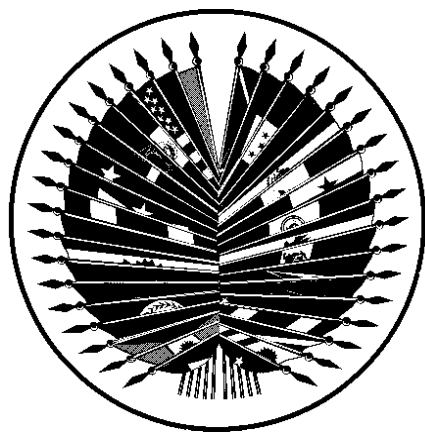


**IX MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)
November 13 to 17, 2000
Cuenca, Ecuador**

**OEA/Ser.L/XVII.5
COM/CITEL/doc.599/00 rev.1
11 January 2001
Original: Spanish**



FINAL REPORT

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FINAL REPORT

The Ninth Meeting of the Permanent Executive Committee of CITEL was held in Cuenca, Ecuador from 13 to 17 November, 2000.

I. AGENDA ¹

1. Approval of the agenda and calendar.
2. Establishment of the Commissions of the meeting:
 - 2.1 Commission for the drafting of the Final Report.
 - 2.2 Commission for the preparation of the 2001 Plan of Operations.
 - 2.3 Commission for the analysis of the procedures for preparation and presentation of common proposals.
3. Report of the Chair of COM/CITEL.
4. Reports of the Chairs of the Permanent Consultative Committees.
5. Report of the Joint Working Group on Legal Matters and Administrative Procedures of PCC.I, II, and III.
6. Report and meeting of:
 - 6.1 Working Group to Prepare for the Meetings of the Council of the ITU.
 - 6.2 Working Group for CITEL to Prepare for the ITU Plenipotentiary Conference of 2002.
 - 6.3 Working Group for the Development of Human Resources.
 - 6.4 Working Group on the CITEL Strategic Plan.
 - 6.5 Working Group on Cooperative Agreements
 - 6.6 Ad Hoc Group to prepare for the telecommunications section of the action plan for the Third summit of the Americas.
7. Approval of the annual report on CITEL activities.
8. Approval of the 2001 Plan of Operations (activities, budget, and schedule of meetings in 2001).
9. Analysis of the procedures for preparation and presentation of common proposals.
10. Report on activities to follow up on the Summit of the Americas.
11. Modifications to the Statute and Regulations.
 - 11.1 Review CITEL Structure, Functioning and Management, including the analysis of financial participation of Associate Members.
12. Coordination with regional and international telecommunications organizations.
13. Report on joint CITEL/ITU activities.
14. Report of the ITU centers of excellence.
15. OAS General Assembly resolutions that affect CITEL.
16. Status of associate members.
17. Review of the CITEL Strategic Plan.
18. Establishment of a working group to prepare for the 2002 World Telecommunication Development Conference of the ITU.
19. Date, agenda, and site of the next meeting.
20. Approval of the reports of the commissions.
21. Other business.
22. Approval of the final report.

¹ Reference document: COM/CITEL/doc.512/00 rev.1.

II. AUTHORITIES OF THE MEETING

Chairman: Mr. José Pileggi, (Ecuador)
Vice-Chairman: Mr. Carlos Killian, (Argentina)
Executive Secretary: Mr. Clovis Baptista (CITEL)

Drafting Group

Chair person: Juan Carlos Avilés (Ecuador)
Members: Juan Francisco Palacios (Ecuador)
Gustavo Quijano (Ecuador)
Galo C. Prócel (Ecuador)
Paolo Lara Rivera (Ecuador)
Jonathan V. Siverling (United States of America)
Raúl Zóccola (Uruguay).

