



ORGANIZACION DE LOS ESTADOS AMERICANOS
ORGANIZATION OF AMERICAN STATES

Comisión Interamericana de Telecomunicaciones
Inter-American Telecommunication Commission

**36 MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)
December 4 to 6, 2019
Buenos Aires, Argentina**

**OEA/Ser.L/XVII.5.36
COM/CITEL/doc. 271/19
3 January 2020
Original: Spanish**

FINAL REPORT

(Item on the Agenda: 16)

(Document submitted by the Secretariat of CITEL)

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FINAL REPORT

36 MEETING OF THE PERMANENT EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)

The 36 Meeting of the Permanent Executive Committee of CITEL (COM/CITEL) was held in Buenos Aires, Argentina, on December 4 to 6, 2019.

I. AGENDA ¹

1. Adoption of agenda and schedule.
2. Establishment of meeting committees:
 - 2.1 Committee for Drafting the Final Report.
 - 2.2 Committee for Preparing the Operations Plan.
3. Report by the Chair of COM/CITEL.
4. Reports from the Chairs of the Permanent Consultative Committees.
5. Reports from the COM/CITEL Working Groups:
 - 5.1 Coordination Center for the Development of Human Resources
 - 5.2 Working Group on the Strategic Plan of CITEL
 - 5.3. Working Group to Prepare for the Meetings of the ITU Council
 - 5.4 Conference Preparatory Working Group to Address Regional Preparations for World Conferences and Meetings.
 - 5.5 Working Group on Financial Sustainability of CITEL
 - 5.6 Ad-hoc group on “Resolutions, Decisions and Recommendations of the CITEL Assembly and COM/CITEL”
6. Approval of the annual report on the activities of CITEL.
7. 2019 CITEL financial report.
8. Report of the activities of the Secretariat of CITEL, particularly regarding the support of projects for the development of telecommunications/ICT in the Americas.
9. Approval of the 2020 Operations Plan (activities, budget, and meeting scheduling for 2020).
10. Joint CITEL/ITU activities in the region.
11. Proposed amendments of the CITEL Statute and Regulations.
12. Study of OAS General Assembly resolutions affecting CITEL.
13. Report on the situation of CITEL's cooperation agreements.
14. Date, agenda, and venue of the next meeting.
15. Other business.
16. Adoption of the minutes and Final Report of the meeting.

¹ COM/CITEL doc. 229/19

II. AUTHORITIES OF THE MEETING

Chair of COM/CITEL:	Mrs. Silvana Giudici
Alternate Chair of COM/CITEL:	Mr. Daniel Carletti
Alternate Vice-President of COM/CITEL:	Mr. Franklin Merchan
Executive Secretary of CITEL:	Mr. Oscar León

FINAL REPORT DRAFTING COMMISSION:

Republic of Argentina:	Mrs. Eugenia Devincenzi
Oriental Republic of Uruguay:	Mrs. Adriana Bauzá
United States of America:	Mr. Jonathan Siverling
Republic of Paraguay:	Mr. Víctor Antonio Martínez Sánchez

PARTICIPANTS:

a. Member States of COM/CITEL:

Argentina, Bahamas, Brazil, Canada, Colombia, Costa Rica, United States of America, El Salvador, Mexico, Dominican Republic, Paraguay, and Uruguay

b. Associate Members of CITEL:

Argentina: Nokia Solutions and Networks Argentina S.A.
United States of America: AT&T.

c. International and Regional Organizations:

International Telecommunications Union – ITU.

d. Guests:

Cullen International

III. RESOLUTIONS

COM/CITEL/RES. 306 (XXXVI-19)²

COURSE PROGRAM OF CITEL FOR THE YEAR 2020

The 36 Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

- a. The Manual of Procedures for the Scholarship and Training Programs of the Organization of American States;
- b. That, in the framework of the Professional Development Program for 2020, the Regional Training Centers of CITEL shall be submitting proposals for courses during the first quarter of 2020; and
- c. That the results of the Competition of the OAS Professional Development Scholarship Program are not as yet available, nor is there any information about the budget available for scholarships in 2019,

ACKNOWLEDGING:

