeting in Venezuela

5/13-17 Meeting of the Working Groups of PCC.I in Brazil (Note 1.)
5/20-24 SCWG in Brazil
8/12-16 PCC.III Meeting in Brazil
8/27-28 Steering Committee in Washington D.C.
9/5-6 SCWG
9/9-13 PCC.I Meeting in Peru (Note 2.)
9/23-24 Legal Working Group in Washington
11/11 Steering Committee in Uruguay
11/12-15 COM/CITEL in Uruguay
12/2-6 PCC.III Meeting in Mexico

NOTES

1. One or more days of PCC.I Plenary may occur
2. The Working groups of PCC.I will meet at the first day
3. A meeting of the Coordination Panel for the 1996 Meeting of Senior Telecommunications Officials of two days duration is anticipated to be scheduled two months prior to the 1996 of Senior officials.
4. SCWG: Standards Coordination Working Group of PCC.I

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NOTES REGARDING THE CITEL MEETINGS FOR 1996

- N1 Last day of the meeting of the Working Groups of PCC.I
- N2 Steering Committee meeting in Washington
- N3 Working Groups of PCC.I
- N4 Legal Working Group in Washington
- N5 Steering Committee meeting the day before COM/CITEL

COM/CITEL RES. 15 (III-95)

**STRENGTHENING OF TELECOMMUNICATION DEVELOPMENT
IN THE REGION**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

The need to strengthen the development of regional telecommunications through an adequate and efficient utilization of the available regional and extra-regional resources;

The possibilities to support development offered to the region by the International Telecommunication Union (ITU) through the BDT and its Regional Office;

CONSIDERING:

That the activity program of the Permanent Consultative Committees (PCCs), Joint Working Groups, and Working Groups of CITEL include many actions in the field of telecommunication development;

That in Resolution COM/CITEL RES.2 (II-94), the Second Meeting of COM/CITEL established a Working Group on Regional Telecommunication Development (GTD), as a coordination body within CITEL and as a link with the Development Sector of ITU;

NOTING:

The efforts made by the GTD to comply with the mandate received;

That in 1995 and 1996, through the BDT, the ITU has held, and will hold, meetings and has prepared, and will prepare, works on development;

That, independently of CITEL, the Organization of American States (OAS) is performing activities having an impact on telecommunication development;

That presently CITEL has not adequate information available on these OAS activities, and that obtaining such information would contribute to CITEL's compliance with its mandate to coordinate telecommunication development in the Americas,

RESOLVES:

1. That PCCs, Joint Working Groups, and Working Groups should continue performing the tasks related to telecommunication development, as included in their work programs;

2. That in 1996 the GTD should basically undertake the following tasks:
 - a. To study the Buenos Aires Action Plan of the Development Sector of the ITU and the questions of the 2 Study Groups of the ITU-D in order to identify the main interest areas for the countries of CITELE. This study should take into account the results obtained by the ITU in these areas from January 1995 to March 1996.
 - b. To compile information on the relevant activities performed by the OAS having an impact on telecommunication development. This task should be first focused on the OAS activities which are not presently related to CITELE, and, in the second place, on CITELE activities.
 - c. To create a short document with the following elements:
 - i. a summary of the information compiled under Items a. and b., and
 - ii. an objective discussion on how CITELE might coordinate development activities with and without the GTD;
 - d. The document identified under item c. should be distributed to the Chairman of COM/CITELE and to the chairpersons of PCCs, Joint Groups, and Working Groups two months prior to the 1996 COM/CITELE Meeting;
3. That the 1996 COM/CITELE Meeting should review and discuss the document created by the GTD. Such meeting should evaluate compliance with the duties assigned to the GTD under this Resolution and contemplate the possibility of channelling due compliance with such tasks to this or any other CITELE group;
4. That the GTD should perform its tasks in 1996 by mail, telephone conference, fax, and EDP devices. The GTD will not hold any meeting in 1996, but the Chairman of the GTD may request the chairpersons of PCCs to allow the GTD to hold a short meeting at any of the PCCs meetings, provided such meeting implies no additional costs for the PCCs or CITELE.