III. RESOLUTIONS

COM/CITEL RES. 97 (IX-00)²

COOPERATION AGREEMENTS

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That the agreements establishing cooperation relationships for agencies of the Organization of American States are governed by the Rules on Cooperation Relationships between the Organization of American States and the United Nations, its Specialized Agencies and other International and National Organizations, applied under Resolution AG/RES.57 (I-O/71);
- b) That at its Eighth Ordinary Meeting, COM/CITEL, through Resolution COM/CITEL RES.86 (VIII-/99), approved the Draft Model Cooperation Agreement with the Inter-American Telecommunication Commission of the Organization of American States and other organizations;
- c) That in that Resolution the establishment of Cooperation Agreements with the organizations, TIA, T1 and ETSI, was approved; they had made the request prior to the adjournment of the Eighth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL, held in 1999, and
- d) That CITEL has other requests pending for the establishment of formal cooperation relationships from the Consortium – Distance Education Network (CREAD), Association

² document COM/CITEL 572/00

of Telecommunications Companies of the Andean Community (ASETA), European Conference of Post and Telecommunications (CEPT) and Caribbean/Latin American Action (C/LAA),

RESOLVES:

To establish, in accordance with the resolution COM/CITEL RES.86 (VIII-99), that the Executive Secretary will take the necessary measures for signing Cooperation Agreements with the organizations, Consortium – Distance Education Network (CREAD), Association of Telecommunications Companies of the Andean Community (ASETA), European Conference of Post and Telecommunications (CEPT) and Caribbean/Latin American Action (C/LAA).

COM/CITEL RES. 98 (IX-00)³

EXTENSION OF THE MANDATE OF THE WORKING GROUP ON THE DEVELOPMENT OF HUMAN RESOURCES AND ESTABLISHMENT OF WORK AREAS

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That Resolution COM/CITEL RES.90 (VIII-99) established the Working Group on the Development of Human Resources, and
- b) That while performing the work in 2000 the need was seen to extend the mandate of the above mentioned group and establish a working structure to optimize the results,

RESOLVES:

1. To request the Member States through the Executive Secretary of CITEL to designate a liaison officer with the Working Group on the Development of Human Resources. The liaison officer shall determine both the unfulfilled training requirements of his country, as well as the existence of training, if any.
2. To establish the following work area divisions:

Administration, regulation and control of telecommunications (Administration of Peru)
Internet Development (Administration of Ecuador)
New technologies (Administration of one country from Central America to be determined)

To this end the Working Group Chairman is authorized to finalize the consultations in order to define the administration that coordinates each area. This should be ratified by the

³ document COM/CITEL 579 rev.2

countries in one week, case contrary the COM/CITEL Chairman could consider other interested parties.

3. To extend the mandate of the Working Group on the Development of Human Resources to include the following activities:
 - a) To prepare a list containing the training requirements of the member countries based on information provided by the liaison officers;
 - b) To encourage the entities of the member countries to dedicate additional efforts to training and developing their human resources.
 - c) To prepare and maintain an updated list of courses available from regional, sub regional and international telecommunications agencies;
 - d) To prepare and maintain an updated list of international events related to telecommunications training;
 - e) To publish information in a permanent and continuous manner on the CITEL web page about the Group's activities, its achievements and the above-mentioned lists, and try to establish links to the related web pages;
 - f) To identify and promote training programs offered by operator companies as well as equipment manufacturing companies;
 - g) To coordinate activities with other CITEL areas involved in education, taking special advantage of the experience of the Working Group on Basic and Universal Telecommunications Services and of its tele-education rapporteur. Preference must be given to distance education programs over presential programs, which should be used in special cases;
 - h) To consolidate a more direct relationship with international organizations that could promote training for the personnel of CITEL member countries in telecommunications administration, regulation and control;
 - i) To coordinate the work with the ITU Center of Excellence to be established in the Republic of Argentina;
 - j) To submit periodic reports on work progress to the Chair of COM/CITEL.

**DRAFT TELECOMMUNICATIONS SECTION OF THE ACTION PLAN FOR
THE THIRD SUMMIT OF THE AMERICAS**

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL

CONSIDERING:

- a) That CITEL was requested by the Permanent Mission of Canada to prepare the draft section on telecommunications for inclusion in the Action Plan of the Third Summit of the Americas, and
- b) That the Ninth Meeting of COM/CITEL provided the opportunity to review the draft telecommunications section of the Action Plan attached in the Annex to this Resolution,

RESOLVES:

- 1. To approve the work of the Ad Hoc Group that prepared the draft telecommunications section of the Action Plan
- 2. To forward the draft telecommunications section for the Action Plan to the General Coordinator for the preparations of the Third Summit of the Americas.

⁴ document COM/CITEL 583/00.