That, through the Regional Training Centers of CITEL and the Center of Excellence of the International Telecommunication Union (ITU), effective training on telecommunications/ICT is enabled,

RESOLVES:

1. To empower CITEL's Coordination Center for the Development of Human Resources, in coordination with the CITEL Secretariat, to: (a) select, on the basis of the budget available for scholarships, the higher training priority courses of the member states; (b) schedule the dates for the courses to comply with the rules of the Department of Human Development, Education, and Employment of the General Secretariat of the OAS; and c) to increase or re-allocate the amounts of the scholarships provided.
2. To establish that, when the Department of Human Development, Education, and Employment of the General Secretariat of the OAS invites applications to the OAS Professional Development Scholarship Program for 2019, CITEL's Coordination Center shall participate in those cases where the institutes are interested in sharing the costs pertaining to the scholarships in accordance with the conditions of the OAS.
3. To hold virtual sessions on topical issues of telecommunications/information and communication technologies (ICT).
4. To urge the Administrations to submit applicants for the scholarships that shall be offered for the program of courses for 2019 in order to take advantage of the opportunities being provided.

² COM/CITEL doc. 236/19

5. To thank the Department of Human Development, Education, and Employment of the General Secretariat of the OAS for the continued and outstanding support provided for the dissemination of CITEL courses and to urge it to give the utmost priority to scholarships that are granted in coordination with the CITEL Secretariat, taking into account that telecommunications/information and communication technologies (ICT) have been recognized as supporting the integral and sustainable development of the Americas, under the principles of universality, equity, and affordability.

6. To thank the ITU Regional Office for the Americas, which through the Centers of Excellence of the International Telecommunication Union (ITU) and the ITU Academy has substantially built up its cooperation with the CITEL Secretariat and to continue collaborating with the CITEL to increase the number of courses and scholarships for CITEL member states in 2020.

7. To thank the offer of “*Cullen International*” awarding two complete onsite training scholarships for the year 2020 and continuing to strengthen joint activities in capacity building and the granting of scholarships for OAS/CITEL Member States for the coming years through the Memorandum of Understanding (MoU) signed between the OAS General Secretariat and Cullen International.

8. To thank the *Internet Society* (ISOC) for granting the 152 distance scholarships and four face-to-face scholarships on Community Networks and continuing to strengthen the efforts of CITEL and ISOC in terms of training by granting scholarships to CITEL/OAS Member States as a follow-up of the commitment assumed with the 2030 ICT Alliance for the Americas and in line with its goal of “Promoting the open development, evolution and use of the Internet to benefit all people of the entire world.”

9. To thank “*CCATLAT*” for granting 88 scholarships during 2019 for professional improvement on current issues through the Webinar modality with courses of interest to the CITEL/OAS Member States and for continuing to work together to organize monthly Webinars with important current issues for CITEL members.

10. To thank “*INICTEL-UNF*” for all the support it has given to the Professional Development Scholarship Program and for continuing to implement joint capacity-building activities in the region through the cooperation agreement signed this year, making it possible to continue offering courses/scholarships on topics of interest for years to come.

11. To instruct the Executive Secretary of CITEL:

- a. To support as required CITEL’s Coordination Center for the Development of Human Resources.
- b. To ensure the dissemination of these courses as widely as possible.
- c. To develop, with CITEL’s Regional Training Centers, training activities on telecommunications/ICT, in accordance with the priorities of CITEL’s Permanent Consultative Committees, in order to meet the region’s needs, using for that purpose the resources from CITEL’s Seed Fund. He is especially instructed to look for synergies and the development of courses in 2020 to promote the broader participation of the countries of Central American and the Caribbean.

COM/CITEL/RES. 307 (XXXVI-19)³

INDICATORS OF THE STRATEGIC PLAN OF CITEL FOR 2018–2022

The 36 Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

That, by means of Resolution CITEL/RES. 79 (VII-18), the Strategic Plan of CITEL for 2018–2022 was approved and it was established that relevant indicators would be developed to monitor and evaluate implementation of the Strategic Plan;

RESOLVES:

1. To approve the indicators to monitor and evaluate implementation of the Strategic Plan appearing in the annex to the present resolution;
2. To forward the present resolution to the Permanent Consultative Committees of CITEL,

INSTRUCTS PCC.I AND PCC.II:

To draw up their relevant indicators to measure the progress made to achieve the strategic goals, objectives, and activities contained in the Strategic Plan, taking as a benchmark for the preparation of their indicators the present resolution and documents [CCP.I-TIC/doc. 4741/19](#) of the 34 meeting of PCC.I and [CCP.II-RADIO/doc. 4970/19](#) of the 33 meeting of PCC.II, in the process of preparing them.