COM/CITELE RES.16 (III-95)

**The Use of the Blue Book
(Telecommunication Policies for the Americas)**

The Third Meeting of the Permanent Executive Committee of CITELE (COM/CITELE),

CONSIDERING:

that it is of utmost importance to make available to the Member countries in the Region the document on Telecommunication Policies for the Americas (The Blue Book) that was prepared with the cooperation of CITELE; in compliance with Resolution AM-REC/92 N° 1 adopted at the American Regional Telecommunication Development Conference (Acapulco, March 31-April 43, 1992) and within the framework of Programme N° 1 of the Buenos Aires Action Plan;

that the Blue Book has been increasingly improved with the assistance and contribution of most countries in the region during meetings sponsored by the ITU and CITEL;

that the ITU/BDT will prepare a new issue of the Blue Book including the modifications introduced during the Americas Regional Telecommunication Policy Meeting (Montevideo, December 5-8, 1995), circulating it to all ITU Members in the Americas Region, and the regional and subregional organizations,

RESOLVES:

1. That CITEL Member States promote and support the use of the Blue Book as a reference document containing guidelines or possible alternatives that each country may take into consideration in order to align them to their respective interests and situation, and as a dynamic instrument to be periodically reviewed and updated as required by the evolution of the telecommunication sector,
2. That the Chairman of COM/CITEL circulate the final version of the Blue Book among economic, financial, legal and planning bodies in the Member countries.

COM/CITEL RES.17 (III-95)

**CONCERNS OF THE CITEL MEMBER STATES REGARDING THE
AGENDA OF THE 1997 ITU WORLD RADIOCOMMUNICATION CONFERENCE**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

That Resolution GT PLEN-3 of the Final Acts of the 1995 World Radiocommunication Conference outlines the agenda for the 1997 World Radiocommunication Conference;

That WRC-95 identified a large number of issues ostensibly requiring further examination by WRC-97;

That the 1994 Kyoto Plenipotentiary Conference established financial ceilings pertaining to the work of the ITU, including the convening of world radiocommunication conferences;

That the ITU Council at its 1995 Session adopted a biennial budget for the years 1996 and 1997 which limited increases to less than 1 % per year in recognition of the need to optimize the use of resources by the ITU,

RECOGNIZING:

That, given the large number of items that need to be addressed, preparatory work associated with the 1997 Conference agenda will place considerable burden on the members of the Union and on the Radiocommunication Bureau;

That the full and proper consideration of all items on the agenda will necessitate the expenditure of time and resources beyond what is reasonable and justified,

NOTING:

That the changes in the functioning and structure of the ITU adopted by the Additional Plenipotentiary Conference in 1992 were premised, inter alia, on the expectation that the efficiency of future WRCs would be enhanced through the regular convening of conferences with limited agendas,

RESOLVES:

1. That the Chairman of COM/CITEL urge the Member States of CITEL to advise the ITU prior to the 1996 Session of the ITU Council that consideration should be given to the deferral of some items on the WRC-97 agenda to WRC-99 or beyond;
2. That the CITEL Member States which are members of the ITU Council from Region A, be requested to support proposals at the 1996 Council Session to establish a more manageable agenda for WRC-97.

COM/CITEL RES. 18 (III-95)

**HARMONIZATION ACTIVITIES OF PCC.I AND PCC.III
FOR COORDINATING THE STANDARDIZATION OF
WIRELESS NETWORKS**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

That the mandate of the Permanent Consultative Committee I (PCC.I) is "To promote and watch over the integration and strengthening of Networks and Public Telecommunication Services operating in the countries of the Americas, taking into account the need for modernization of Networks and promotion of universal telephone basic services, as well as for increasing the public availability of specialized services, and the promotion of the use of international ITU Standards and Radio Regulations";

That the mandate of Permanent Consultative Committee III (PCC.III) is "To promote the harmonization of Radiocommunication Services bearing especially in mind the need for a reduction to the minimum of those

factors that may cause harmful interferences in the performance and operation of networks and services. To promote the use of modern technologies and the application of the ITU Radio Regulations and Standards";

That item 11 of article 93 of CITELE Regulations states that "COM/CITEL shall routinely review the work programs of the PCCs and provide advice to the PCC chairpersons regarding areas where there is overlap or redundancy and where more coordination among the PCCs is required. In this regard the chairpersons of the PCCs should routinely coordinate to avoid duplication and to identify areas where formal cooperation between and among PCCs would be useful".

