



**ORGANIZACION DE LOS ESTADOS AMERICANOS  
ORGANIZATION OF AMERICAN STATES**

**Comisión Interamericana de Telecomunicaciones  
Inter-American Telecommunication Commission**

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**34 MEETING OF THE PERMANENT  
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)  
March 15, 2018  
Buenos Aires, Argentina**

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25 April 2018  
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**FINAL REPORT  
(Item on the Agenda: 6)  
(Document submitted by the Secretariat of CITEL)**

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## **FINAL REPORT**

### **34 MEETING OF THE PERMANENT EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)**

The 34 Meeting of the Permanent Executive Committee of CITEL (COM/CITEL) was held in Buenos Aires, Argentina, on March 15, 2018.

#### **I. AGENDA<sup>1</sup>**

1. Adoption of the agenda and schedule.
2. Installation session to appoint the Chair and Vice-Chair of COM/CITEL (Article 15 of the Statute).
3. Draft agenda, site and date of the 35 Meeting of COM/CITEL.
4. Conference Preparatory Working Group to Address Regional Preparations for World Conferences and Meetings (Preparation of CITEL for the ITU Plenipotentiary Conference PP-18).
5. Other issues.
6. Adoption of Final Report.

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<sup>1</sup> COM/CITEL doc. 165/18

## II. AUTHORITIES

### AUTHORITIES OF THE MEETING

|   |   |
|---|---|
| <b>Chair of COM/CITEL:</b>                      | Mr. Miguel De Godoy (Argentina)         |
| <b>Vice-chair of COM/CITEL:</b>                 | Ms. Marianella Bernal Parada (Colombia) |
| <b>Executive Secretary of CITEL:</b>            | Mr. Oscar León (CITEL/OEA)              |
| <b>Committee for Drafting the Final Report:</b> | Secretariat of CITEL                    |

### Participants:

#### A. Member States of COM/CITEL:

Argentina, Bahamas, Brazil, Canada, Colombia, Costa Rica, Dominican Republic, El Salvador, Mexico, Paraguay, Peru, United States of America, Uruguay.

#### B. Member States of CITEL:

Barbados, Belize, Ecuador, Panama, Trinidad and Tobago

#### C. Associate Members of CITEL:

- **Argentina:** Empresa Argentina de Soluciones Satelitales S.A. (AR-SAT), Telefónica de Argentina, TELCOM Argentina.
- **Brazil:** INTEL Semicondutores do Brasil
- **Costa Rica:** ASIET
- **United States of America:** Facebook Inc., GSMA Latin America, Internet Society (ISOC), VIASAT, INC., Worldvu Development, LLC., 5G Americas
- **Paraguay:** Compañía Paraguaya de Comunicaciones S.A. (COPACO S.A.), Telefonica Celular del Paraguay, S.A. (TIGO Paraguay)
- **Uruguay:** Latin America and Caribbean Network Information Center (LACNIC)

#### D. International and Regional Organizations

- Economic Commission for Latin America and the Caribbean (ECLAC)
- Regional Technical Commission for Telecommunications in Central America (COMTELCA)
- Andean Community
- International Telecommunication Union (ITU)

### **III. RESOLUTIONS**

#### **COM/CITEL RES. 296 (XXXIV-18)<sup>2</sup> DRAFT AGENDA, SITE AND DATE FOR THE 35 MEETING OF COM/CITEL**

The 34 Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

#### **RESOLVES:**

1. To hold the 35 Meeting of COM/CITEL December 17 to 19, 2018 in Argentina.
2. To approve the draft agenda for the 35 Meeting of COM/CITEL attached to the present Resolution.