ANNEX TO RESOLUTION CITEL/RES. 307 (XXXVI-19)

INDICATORS OF THE STRATEGIC PLAN OF CITEL FOR 2018 – 2022

Objective 1: To increase telecommunication/ICT access, penetration, and coverage

- ITU IDI indicators for access in CITEL Member States:
- Fixed-telephone subscriptions per 100 inhabitants
- Mobile-cellular telephone subscriptions per 100 inhabitants
- International Internet bandwidth per Internet user
- Percentage of households with a computer
- Percentage of households with Internet access

Objective 2: To increase the affordability of telecommunication/ICT services and devices

³ COM/CITEL doc. 268/19

- Evolution by CITELE Member States in the rankings in the ICT Price Basket study carried out by BDT

Objective 3: To increase digital literacy and capabilities relative to telecommunications/ICTs, and to build capacities to develop and maintain communication networks in remote areas

Indicator 3.1: Percentage variation in training attendees

$$VAPC = \frac{CPAn - CPAn1}{CPAn1} \times 100$$

VAPC: Yearly variation in training attendees

CPAn: Number of attendees in year N

CPAn1: Number of attendees in year N-1

Frequency of measurement: Yearly

This indicator shows how the attendance of CITELE members varies among training courses/workshops organized by CITELE with other organizations to obtain a percentage of variance from one year to the next.

Based on this indicator, a number of figures can be obtained to show how attendance at training events has evolved throughout CITELE over a given period.

Indicator 3.2: Actual percentage of training events offered

$$TEAC = \frac{CCO}{CCP} \times 100$$

TEAC: Actual number of training activities

CCO: Number of training events offered

CCP: Number of training events scheduled

Frequency of measurement: Biannual

This indicator shows the percentage of training events actually offered to those scheduled. We propose biannual measurements to obtain a figure for the indicator twice per year to show how the training schedule is being implemented.

Objective 4: To bridge the digital divide and reduce inequality, particularly in underserved areas and regarding gender, disabilities, the elderly, or persons with specific needs

Indicator 4.1: The number of best practices identified and/or recommended

$$CMP_i$$

CMP_i: The number of best practices in year i

Frequency of measurement: Annual

This indicator shows how the activity of identifying and disseminating best practices to close the digital divide evolves from one year to the next.

Related to Activity 1: *To identify and recommend best practices to reduce the digital divide among and within Member States*

Objective 6: To increase the budget of both the regular fund and the specific fund, and the contribution of non-financial resources by the OAS

Indicator 6.1: Annual variation in CITELE funds available

$$VAFDCitel = \frac{FDn - FDn1}{FDn1} \times 100$$

VAFDCitel: Annual variation in CITELE funds available (year N)

FDn: Funds available year N

FDn1: Funds available year N-1

Frequency of measurement: Yearly

This indicator shows how the funds available for one year (N) varied from the previous one (N-1) in percentage terms.

Based on this indicator, a number of figures can be obtained to show how the availability of funds has evolved over a given period.

Objective 7: To increase the participation and positioning of CITELE in the regional and international ICT/digital ecosystem

Indicator 7.1: Annual variation of CITELE representation at other forums

$$VARCitel = \frac{CEAn - CEAn1}{CEAn1} \times 100$$

VARCitel: Annual variation of CITELE representation at other forums

CEAn: Number of events year N

CEAn1: Number of events year N-1

Frequency of measurement: Yearly

This indicator shows how CITELE's participation varies through its spokespersons and delegates at meetings and events in other forums, establishing a percentage ratio from one year to the next.

Based on this indicator, a number of figures can be obtained to show how the CITELE's representation has evolved over a given period.