CONSIDERING:

That due to the ongoing technological development of wireless services and systems, the mandates of PCC.I and PCC.III result in overlapping in areas that require the harmonization and coordination of activities related to the application of standards;

That it is necessary and advisable to improve the efficiency and coordinate the activities of the working groups involved in the coordination of the standards of the above mentioned PCCs, in order to optimize their work,

RESOLVES:

1. To instruct the Chairpersons of PCC.I and PCC.III to coordinate a joint meeting of their working groups involved in the harmonization of wireless services and systems standards, and consequently analyze the possibility that such meeting take place during the first meeting of PCC.III to be held in 1996.
2. To instruct the Executive Secretariat to forward this Resolution the Chairpersons of PCC.I and PCC.III.

COM/CITEL RES. 19 (III-95)

**PERIODICAL MEETINGS OF THE HEADS OF
REGIONAL TRAINING CENTERS**

The Third Meeting of the Permanent Executive Committee of CITELE (COM/CITEL),

HAVING SEEN:

That the fulfillment of the objectives and goals set by the coordination of CITELE with the Regional Centers for the Training of Human Resources requires the creation of mechanisms and procedures for establishing a directing relationship with them;

That issue 5/2 of Study Group 2 of the Telecommunication Development Bureau (BDT-ITU) deals with the needs of human resources for telecommunication and a questionnaire has already been implemented for

detecting training requirements for the purpose of preparing a training plan aimed to the least developed countries, large developing countries and medium and low-income countries.

CONSIDERING:

The advisability that the heads of Regional Centers exchange views allowing for the design of working programs of regional and subregional concern, for the purpose of dealing with specific needs and avoiding duplication;

The need for integrating viewpoints, working programs and opinions enhancing and facilitating the assignement of fellowships by the pertinent international organizations;

The advisability of promoting the holding of periodical meetings with the participation of the heads and trainers from the regional training centers, for the purpose of exchanging information on their working programs as well as on their objectives and goals and the general current status on training and possible related solutions,

RESOLVES:

1. To promote the holding of working meetings with the participation of the Coordination of CITESL with Training Centers and the heads of Regional Centers, to be preferably held simultaneously to the working sessions of the Permanent Executive Committee of CITESL (COM/CITESL).

2. To instruct the Coordination of CITESL with Training Centers to establish with the Centers for the Training of Human Resources the necessary coordination to contact the main rapporteur of issue 5-2 of BDT - Mr. Ruben Kustra from Argentina - in order to coordinate their efforts for the achievement of a common goal for the benefit of CITESL member countries.

3. The coordination of the above mentioned Working Group prepare the agenda of the first meeting to be scheduled for 1996 and present its results at the next COM/CITESL meeting.

COM/CITESL RES. 20 (III-95)

**STRENGTHENING OF THE RELATIONSHIP OF CITESL
WITH INTERNATIONAL ORGANIZATIONS**

The Third Meeting of the Permanent Executive Committee of CITESL (COM/CITESL),

HAVING SEEN:

The importance for CITESL of strengthening its relationships with other international organizations,

CONSIDERING:

That by increasing its work through the contributions that may be made by various international organizations CITEL might multiply its own resources and the efficiency of its activities, with the resulting benefits this would entail,

RESOLVES:

To instruct the Executive Secretary to identify the international, regional and sub-regional organizations which might be useful for CITEL purposes and the pertinent procedures to achieve the strengthening of such links.