ANNEX

SUMMIT OF THE AMERICAS DECLARATION ON TELECOMMUNICATIONS

We, the Heads of State and of Government of the countries of the Americas,

Recognize that the progress made in the areas of telecommunications and information technologies open up countless opportunities for the individual and collective development of our societies and the growth of our economies. Accordingly, we reaffirm our will to adopt measures in order that all the peoples of the Americas may actively take part in the Global Information Society based on democratic values, the free flow of information and knowledge, mutual tolerance, and respect for diversity.

We will do whatever is within our power to ensure that this new society permanently provides our peoples with a definitive opportunity to preserve peace and democracy, improve their quality of life, strengthen up their capabilities, and stimulate economic and social development in a framework of understanding and cooperation, by extending the benefits that development brings, equally to all the countries and inhabitants of the hemisphere.

To those ends,

We will continue working in cooperation with the private sector to modernize the telecommunications sector, bearing in mind the social, political, economic, commercial, and cultural needs of our peoples, in particular those of less developed communities. Accordingly, we will foster the development of the telecommunications infrastructure needed to carry out comprehensive programs in all sectors of society and the economy, including promoting the timely availability of facilities for Internet access and for utilizing information technology resources to increase productivity in all sectors, and taking into account the conditions that favor the development of electronic commerce.

We will establish conditions that promote and strengthen free and fair competition in all telecommunications services, in order to attract the investment needed to develop infrastructure, and will adopt policies to protect the interests of users, in order to reduce the costs and enhance the quality, efficiency, coverage, and diversity of services, all based on respect for user privacy.

We encourage the improvement of the potential of human resources in the telecommunications sector through ongoing training programs on telecommunications policy, regulation, management, and technology. To that end, we will promote cooperation among the countries and joint initiatives with the private sector, in order to achieve results in accordance with the present conditions of the globalization and technological convergence in the telecommunications sector.

The governments will adopt measures to implement the Mutual Recognition Agreement on conformity assessment via CITEL, including notification of the timing of implementation and adjustment of national laws as required.

We will propose measures designed to modernize national laws, as appropriate, in order to adapt them to the guidelines set forth in this declaration, based on principles such as: permanence of strong and independent regulatory bodies, a pro-competitive approach, including the adoption of

rules on dominant operators; and a flexible regulatory framework consistent with technological convergence.

Further, we instruct the Inter-American Telecommunication Commission (CITEL) to:

- Prepare guidelines on Universal Service and connectivity, based on the principles of technological neutrality, transparency, non discrimination, private investment, competition, open standards, and a clear definition of the responsibilities of governments and private entities.
- Promote and coordinate the modernization of telecommunications infrastructure through introduction of new technologies, in particular broadband technology, mobile and third generation telecommunications, new standards on telecasting and IP. These actions will encourage the use of open and efficient architectures intended to guarantee convergence and interconnection of networks, to the benefit of all participants, as well as the interoperability of services and ensure their sustainability.
- Promote the formulation of guidelines to encourage increased competitiveness and productivity of all sectors through applications such as tele-education and tele-medicine, and on the creation of domestic industries dedicated to the generation of Internet content.
- Promote and coordinate the adoption of adequate standards to ensure the interoperability of existing and future telecommunications networks, timely introduction of technology in all markets, and development of new markets, taking into account the regulations and recommendations of the ITU.
- Assist governments to create the necessary conditions for the development of their telecommunications sector, based on a free competition framework that will further the elimination of the digital gap.
- Support negotiations involving telecommunications issues, and in particular, electronic commerce that are carried out through the Free Trade Americas Area (FTAA).
- Promote the development of telecommunications for humanitarian assistance.