Indicator 7.2: Annual variation of CITELE representation at other forums by number of delegates

$$VARDelCitel = \frac{CDAn - CDAn1}{CDAn1} \times 100$$

VARDelCitel: Annual variation of delegates representing CITELE at other forums

CDAn: Number of delegates year N

CDAn1: Number of delegates year N-1
Frequency of measurement: Yearly

This indicator shows how CITELE's participation varies through its spokespersons and delegates at meetings and events in other forums, establishing a percentage ratio from one year to the next, measured by the number of delegates.

Based on this indicator, a number of figures can be obtained to show how CITELE's representation has evolved over a given period in terms of the number of delegates.

Indicator 7.3: CITELE proposals to the ITU, percentage adopted/incorporated

$$TAPCitel_k = \frac{CPACitel}{CPPCitel} \times 100$$

TAPCitel_k: Percentage of CITELE proposals adopted (subscript k refers to the conference or assembly)
CPACitel: The number of CITELE proposals adopted/incorporated at ITU conferences or assemblies
CPPCitel: The number of CITELE proposals submitted at ITU conferences or assemblies
Frequency of measurement: Annual (according to the conference and/or assembly held that year)

This indicator is proposed for each of the ITU conferences and assemblies, resulting in four indicators: *TAPCitel_{PP}*, *TAPCitel_{WTSa}*, *TAPCitel_{WTDC}*, *TAPCitel_{WRC}*.

Objective 8: To increase the attendance of Member States and Associate Members at all meetings of CITELE

Indicator 8.1: Annual variation of CITELE members

$$VAMCitel = \frac{CMn - CMn1}{CMn1} \times 100$$

VAMCitel: Annual variation of CITELE members, year N
CMn: Number of members year N
CMn1: Number of members year N-1
Frequency of measurement: Yearly

This indicator shows the percentage variation in the number of CITELE members from one year to another.

Based on this indicator, a number of figures can be obtained to show how the number of CITELE members has evolved over a given period.

TARGET

Target: To complete the web search mechanism in 2019

COM/CITEL/RES. 308 (XXXVI-19)⁴

ADOPTION OF THE OPERATIONS PLAN FOR 2020

The 36 Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) The program-budget and draft calendar of meetings considered at the sessions of the Meeting of COM/CITEL; and
- b) The information on the situation of Associate Members presented by the Secretariat of CITEL,

RESOLVES:

- 1. To adopt the calendar of meetings for 2020/2021 contained in Annex 1 hereto.
- 2. To approve the draft program-budget for 2020 attached hereto as Annex 2.
- 3. To instruct the Executive Secretary of CITEL to inform the Member States of any change in the circumstances affecting the budget for 2020 approved.




⁴ COM/CITEL doc. 267/19

ANNEX I TO RESOLUTION COM/CITEL/RES. 308 (XXXVI-19)

DRAFT CALENDAR OF CITEL FOR 2020-2021

Meeting	Date	Place
Cluster of Council Working Groups	3 to 14 February 2020	Geneva, Switzerland
Expert Group on WTPF-21	10 & 11 February 2020	Geneva, Switzerland
Telecommunication Standardization Advisory Group (TSAG)	10 to 14 February 2020	Geneva, Switzerland
Expert Group on the International Telecommunication Regulations (EG-ITRs)	12 & 13 February 2020	Geneva, Switzerland
ITU-D Study Groups	17 to 28 February 2020	Geneva, Switzerland
Mobile World Congress 2020	24 to 27 February 2020	Barcelona, Spain
Special General Assembly for the Election of the Secretary General and Assistant Secretary General of the OAS	20 March 2020	OAS Headquarter, Washington, DC
Radio Regulation Board (RRB-20.1)	23 to 27 March 2020	Geneva, Switzerland
Telecommunication Development Advisory Group (TDAG)	24 to 27 March 2020	Geneva, Switzerland
Pre-event/Hackathon (WSIS Forum 2020)	4 & 5 April 2020	Geneva, Switzerland
World Summit on the Information Society Forum 2020 (WSIS Forum 2020)	6 to 9 April 2020	Geneva, Switzerland
Radiocommunication Advisory Group (RAG)	6 to 9 April 2020	Geneva, Switzerland
Seminar on 5G: Opportunities and challenges in the Americas	20 April 2020	Lima, Peru
Workshop “Connecting the unconnected in rural and remotes areas	21 April 2020	Lima, Peru
36 Meeting of PCC.I	20 to 24 April 2020	Lima, Peru
35 Meeting of PCC.II	11 to 15 May 2020	Trinidad & Tobago
2020 ITU Council	9 to 19 June 2020	Geneva, Switzerland
50 OAS General Assembly	June 2020	The Bahamas
Telecommunication Standardization Advisory Group (TSAG)	6 to 10 July 2020	Geneva, Switzerland