COM/CITEL RES. 21 (III-95)

**IDENTIFICATION OF MINIMUM REQUIREMENTS FOR THE
IMPLEMENTATION OF THE WORLD INFORMATION INFRASTRUCTURE**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

That letter a) of article 3 of the Statute of CITEL states that the objective of the organization is to facilitate and promote, by all means available to it, the continuing development of telecommunications in the American Hemisphere;

That letter b) of the above mentioned article further states as a CITEL objective to promote and foster the existence of appropriate telecommunications for the process of regional development;

CONSIDERING:

The existence of obstacles hindering the extension of a communications network in the region, the solution of which would contribute to enforce the objectives of the Summit of the Americas, thus allowing for the participation of member countries in what has been called "the world information infrastructure".

RESOLVES:

That Permanent Consultative Committee I (PCC.I) should undertake, within the ambit of its mandate, studies aimed to cooperate with member countries for the definition of the minimum telecommunications infrastructure as deemed necessary.

COM/CITEL RES.22 (III-95)

TELEVISION SERVICES FOR DTH SUBSCRIBERS

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

That in application of Article 3.g of the functions of CITEL as set out in the CITEL Statutes the Commission must study legal problems related to direct transmission via satellite with the purposes set forth in such Item;

The efforts of CITEL to favor and guide the CITEL Member Countries in the establishment of technical and legal standards to govern new telecommunication services,

CONSIDERING:

That some countries in the region have disseminated and promoted several projects involving direct-to-home television services, generally known as DTH services, offered through the utilization of satellites;

That given the technology used, the authorization granted by one country does not prevent, at least from a technical standpoint, providing services in the territory of other countries where a previous and express authorization might be eventually required;

That taking into account the different implications of the implantation of DTH services, it is advisable to recommend the Member Countries of CITEL to consider the likely action to take in such regard,

RESOLVES:

To instruct the Chairman of PCC.II to include the consideration of the captioned issue in the 1996 Working Plan.

RECOMMENDS:

That the Member Countries of CITEL, if deemed advisable, should evaluate the impact of television services for DTH subscribers on their respective laws and adopt a regulatory framework setting out the conditions and way in which DTH services would be authorized within their respective territories.

ENTRUSTS:

The Executive Secretary of CITEL to distribute this Resolution to all Member Countries.

COM/CITEL RES.23 (III-95)

**AGENDA, DATE AND PLACE FOR THE FOURTH MEETING OF
THE PERMANENT EXECUTIVE COMMITTEE OF CITEL**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

RESOLVES:

1. To hold the Fourth Meeting of the Permanent Executive Committee of CITEL (COM/CITEL) in Montevideo, Uruguay, on November 12-15, 1996.
2. To approve the agenda attached to this Resolution as the Agenda for the Fourth Meeting of COM/CITEL.

DRAFT AGENDA

**FOURTH MEETING OF THE PERMANENT EXECUTIVE COMMITTEE OF CITEL
(COM/CITEL, 1996)**

1. Approval of the Agenda.
2. Establishment of the Working Groups.
3. Report by the Chairman of COM/CITEL.
4. Reports of the Chairpersons of the Permanent Consultive Committees.
5. Report on the activities of the Working Group on Development.
6. Status Report from the Chairman of COM/CITEL on the 1996 Meeting of Senior Telecommunications Officials
7. Approval of the Annual Report of the activities of CITEL.
8. Report on Strategic Plan Activities.
9. Report on the follow-up activities originating from the Summit of the Americas.
10. Program-Budget & Schedule of Meetings.
11. Improvement on CITEL work.
12. Proposals to modify the Statute and the Regulations.
13. Report of Temporary Working Group on CITEL preparations for the 1998 ITU Plenipotentiary Conference.
14. Date, agenda and place of the next meeting.
15. Other business.
16. Approval of the Final Report.

COM/CITEL RES.24 (III-95)

CITEL STRATEGIC PLAN

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

That by Resolution COM/CITEL Res.3 (II-94) the Permanent Executive Committee of CITEL (COM/CITEL) entrusted the Executive Secretary to develop a Strategic Plan for the period 1995-1999 to be submitted for the consideration of the III Meeting of COM/CITEL.