FINANCING AND ADMINISTERING CITEL'S MEETINGS

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That COM/CITEL DEC. 18 (VII-98), "Basic Infrastructure needed for CITEL Meetings" establishes guidelines for organizing, administering, and conducting CITEL's meetings, as well as provisions for inclusion in the agreements between CITEL and the Member States hosting those meetings;
- b) That COM/CITEL RES. 67 (VII-98), "Principles Related to the Use of Funds of Associate Members within the Annual Budget of CITEL" regulates the use of the Specific Fund established pursuant to Article 29 of CITEL's Statute to support the meetings and other activities of the Permanent Consultative Committees with the voluntary contributions of the Member States and fees of Associate Members;
- c) That by Resolution CP/RES. 768 (1234/00) (May 24, 2000), entitled "Update of CP/RES. 718 (1150/98), 'Conferences and Meetings Funded by the OAS'," the OAS Permanent Council adopted new guidelines for coordinating the administration of all OAS meetings financed all or in part by the OAS Regular Fund;
- d) That in its August 17, 2000 Report, COM/CITEL's Steering Committee notes that it met with the Director of the Secretariat for Conferences and Meetings, which is the dependency of the OAS General Secretariat entrusted with applying Resolution CP/RES. 768, for the purpose of clarifying the impact of that Resolution on CITEL's meetings and the administration of its funds;
- e) That the Executive Secretary of CITEL has informed COM/CITEL that Resolution CP/RES.768 may be applied in a way that results in greater costs to CITEL and that conflicts with the standards established by COM/CITEL for financing, administering, and conducting its meetings, as well as with its standards for administering its Specific Funds,

RESOLVES:

1. To instruct the Chair of COM/CITEL to consult with the OAS Secretary General in order to inform him of CITEL's rights and obligations to its Associate Members regarding the financing, organization, and administration of its meetings and conferences, as established in its Statute, Regulations, Resolutions, and pertinent Decisions, for the purpose of assuring that Resolution CP/RES. 768 (1234/00) is applied consistently with CITEL's norms.
2. To request that the Chair of COM/CITEL concludes that consultation no later than January 31, 2001, and to report the results to all CITEL Members.

⁵ Document COM/CITEL 550/00 rev.2

3. In the event that consultation does not produce the desired results, to instruct the Chair of COM/CITEL:
 - a) To request, with the support of CITEL's Executive Secretary the Permanent Council to either amend Resolution CP/RES. 768 (1234/00), or provide guidelines for its application, for the purpose of guaranteeing that the Resolution will not result in increased meeting costs for CITEL or otherwise interfere with CITEL's rules for conducting its meetings and administering and using its Specific Funds; and
 - b) To urge Member Administrations to bring this problem to the attention of their foreign ministries for the purpose of obtaining their support for his efforts before the Permanent Council.

COM/CITEL RES. 101 (IX-00) ⁶

DISSEMINATION OF THE WORK OF PCC.II

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That Resolution PCC.II/RES.5 (II-96) "Participation of associate members in PCC.II" urges member countries to contact industries and associations in their countries with the objective of encouraging their participation in the meetings of PCC.II;
- b) That it is necessary to expand and encourage the participation of Member States, associate members and regional and international organizations;
- c) That presently PCC.II has only eleven associate members, resulting in a reduction in the budget available for improving the Committee's program of activities;
- d) That it is important to be able to increase the participation of the private sector, and for this new activities, products and services should be created;
- e) That Resolution PCC.II/RES. 28 (V-99) "Creation of the forum on broadcasting policies in the Americas" resolved to hold a forum of Broadcasting policies involving all public and private sectors for the purpose of compiling all the necessary related expertise and information, which will take place in a place and date to be confirmed, and
- f) The ITU's experience and knowledge in the field of broadcasting,

⁶ document COM/CITEL 584/00

TAKING INTO ACCOUNT :

- a) The objective of PCC.II, to serve as a technical advisory body within the Inter-American Telecommunication Commission with respect to standards coordination, planning, operation and technical assistance for the broadcasting service in its different forms;
- b) That the increasing convergence of broadcasting, telecommunications, computer and information technology services, and
- c) That Multimedia applications resulting from the convergence of technologies,

RESOLVES:

- 1. To ask the representatives of the Member States to hold informative meetings on the activities of the Permanent Consultative Committee II: Broadcasting, to which they should invite all parties interested in broadcasting.
- 2. To disseminate at the highest level the holding of the Forum on Broadcasting Policies in the Americas scheduled for the week 23 to 27 April 2001 in El Salvador.
- 3. To ensure that as a result of this Forum a report is prepared containing the most relevant facts for submission to the meeting of PCC.II.
- 4. To coordinate the holding of this event with the ITU Regional Office.
- 5. To forward a draft schedule of the above-mentioned Forum to the Member States and associate members before January 15, 2001.
- 6. To ask the Member States to send their suggestions and contributions for the Forum to the Chairman of PCC.II before February 15, 2001.