Radio Regulation Board (RRB-20.2)	6 to 10 July 2020	Geneva, Switzerland
Global Symposium of Regulators (GSR-20)	6 to 10 July 2020	**
ITU Regional Development Forum for the Americas Region	17 August 2020	Bogota, Colombia
37 Meeting of PCC.I	17 al 21 August 2020	Bogota, Colombia
Cluster of Council Working Groups	14 to 25 September 2020	Geneva, Switzerland
Telecommunication Standardization Advisory Group (TSAG)	21 to 25 September 2020	Geneva, Switzerland
ITU-D Study Groups	21 September to 16 October 2020	Geneva, Switzerland
36 Meeting of PCC.II	28 September to 2 October 2020	Mexico
Radio Regulation Board (RRB-20.3)	19 to 23 October 2020	Geneva, Switzerland
Working Group to prepare for and follow up on WTSA, WCIT, and WTDC	15 to 27 November 2020	Hyderabad, India
Global Standards Symposium (GSS-20)	16 November 2020	Hyderabad, India
World Telecommunication Standardization Assembly (WTSA-20)	17 to 27 November 2020	Hyderabad, India
37 Meeting of COM/CITEL	9 to 11 December 2020	Argentina
ITU Regional Preparatory Meeting**	19 to 20 April 2021	Peru
38 Meeting of PCC.I	19 to 23 April 2021	Peru
37 Meeting of PCC.II	**	**
39 Meeting of PCC.I	16 to 20 August 2021	Brasil**
38 Meeting of PCC.II	**	**
World Telecommunication Development Conferences (WTDC-21)	8 to 19 November 2021	Addis Abeba, Ethiopia

	CITEL Meetings
	ITU Meetings
	Other Meetings
	** to be confirmed

ANNEX II TO RESOLUTION COM/CITEL/RES. 308 (XXXVI-19)

ESTIMATED BUDGET FOR THE INTER-AMERICAN TELECOMMUNICATION COMMISSION (CITEL) YEAR 2020

(Amount in US\$)

	REGULAR FUND	FUND	REGULAR FUND	SPECIFIC FUNDS		TOTAL
	RF OAS	ICR	CITEL-MEETINGS	SF PCC.I	SF PCC.II	
INCOME						
OAS Regular Fund (Personnel)	483,400					483,400
OAS Regular Fund (Non Personnel)	142,300	14,000	52,300			208,600
Specific Funds Income of the PCC.I				199,500		199,500
Specific Funds Income of the PCC.II					379,500	379,500
TOTAL INCOME	625,700	14,000	52,300	199,500	379,500	1,271,000
EXPENDITURES						
Secretariat of CITEL						
Salaries of 3 Staffs [Paid by the OAS Regular Fund]	483,400					483,400
Performance Contracts (CPRs) of 2 Consultants (Paid by the OAS Regular Fund)	83,600	14,000				97,600
40% Salaries 2 Staffs [Contribution Specific Funds of PCC.I (US\$)]				104,360		104,360
60% Salaries 2 Staffs [Contribution Specific Funds of PCC.II (US\$)]					156,540	156,540
Administrative Expenditures Regular Fund (See attached Table)	47,400					47,400
Total Secretariat's Expenditures:	614,400	14,000	0	104,360	156,540	889,300
CITEL's Meeting and Activities						
36 Meeting of PCC.I				47,570		47,570
37 Meeting of PCC.I				47,570		47,570
35 Meeting of PCC.II					76,480	76,480
36 Meeting of PCC.II					76,480	76,480
37 Meeting of COM/CITEL			13,400			13,400
Basic activities of the Secretariat of CITEL					30,000	30,000
Additional Resources for the Strategic Plan (Resol. COM/CITEL/RES. 266 (XXXI-15))			38,900		40,000	78,900