CONSIDERING:

That the version submitted by the Executive Secretary is based on and contemplates the eight (8) premises set out as a basis to develop such Plan,

RESOLVES:

To adopt the Strategic Plan developed by the Executive Secretary with the following amendments, referred to general policy and program priorities:

Recommendation N°1 - The needs of CITEL Member Administrations, private sector participants, the world telecommunications sector and telecommunication user groups should be systematically analyzed in order to determine what they require and expect from CITEL. Further and possibly a more targeted analysis should be conducted at regular intervals throughout the period between CITEL Assemblies by the COM/CITEL Steering Committee. The activities of CITEL should be adjusted in light of this analysis by COM/CITEL and future Assemblies.

Recommendation N°2 - The participation in CITEL activities by non-Administration telecommunication entities and organizations should be enhanced. Because of the intergovernmental nature of CITEL, this may be done in the first instance by encouraging national entities and organizations to participate in national delegations and in fora established by Member Administrations for developing national positions for CITEL meetings. The terms and conditions under which Associate Members participate in CITEL activities should be reviewed and updated, as appropriate, in light of their changing needs and CITEL's changing requirements.

Recommendation N°3 - Linkages between the activities of the three PCCs should be increased, and the process of cooperation between the three PCCs reinforced.

Recommendation N°4 - CITEL's relationship with other international organizations should be strengthened. In the global information economy and society, telecommunications will be increasingly important to the activities of international organizations, particularly those involved in large-scale peace, security and development projects. By working in partnership with other organizations and making its core

technical competence in telecommunications available to support their activities, CITEL will leverage its own resources and multiply the effectiveness of its activities.

Recommendation N°5 - CITEL's public information capabilities should be increased. At present, CITEL is surely one of the least known organizations within the OAS and the region, in spite of the fact that the development of the global telecommunications network is increasingly vital to the welfare of mankind. The Members of CITEL have asked it to play a leadership role in the telecommunications community of the Americas. To do this, CITEL must communicate its message more effectively than it does at present.

Recommendation N°6 - CITEL, and especially PCC.I, should undertake a study to assist member countries in defining their minimum telecommunication infrastructure. Accomplishing such a task would be a major step forward in the planning for implementation of the information age in all Member Countries of CITEL and for participation in the Global Information Infrastructure (GII).

Recommendation N°7 - CITEL should do everything possible within its power to ensure that the 1996 Senior Telecommunication Officials Meeting will be a rare opportunity for both public and private senior officials to come together to examine the ongoing activities in light of the objectives of the Summit of the Americas and to decide how the telecommunications sector will respond in order to be supportive of the Summit decisions.

Recommendation N°8 - There are a number of areas where the Steering Committee could and should play a stronger role in activities of the Commission, i.e.:

- * There should be an annual meeting of the Steering Committee at the OAS Headquarters. Having a separate meeting would help draw the attention of the participants to the issues facing CITEL and provide the opportunity for the Committee to focus on which approach should be followed. In addition, this meeting would offer the opportunity for the Group to put on a short seminar for the benefit of the Permanent Missions to the OAS. These Missions are a critical element to the future success of CITEL and it is easier to gain their support if they are familiar with the impact that CITEL is having on the economic and social development of Member Countries.
- * The Steering Committee should have on its agenda every year, the review of the ongoing activities in support of the implementation of the objectives of the Summit. These activities are important to the future development and welfare of all Member Countries.

ENTRUSTS:

The Executive Secretary to proceed to the consolidation of the Strategic Plan document in light of the above amendments and to undertake a follow-up of the Plan tending to its enhancement and permanent adjustment, including the results of the 1996 Senior Officials Meeting.