INSTRUCTS THE EXECUTIVE SECRETARY:

- 1. To inform the Chairman of the Permanent Executive Committee about the results of the dissemination of this information.
- 2. To send this resolution to all Member States of CITEL.

PAYMENT OF ASSOCIATE MEMBER FEES

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

HAVING SEEN:

Document COM/CITEL/doc. 548/00 "Delays in CITEL Associate Member Fee Payments,"

CONSIDERING:

- a) That Article 84 of the CITEL Regulations provides that Associate Members "shall share in the costs of operations of the PCC in which they participate" and establishes that the "minimum contribution shall be one unit," the value of which is determined by the CITEL Assembly;
- b) That CITEL relies upon the contributions pledged by the Associate Members in establishing its Plan of Operations and annual budget;
- c) That Article 84 of the CITEL Regulations provides that Associate Members that are more than ninety days in arrears "shall be deemed Passive Associate Members and shall have their membership privileges suspended until their accounts are paid up to date";
- d) That Article 84 further provides that Associate Members who resign their Associate Member status "shall be liable for their fees up until the effective date of renunciation";
- e) That by Resolution COM/CITEL/RES. 95 (VII-99), COM/CITEL instructed the Secretariat to seek, as a final step before suspending the membership privileges of Associate Members in arrears, the assistance of the relevant CITEL Member State Administration in obtaining the payment of the membership fees from those Members;
- f) That the Executive Secretary of CITEL has reported that the effort to obtain those payments through the Member State Administrations has not been successful, and that currently, the amount of past-due Associate Member Fees is \$346,809, and
- g) That additional measures are required to collect past-due Associate Member Fees,

RESOLVES:

- 1. To instruct the Executive Secretary to inform immediately all Associate Members who are more than ninety days in arrears for the year 2000 and all prior years that their membership privileges are suspended, and may only be restored, as provided in Article 84 of CITEL's Regulations, when the balance due is paid in full.

⁷ document COM/CITEL 585/00

2. To recommend to the CITEL Assembly and provisionally place into force the amendment of Article 84 of CITEL's Regulations, as set out in Annex of this Resolution, so as to provide that Associate Member fees are due and payable on January 1st of the corresponding fiscal year, and to allow for a sixty day grace period for the payment of those quotas after which membership privileges will be suspended.
3. To authorize the Executive Secretary to write directly to Associate Members and former Associate Members in arrears for the purpose of motivating them to pay the amounts owed and to renew Active Associate Member Status in CITEL.
4. To authorize the Executive Secretary to send periodic (monthly or quarterly) invoices for payment of fees pledged to Associate Members and former Associate Members in arrears.
5. To instruct the Executive Secretary to explore with the OAS Department of Legal Services and interested Member States, for future consideration of COM/CITEL, the merits of requiring both future Associate Members and Passive Associate Members wishing to regain active status to sign a model agreement which sets out the rights, privileges, and obligations of Associate Members under Article 84 of the CITEL Regulations.
6. To authorize the Executive Secretary to carry out a survey of all Associate Members and former Associate Members in arrears for the purpose of determining why they are in arrears and what measures CITEL could take to motivate to resume membership or active status in the Commission.
7. To request the Executive Secretary to inform the next annual meeting of COM/CITEL on the implementation of the above measures, including the status of collections from Associate Members and Former Associate Debtors in arrears and the results of the survey, and to recommend to that meeting other measures, if deemed necessary, to improve the collection of those amounts owed.

ANNEX

AMENDMENT TO ARTICLE 84 OF THE CITEL REGULATIONS

Paragraphs 6 of Article 84 of the CITEL Regulations shall be amended as stated below. The text in strike-out is the text in the pre-amended Article that has been eliminated. The text in bold italics is the new text introduced by the Amendment.