	Total Meeting and Activities Expenditures	0	0	52,300	95,140	222,960	370,400
<u>Other Expenditures</u>							
Support from the Secretariat to Meetings and International Representations		11,300					11,300
	Total Other Expenditures	11,300	0	0	0	0	11,300
	TOTAL - EXPENDITURES	625,700	14,000	52,300	199,500	379,500	1,271,000
	TOTAL INCOME - TOTAL EXPENDITURES	0		0	0	0	0

PROJECTION OF ADMINISTRATIVE EXPENSES FOR 2020 (US\$)

SECRETARIAT REGULAR FUND

SECRETARIAT

Budget		50,500	
Expenses	Documents		-
	Equipment		800
	Supplies		700
	Postage		400
	Phone, Fax		800
	Server Maintenance		2,400
	LAN-Internet		4,300
	LAN-Printer		400
	Translation Costs (*)		23,830
	Courier/S&H charges		400
	AD&D Insurance		350
	Webex		970
	Software licneses (annual payment)		10,450
	VPN		1,600
	Other		-
	Total		47,400

(*)

Annual Report	3,500
Secretariat	20,330
	23,830

PCC-I

PCC-I DRAFT BUDGET - 2020

(US\$)

	SPECIFIC FUNDS		TOTAL
	SF PCC.I	Associate Personnel	
INCOME			
OAS Regular Fund (Non-Personnel)			
Balance PCC.I Specific Funds			
Income - Specific Funds of PCC.I	199,500		199,500
Voluntary Contributions			
TOTAL INCOME:	199,500	0	199,500
EXPENDITURES			
CITEL Secretariat			
Staff Salaries: US\$			
Staff Salaries (40% by 2) [Contribution SF of PCC.I]	104,360		104,360
Total Secretariat Expenses:	104,360	0	104,360
CITEL's Meetings and Activities			
36 Meeting of PCC.I			47,570
	47,570		
37 Meeting of PCC.I			47,570
	47,570		
Basic activities of the Secretariat of CITEL			0
Additional Resources for the Strategic Plan (Resol. COM/CITEL/RES. 266 (XXXI-15))			0
	-		
Total CITEL's Meetings and Activities:	95,140	0	95,140
Other Expenditures			
Total Other Expenditures:			0
TOTAL EXPENDITURES:	199,500	0	199,500
TOTAL INCOME - TOTAL EXPENDITURES:	0	0	0

PCC-II

PCC-II DRAFT BUDGET - 2020

(US\$)

	SPECIFIC FUNDS		TOTAL
	SF PCC.II	Associate Personnel	
INCOME			
REGULAR FUND (Non-Personnel)			
Balance Specific Funds PCC.II			
Income - Specific Funds of PCC.II	379,500		379,500
Voluntary Contributions			
TOTAL INCOME:	379,500	0	379,500
EXPENDITURES			
CITEL's Secretariat			
Staff Salaries: US\$			
Staff Salaries (60% by 2) [Contribution SF of PCC.II (US\$)]	156,540		156,540
Total Secretariat Expenditures:	156,540	0	156,540
CITEL's Meetings and Activities			
35 Meeting of PCC.II	76,480		76,480
36 Meeting of PCC.II	76,480		76,480
Basic activities of the Secretariat of CITEL	30,000		30,000
Additional Resources for the Strategic Plan (Resol. COM/CITEL/RES. 266 (XXXI-15))	40,000		40,000
Total CITEL's Meetings and Activities:	222,960	0	222,960
Other Expenditures			
Total Other Expenditures	0	0	0
TOTAL EXPENDITURES	379,500	0	379,500
TOTAL INCOME - TOTAL EXPENDITURES:	0	0	0

COM/CITEL/RES. 309 (XXXVI-19)⁵

DRAFT AGENDA, SITE AND DATE FOR THE 37 MEETING OF COM/CITEL

The 36 Meeting of the Permanent Executive Committee of CITEL, COM/CITEL.