#### **ANNEX TO RESOLUTION COM/CITEL RES. 296 (XXXIV-18)**

#### **DRAFT AGENDA**

1. Adoption of agenda and schedule.
2. Establishment of meeting committees:
  - 2.1 Committee for Drafting the Final Report.
  - 2.2 Committee for Preparing the Operations Plan.
3. Report by the Chair of COM/CITEL.
4. Reports from the Chairs of the Permanent Consultative Committees.
5. Reports from the COM/CITEL Working Groups:
  - 5.1 Coordination Center for the Development of Human Resources
  - 5.2 Working Group on the Strategic Plan of CITEL
  - 5.3. Working Group to Prepare for the Meetings of the ITU Council
  - 5.4 Conference Preparatory Working Group to Address Regional Preparations for World Conferences and Meetings.
  - 5.5 Working Group on Financial Sustainability of CITEL
6. Approval of the annual report on the activities of CITEL.
7. 2018 CITEL financial report.
8. Report of the activities of the Secretariat of CITEL, particularly regarding the support of projects for the development of telecommunications/ICT in the Americas.
9. Approval of the 2019 Operations Plan (activities, budget, and meeting scheduling for 2019).
10. Joint CITEL/ITU activities in the region.
11. Proposed amendments of the CITEL Statute and Regulations.

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<sup>2</sup> COM/CITEL doc. 168/18 rev. 1

12. Study of OAS General Assembly resolutions affecting CITELE.
13. Report on the situation of CITELE's cooperation agreements.
14. Date, agenda, and venue of the next meeting.
15. Other business.
16. Adoption of the minutes and Final Report of the meeting.

#### IV. DECISIONS

##### COM/CITEL/DEC. 99 (XXXIV-18)<sup>3</sup>

##### ESTABLISHMENT OF THE WORKING GROUP ON FINANCIAL SUSTAINABILITY OF CITEL

The 34 Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

##### DECIDE:

1. Create a Working Group on the Financial Sustainability to analyze the Financial Sustainability of CITEL (WG-FIN), in accordance with the Resolution CITEL/RES. 83 (VII-18) of the Seventh Regular Meeting of the Assembly of CITEL.
2. That the Working Group shall undertake its activities as established by the following Terms of Reference:
  - a) Consultation and coordination with the Associate Members, and with the support from the Secretariat of CITEL, identify specific actions to ensure the financial sustainability of CITEL, taking into consideration the implications for CITEL resulting from the budgetary constraints facing the Organization of American States (OAS);
  - b) Analyze the existing budget allocation procedures at the OAS, in particular at the Committee on Administration and Budget of the Permanent Council (CAAP), and provide timely information and recommendations to COM/CITEL;
  - c) Identify areas where there is a need to further rationalize the operations of CITEL; taking into account salaries and work description and expected deliverables of the staff;
  - d) Assess the structure of CITEL, in order to evaluate its current situation and identify improvements in the short, medium and long term;
  - e) Analyze existing financial administration mechanisms and best practices at other Regional Telecommunication Organizations (RTOs), such as CEPT and APT;
  - f) Identify additional measures to promote and increase the participation and membership of Associate Members from the private sector, Civil Society, Academia and the Internet Technical Community;
  - g) Produce and deliver a report that contains a long-term strategy for the sustainability of CITEL.
3. Appoint Mr. Víctor Manuel Martínez Vanegas ([victor.martinezv@ift.org.mx](mailto:victor.martinezv@ift.org.mx)) of the Administration of Mexico to chair this group and coordinate the associated work.
4. That the group develops its work open to all Member States and Associate Members of CITEL.

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<sup>3</sup> COM/CITEL doc. 178/18 cor. 1

**V. LIST OF DOCUMENTS**

|   |                              |
|---|------------------------------|
| Minutes of the 34 Meeting of COM/CITEL              | COM/CITEL/doc. 181/18        |
| Minute of the Conference Preparatory Working Group: | COM/CITEL/doc. 183/18        |
| List of Documents:                                  | COM/CITEL/doc. 163/18 rev. 1 |
| List of Participants:                               | COM/CITEL/doc. 164/18 rev. 1 |
| Final Report of the Meeting:                        | COM/CITEL/doc. 184/18        |