COM/CITEL RES. 25 (III-95)

**PARTICIPATION OF PCC VICE-CHAIRMEN IN THE
MEETINGS OF THE STEERING COMMITTEE**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

That Resolution CITEL RES.8 (I-94), approved by the First CITEL Assembly, established a Steering Committee integrated by the Chairman and the Vice-Chairman of COM/CITEL and the Chairpersons of the PCCs;

CONSIDERING:

That the Vice-Chairmen of the PCCs act as Chairmen of their PCC in the absence of the Chairman,

RESOLVES:

To consider that in the absence of the Chairman of any PCC, the Vice-Chairman of such PCC may participate in the meetings of the Steering Committee on his behalf.

COM/CITEL RES.26 (III-95)

**PUBLIC DISSEMINATION OF THE PURPOSES, DUTIES AND
WORKS OF CITEL**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

The need to increase the public dissemination of CITEL;

CONSIDERING:

That compliance with the purposes and duties of CITEL essentially requires knowing the activities and works undertaken, particularly in the region,

RESOLVES:

To entrust the Executive Secretary to identify and implement procedures tending to achieve an enhanced dissemination of the purposes, duties, and works of CITEL, including, as far as possible, the creation of a "home page" on the WWW and dissemination through other EDP means as required.

COM/CITEL RES.27 (III-95)

**TO GRANT AUTHORITY TO THE CITEL SECRETARIAT TO COOPERATE
WITH THE PROPOSED HEMISPHERIC SEMINAR ON
VALUE ADDED SERVICES**

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

That the Summit of the Americas asked that CITEL work to develop regional guidelines for value added services. In response to this mandate, at the PCC.I meeting in Honduras members agreed to create an Ad Hoc Working Group to write guidelines for Value Added Services.

At the September meeting of PCC.I in Washington, the Ad Hoc Working Group on Value Added Services decided to meet during COM/CITEL to begin work. On December 11, in Montevideo, at an informal meeting, the Ad Hoc Working Group on Value Added Services developed a work plan in order to accomplish the objective of developing guidelines for value added services.

In order to reach the objectives of the Summit of the Americas Action Plan a seminar will be held in Miami to bring together government and private sector entities to discuss value added services. All governments and private sector entities from OAS member nations will be invited to present their experiences and participate in the seminar.

The seminar should be conducted with the cooperation of CITEL.

Considering that CITEL cooperation in such an endeavor will not only ensure success of the working group, but will promote associate membership in CITEL,

RESOLVES:

1. To give authority to the Executive Secretariat to take the necessary steps to allow the seminar to be held with the cooperation of CITEL.
2. To give authority to the Executive Secretariat to sign any documents that will be necessary to allow CITEL to cooperate.

3. That the organizers will have the cooperation of the CITEL secretariat insofar as it does not incur any financial responsibility or additional expenses.

4. That the CITEL secretariat may authorize use of the CITEL name to the organizers of the seminar, provided the Legal Secretariat of the OAS gives a favorable opinion to this arrangement.

COM/CITEL RES.28 (III-95)

PROVISIONAL AMENDMENTS TO THE REGULATIONS OF CITEL

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

That the two-year working experience under the current Regulations of CITEL has shown the need for achieving a greater accuracy with regard to the working methodology, modifying the way of authorizing guests to participate in PCCs and their groups, as well as providing some flexibility in the payment of fees by associate members.

That letter e) of article 17 of the Statute of CITEL entitles COM/CITEL to propose to the CITEL Assembly any amendments it may consider necessary to introduce to the Regulations; and that article 97 of the Regulations entitles CITEL to decide to apply an amendment provisionally pending final decision by the CITEL Assembly.

RESOLVES:

1. To recommend the CITEL Assembly to adopt, at its next Regular or Special meeting, the following amendments to the Regulations:

Organization

Article 2

CITEL fulfills its objectives through the following organs: the CITEL Assembly, the Permanent Executive Committee (COM/CITEL), the Permanent Consultative Committees, and the Secretariat. The organs shall include such committees, sub-committees, working groups and ad hoc groups, *joint working groups and rapporteurs as may be established in accordance with these Regulations.*¹

¹ Note of Secretariat: Approved new texts are in *italic*.