RESOLVES:

1. To hold the 37 Meeting of COM/CITEL from December 9 to 11, 2020 in Argentina.
2. To approve the draft agenda for the 37 Meeting of COM/CITEL attached to the present Resolution.

ANNEX TO RESOLUTION COM/CITEL/RES. 309 (XXXVI-19)

DRAFT AGENDA

6. Adoption of agenda and schedule.
7. Establishment of meeting committees:
 - 2.1 Committee for Drafting the Final Report.
 - 2.2 Committee for Preparing the Operations Plan.
8. Report by the Chair of COM/CITEL.
9. Reports from the Chairs of the Permanent Consultative Committees.
10. Reports from the COM/CITEL Working Groups:
 - 5.1 Coordination Center for the Development of Human Resources
 - 5.2 Working Group on the Strategic Plan of CITEL
 - 5.3. Working Group to Prepare for the Meetings of the ITU Council
 - 5.4 Conference Preparatory Working Group to Address Regional Preparations for World Conferences and Meetings.
 - 5.5 Working Group on Financial Sustainability of CITEL
 - 5.6 Ad-hoc group on “Resolutions, Decisions and Recommendations of the CITEL Assembly and COM/CITEL”
11. Approval of the annual report on the activities of CITEL.
12. 2020 CITEL financial report.
13. Report of the activities of the Secretariat of CITEL, particularly regarding the support of projects for the development of telecommunications/ICT in the Americas.
14. Approval of the 2021 Operations Plan (activities, budget, and meeting scheduling for 2021).
15. Joint CITEL/ITU activities in the region.

⁵ COM/CITEL doc. 263/19

16. Proposed amendments of the CITELE Statute and Regulations.
17. Study of OAS General Assembly resolutions affecting CITELE.
18. Report on the situation of CITELE's cooperation agreements.
19. Date, agenda, and venue of the next meeting.
20. Other business.
21. Adoption of the minutes and Final Report of the meeting

IV. DECISIONS

COM/CITEL/DEC. 105 (XXXVI-19)⁶

FORWARDING THE DRAFT RESOLUTION TO THE OAS GENERAL ASSEMBLY THE UNDERLYING ROLE OF THE ORGANIZATION OF AMERICAN STATES IN THE DEVELOPMENT OF INFORMATION AND COMMUNICATION TECHNOLOGIES/TELECOMMUNICATIONS THROUGH THE INTER-AMERICAN TELECOMMUNICATION COMMISSION (CITEL)

The 36 Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

DECIDES:

1. To forward the attached draft resolution to the OAS General Assembly for consideration and approval.
2. To attach this draft resolution to the Annual Report for 2019 to be presented by CITEL to the OAS General Assembly.
3. To instruct the Executive Secretary of CITEL to take the steps necessary to implement the mandate contained in this decision.

ANNEX I TO DECISION COM/CITEL DEC. 105 (XXXVI-19)

DRAFT RESOLUTION OF THE OAS GENERAL ASSEMBLY

DRAFT RESOLUTION

THE UNDERLYING ROLE OF THE ORGANIZATION OF AMERICAN STATES IN THE DEVELOPMENT OF INFORMATION AND COMMUNICATION TECHNOLOGIES/TELECOMMUNICATIONS THROUGH THE INTER-AMERICAN TELECOMMUNICATION COMMISSION (CITEL)

THE GENERAL ASSEMBLY,

ACKNOWLEDGING:

Resolution GA/RES. 2938 (XLIX-O/19), “The Underlying Role of the Organization of American States in the Development of Information and Communication Technologies/ Telecommunications through the Inter-American Telecommunication Commission (CITEL)” approved on 4 June, 2018; and,

Resolution GA/RES. 2940 (XLIX-O/19), “Program-Budget of the Organization for the year 2019” approved on 27 June, 2019 regarding the mandates related to CITEL;

⁶ COM/CITEL doc. 243/19 rev. 2

TAKING INTO ACCOUNT Resolution CITEL/RES. 80 (VII-18) regarding the “Strengthening of CITEL within the OAS” approved by the Seventh Ordinary Meeting of the CITEL Assembly in which CITEL invites the OAS General Assembly to confirm its commitment with CITEL’s financial sustainability; and