The due date for the payment of the annual membership fee is January 1st of the corresponding year; however, for a new Associate Member, the due date during the first year of membership is thirty days after that Member receives notice of its acceptance as an Associate Member. Associate Members who pay their membership fees ~~within 90 days of billing~~ ***within 60 days after the due*** date shall be deemed Active Associate Members. Those who do not pay within this time without informing the Executive Secretary of the reasons for such delay shall be deemed Passive Associate Members, and shall have their membership privileges suspended ***by the Executive Secretary*** until such time as their accounts are paid up to date. If the

Executive Secretary is satisfied with the justification of the delayed payment of fees by a Member, he may extend the period for *payment up until June 30th of the corresponding year.*
~~account updating up to a maximum of six months as from the original payment deadline.~~

COM/CITEL RES. 103 (IX-00)⁸

**EXTENSION OF THE MANDATE OF THE WORKING GROUP TO PREPARE
CITEL FOR THE PLENIPOTENTIARY CONFERENCE (PP-02) SO AS TO
INCLUDE THE PREPARATION OF THE WORLD TELECOMMUNICATION
DEVELOPMENT CONFERENCE OF 2002 (WTDC-02)**

The Ninth Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

CONSIDERING:

- a) That telecommunications offer a significant support to the economic and social development of our countries;
- b) That in March-April, 2002, the International Telecommunication Union (ITU) will hold the Third World Telecommunication Development Conference (WTDC);
- c) That the ITU has scheduled a Preparatory Meeting of WTDC-02 for the Region of the Americas to be held in Trinidad and Tobago, 16-18 October 2001;
- d) That the Member States should bring up-to-date the Regional Office of the ITU of their most important needs for the development of their activities for the region;
- e) That the Member States in the Americas have had successful experiences, through several means, in the development of telecommunications;
- f) That the ITU-D Study Groups, Working Parties, and the Group of Rapporteurs have produced significant works on these issues;
- g) That the Programs of the ITU-D include serious budget restrictions that may affect their implementation, and that it is necessary to take into consideration the changing nature of the countries' needs;
- h) That it is necessary to strengthen the regional presence of the ITU as approved by resolution 25 from the 1998 Plenipotentiary Conference;
- i) That many public and private entities related to the Sector are able to make a significant contribution to these issues;
- j) That the above experiences, works, and contributions may as a whole be an excellent contribution to other regions in the world, and

⁸ document COM/CITEL 516/00 rev.1

- k) That at its VII meeting held in 14-16 August 2000, the Steering Committee encouraged COM/CITEL to approve the creation of an Ad Hoc Group to prepare the next WTDC and requested the Executive Secretary of CITEL to prepare a draft resolution,

TAKING INTO ACCOUNT:

- a) That by resolution COM/CITEL RES.85 (VIII-99) established the working group to prepare CITEL for the ITU Plenipotentiary Conference in 2002, and
- b) That to avoid duplication of efforts it would be appropriate for the Working Group to prepare CITEL for the ITU Plenipotentiary Conference in 2002 be in charge of preparing the World Telecommunication Development Conference, WTDC-2002.

RESOLVES:

1. That the Working Group to prepare CITEL for the ITU PP-02 be in charge of preparing WTDC-02 through the coordination of its chapters on “regional presence” and “Telecommunications development sector”.
2. That among the objectives of the Working Group to prepare PP-02 and WTDC-02 be included the objective of working in close coordination with the ITU Regional Office and other Regional Telecommunication Organizations so as to:
 - a) Prepare a report on the status of telecommunications in the Americas since the 1998 conference held in Malta to be considered by WTDC-02;
 - b) Include in such report a list of priority issues, such as the draft included in Annex, that should be considered by the Conference;
 - c) Include, also, in such report the outcome of the evaluation of priorities in the States of the region of the Americas performed by the ITU Regional Office on the basis of the six (6) programs contained in the Valleta Action Plan, as well as other activities pertaining to telecommunication development; and
 - d) Prepare joint proposals for the development of the Conference.
3. To invite the Member States and associate members to contribute to the work of the Group.
4. That each Permanent Consultative Committee establishes an Ad hoc group to prepare inputs for the WTDC and to submit their inputs to the coordinators responsible for the chapters on “regional presence” and “Telecommunications development sector” of the Working Group.

ANNEX

PRELIMINARY LIST OF PRIORITY ISSUES

1. Development of plans for the development of telecommunications in rural and low income urban areas.
2. Human resources development.
3. Management of the Radio Spectrum.
4. Methodology for the development of global interconnection.
5. Regional integration through project identification.
6. Development of Internet content in the languages of the Member States.
7. Promote and coordinate the modernization of telecommunications infrastructure through introduction of new technologies, in particular broadband technology, third generation mobile systems, telecasting and IP (Internet protocol) technology.
8. Utilization of telecommunications as a means to preserve human life and public safety under natural disaster circumstances.