Work Program

Article 71

At each installation session, COM/CITEL shall prepare its work program for the intervening period until its next meeting, and shall set the date and place for its meetings. COM/CITEL may establish technical committees, subcommittees, working groups and ad hoc groups, *joint working groups and rapporteurs* to perform its functions.

Working groups and ad hoc groups

Article 80

Each PCC may establish working groups and ad hoc groups in accordance with Article 93. Those groups shall submit reports of their activities to the PCC.

PCCs shall also appoint rapporteurs for their working groups and ad hoc groups in order to deal with the issues entrusted to said groups. The rapporteurs shall submit their reports to the working groups or ad hoc groups to which they belong.

Participation of Associate Members

Article 83

Associate Members of a PCC may fully participate in all the activities of that PCC with voice but without vote. They may present technical papers and receive the documents of that PCC. *An Associate Member of any PCC shall also be qualified to participate in the work of any joint working group to which its PCC belongs, without being requested the payment of additional fees.*

Associate Membership Fee

Article 84

(Third paragraph of Article 84)

Associate Members who pay their membership fees within 90 days of billing shall be deemed active Associate Members. Those who do not pay within this time *without informing the Executive Secretary on the reasons for such delay* shall be deemed passive Associate Members, and shall have their membership privileges suspended until such time as their accounts are paid up to date. *If the Executive Secretary is satisfied with the justification of the delayed payment of fees by a Member, he may extend the deadline for account updating up to a maximum of sixth months as from the original payment deadline.*

Observers and Guests

Article 85

Observers in the categories set out in Articles 13, 14 and 15 may participate as observers to the PCCs under the same conditions which these Regulations prescribe for their participation in the meetings of the CITEL Assembly , *by appointing their representatives in a written notice addressed to the Chairman of the corresponding PCC.*

Subject to the approval of the Chairman of the corresponding PCC and upon consultation with the country hosting the meeting, any person or entity not covered by the paragraph above or by Article 16 of the Regulations of CITEL, whether a recognized authority or other person or entity having particular interest in telecommunications, may attend the meetings of the PCCs, their working groups, and their ad hoc groups as a guest.

Working Procedures governing the activities of the PCCs

Article 93

10. The Statute and Regulations of CITEL allow each of the PCCs to change and adapt its work methods to most efficiently meet the needs of its members , *within the authorized ambit.*

14. *For purposes of Article 93, the term "working group" shall be taken to include a "joint working group".*

2. To apply the amendments contained in this Resolution provisionally pending final decision by the CITEL Assembly at its next Regular or Special meeting.

COM/CITEL RES.29 (III-95)

TEMPORARY WORKING GROUP ON CITEL PREPARATIONS FOR THE 1998 ITU PLENIPOTENTIARY CONFERENCE

The Third Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

That the next ITU Plenipotentiary Conference will be held in September-October 1998;

That CITEL will have only a few opportunities to address the issues to be discussed at the 1998 Conference,

RESOLVES:

1. To establish a Temporary Working Group to assist Members with preparations for the Conference;
2. Point out to the Working Group that one of its objectives will be the preparation of common proposals submitted by CITELE Members to be considered by the Conference;
3. Advise the Working Group that in addition to meeting during the annual sessions of COM/CITEL, it should conduct part of its work by correspondence;
4. Designate Mr. José Vivanco Arias, of Ecuador, as the Chairperson of this Working Group;
5. To hold meetings of the Temporary Working Group together with the regular meetings planned by CITELE with a view to promoting maximum Member participation and to enhance the use of the establishment of electronic distribution in order to exchange information during said meetings;
6. To urge CITELE Members to actively participate in the discussions of the Temporary Working Group due to the importance of the topics which will be addressed at the 1998 ITU Plenipotentiary Conference.