CONSIDERING:

That telecommunications and information and communication technologies (ICTs) are key tools to promote social, economic, cultural and environmental development and thereby for the achievement of the 2030 Agenda for Sustainable Development,

That CITEL is the OAS institution specialized in telecommunications and ICTs and as such effectively contributes to the implementation of the four OAS pillars and the mandates and initiatives of the Summits of the Americas for which end it has encouraged, along with the political leaders of the region, actions such as the launching of the public-private 2030 ICT Alliance for the Americas, the call for larger investments in broad band infrastructure and the campaign for access to broad band aimed at improving social inclusion, as well as Alliance of Rural Women – Empowering rural women through ICT;

That, reflecting the unique membership based role and ability to bridge academia, private sector, technical community and government, CITEL advanced whole of hemisphere interests at the 2019 International Telecommunications Union (ITU) World Radiocommunication Conference through the presentation and defense of 309 Inter-American agreements;

That according to ITU to date, one third of people in the region have no access to broadband connectivity, it is important to continue strengthening CITEL as the essential setting for cooperation in the field of communications and ICTs in the Americas, and in particular as a place to discuss and reach agreements on digital inclusion, development of telecommunication infrastructure, use of the radio-electric spectrum and creation of a setting to facilitate investment in ICTs;

That efforts made to facilitate the process of transition from analog to digital television (DTT) and the allocation of the digital dividend taking into account mutual compatibility among broadcasting and mobile stations in the VHF and UHF bands within Central America and the Caribbean laid the groundwork for spectrum coordination and future collaboration;

That actions were undertaken by CITEL in coordination with ITU, CTU, and COMTELCA to improve communications and response capabilities to build resilience to disasters and emergency situations in the region, and

That having assessed the positive results of the work that has been done, it has become necessary to ensure CITEL’s financial sustainability to guarantee that it will count with the tools required to continue with its tasks and to manage to implement its 2018-2022 Strategic Plan in line with the organization’s Integral Strategic Plan,

RESOLVES:

1. To encourage the Member States of OAS to intensify horizontal cooperation and the exchange of information, experiences and good practices among them, regarding telecommunications and information and communication technologies (ICTs), with the support of the Executive Secretariat of CITELE.

2. To encourage the Member States of OAS to implement activities in their countries and in the region to advance connectivity and broadband access as a fundamental driver of sustainable development.

3. Request the General Secretariat of the OAS that in the proposed program budget for 2021 for the consideration of the Committee on Administrative and Budgetary Affairs and approval of the General Assembly, \$ 662,100 of the Regular Fund for CITELE be allocated, taking into account the financial needs in accordance with Resolution CITELE/RES. 80 (VII-18) adopted by the VII ordinary meeting of the CITELE Assembly and with Resolution GA/RES. 2940 (XLIX-O/19), "Program-Budget of the Organization for 2020" adopted by the LIII extraordinary period of sessions of the General Assembly of the OAS, so that it can continue meeting its goals, mission and optimize its operations.

4. Request the General Secretariat that the proposed program-budget of the Regular Fund for 2021 onwards includes the allocation of resources to the Executive Secretariat of CITELE (Sub-program 34F) to cover staff expenses at least for the three existing positions and to cover non-staff expenses, which amount to US \$178,700, in order to comply with the mandates of the CITELE Assembly and the General Assembly of the OAS. The allocation of resources shall take into consideration the applicable inflation and life cost increases.

5. Request the CITELE Secretariat to inform the LI ordinary period of sessions of the General Assembly of the OAS about the implementation of the present resolution, whose execution will depend on the availability of financial resources in the program – budget of the Organization and of other resources.

V. LIST OF DOCUMENTS

Minutes of the Inaugural Session and First Plenary Session:	COM/CITEL doc. 266/19
Minutes of the Second Plenary Session:	COM/CITEL doc. 270/19
List of Documents:	COM/CITEL doc. 227t/19 rev. 2
List of Participants:	COM/CITEL doc. 228t/19 rev. 1
Final Report of the Meeting:	COM/CITEL doc. 271/19

VII. REVOKED INSTRUMENTS AT THIS MEETING

No instrument was revoked at this meeting.