COM/CITEL RES.30 (III-95)**ESTABLISHMENT OF A JOINT WORKING GROUP ON LEGAL MATTERS
AND ADMINISTRATIVE PROCEEDINGS OF PCCS I, II, AND III**

The Third Meeting of the Permanent Executive Committee of CITELE (COM/CITEL),

HAVING SEEN:

Resolution N° 7 of the Permanent Executive Committee of CITELE (Extra-93) established the Ad Hoc Working Group on Legal Matters;

Decision N° 1 of the CITELE Assembly transferred the Working Group on Legal Matters from COM/CITEL to PCC.I, so that the Associate Members might be entitled to participate in the activities of this Group;

The Third Meeting of the Ad Hoc Working Group on Legal Matters of PCC.I deemed it advisable to recommend the establishment of one single Working Group which would advise all Permanent Consultative Committees (PCCs) and where Associate Members would be also entitled to participate;

Under Resolution CCP.III/RES.26(III-95), the Permanent Consultative Committee III requested COM/CITEL to replace the Ad Hoc Group on Legal Matters by a Joint Working Group on Legal Matters;

Under Resolution CCP.I/RES.18(III-95), the Permanent Consultative Committee I requested COM/CITEL to replace the Ad Hoc Group on Legal Matters by a Joint Working Group on Legal Matters;

CONSIDERING:

That the Summit of the Americas requested CITEL to prepare a working program to evaluate the legal means to promote liberalization, standardization, the possible inter-operation of networks, and the compatible utilization of the radio-electric spectrum;

That the creation of a joint Working Group would avoid the duplication of efforts and would facilitate the consideration of issues of common concern;

That the mandate of any joint Working Group on Legal Matters and administrative proceedings should be clearly defined so that its tasks are focused on the legal aspects and administrative proceedings with regard to the working programs of PCCs,

RESOLVES:

1. A Joint Working Group on Legal Matters and Administrative Proceedings is established for PCCs I, II, and III (JWGLM) under the mandate and the working methods indicated in the Annex to this Resolution.
2. The Chairman of the Joint Working Group, who shall be appointed by COM/CITEL, shall act as the coordinator of the Group and shall remain in office as long as the Chairman of COM/CITEL.
3. The Chairman of the Joint Working Group shall submit a report on the activities of the Group to the Chairpersons of the three PCCs at the meetings of the Steering Committee of COM/CITEL.
4. Each Chairperson of the three PCCs shall appoint one Vice-Chairman for the Joint Working Group, who shall jointly act as Vice-Chairmen of the Group.
5. The Vice-Chairmen shall remain in office as long as the Chairman of the corresponding PCC.
6. The Vice-Chairmen of the Joint Working Group shall submit a report on the activities of the Group to the corresponding PCCs.
7. To designate Mr(s) _____ as Chairman of the JWGLM.

ANNEX

MANDATE AND WORKING METHODOLOGY FOR THE JOINT WORKING GROUP FORMED BY THE CITEL PERMANENT CONSULTATIVE COMMITTEES ON LEGAL MATTERS AND ADMINISTRATIVE PROCEEDINGS

1. The purpose of the Joint Working Group on Legal Matters and Administrative Proceedings (JWGLM) is to study the various issues and to provide the advice requested by the three PCCs on legal matters and administrative proceedings in connection with the telecommunication networks and services included in the mandate of CITEL.
2. JWGLM will, as possible, develop its activities by mail. However, if the consideration of given issues so requires, it may hold meetings coincidentally with the meetings of the PCCs.
3. In order to ensure its focusing on its specific work, JWGLM will restrict its activities to those officially referred by PCCs; nevertheless, it may include in its recommendations to the PCCs, if necessary, the identification of those issues requiring the immediate attention of CITEL.

With regard to the above, the main activity of this Group will be to study specific issues and coordinate matters concerning administrative law practices within the Americas relating to telecommunication services and networks, in liaison with legal organizations in the region.

4. For the purpose of optimizing this task and take advantage of the ongoing work, the 1995-1997 schedule of activities that was prepared as a response to PCC.I requirements should adopt the schedule already approved by PCC.I subject to the modifications decided upon by PCC.I.

As regards PCC.II and PCC.III, requirements will be identified as soon as possible.

IV. DECISIONS