COM/CITEL RES. 104 (IX-00)⁹

WORK COMPLETION OF THE WORKING GROUP ON COOPERATIVE AGREEMENTS

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

HAVING SEEN:

Resolution COM/CITEL RES. 86 (VII-99) that approved the Draft Model Cooperation Agreement between the Inter-American Telecommunication Commission of the Organization of American States, and other organizations, established a Working Group on Cooperative Agreements in charge of coordinating development and management of Cooperation Agreements, and that instructed the Executive Secretary of CITEL to develop, with the Department of Legal Services, a standard list of documents required for CITEL to consider requests for cooperation agreements with any organization, and it establishes procedures for the handling of future requests,

⁹ document COM/CITEL 574/00 rev.1

CONSIDERING:

- a) That the Model Cooperation Agreement was established;
- b) That a list of necessary documents was developed for the consideration of requests for Cooperation Agreements;
- c) That there is a need to optimize and improve the work methods of CITEL's Working Groups, and
- d) That the CITEL Secretariat may distribute the existing requests for establishing Cooperation Agreements by electronic means,

RESOLVES:

- a) To approve the methodology for analyzing requests for establishing Cooperation Agreements between CITEL and other organizations to be applied by the secretariat of CITEL, as attached in the Annex.
- b) To finalize the Working Group on Cooperation Agreements.

ANNEX

**COOPERATION AGREEMENTS
WORK METHODOLOGY FOR ANALYZING REQUESTS**

1. For each request received, the CITEL Secretariat should send a letter to the interested party containing the following:
 - Copy of the Model Agreement approved through Resolution COM/CITEL RES. 86 (VIII/99).
 - Support documentation that is required, namely:
 - i. Documents that must be examined when cooperation relationships are to be established with a governmental or non-governmental agency or organization.
 - Constitution letter/Statute
 - Regulations
 - Certification of legal status
 - Documentation showing the objectives of the Organization
 - Annual Report
 - ii. Documents that must be examined when cooperation relationships are to be established with a non-governmental agency or organization
 - All documents from the list in i. and those specified below:
 - Financial statements, if possible for the past three years, including sources of public and private sector financing
 - List of members of the organization
 - List of organizations and entities with whom cooperation relationships exist.

2. When the applicant's answer has been received containing the required documentation and its acceptance of the Model Agreement, the CITELE Secretariat should:
- Enter the reply and documentation received in CITELE's Electronic Forum.
 - Notify the following persons about the interest in establishing a Cooperation Agreement, stating that the required documentation has been received:
 - a) COM/CITELE Chair and Vice-Chair
 - b) Chairs of the Permanent Consultative Committees
 - c) Administrations of the COM/CITELE Member States
 - Request responses within 30 days.
 - Failure to respond within 30 days shall be understood as acceptance of the procedure.
- d) Once the specified time period has passed, the CITELE Secretariat shall draft a document containing the information required in points 1.i) and 1.ii) for a decision by the COM/CITELE Chair.
- e) In the absence of any objections, the COM/CITELE Chair shall instruct the CITELE Secretariat to take the necessary steps for asking the Secretary General of the OAS to sign the Agreement, and shall report on the status of the request at the next COM/CITELE meeting.
- f) If there are any objections, the COM/CITELE Chair will be empowered to act with the parties involved in order to eliminate the impediments. If they are successfully eliminated, the process must return to point 2 of this methodology.
- g) If the negotiations described in the foregoing point are unsuccessful, the COM/CITELE Chair shall submit a report on the existing situation at the next COM/CITELE meeting.

COM/CITELE RES. 105 (IX-00)

**MODIFICATION TO THE MANDATE OF THE WORKING GROUP TO PREPARE
FOR THE MEETINGS OF THE INTERNATIONAL TELECOMMUNICATION UNION
(ITU) COUNCIL**

The Ninth Meeting of the Permanent Executive Committee of CITELE, COM/CITELE,

CONSIDERING:

- a) That by Resolution COM/CITELE RES.85 (VIII-99) a Working Group to prepare CITELE for the 2002 Plenipotentiary Conference was established and that on resolves 5 entrusts the Working Group with the coordination of its activities with the correspondents of the Working Group to prepare the ITU Council meetings;
- b) That the mandate of the COM/CITELE Working Group on ITU Plenipotentiary Conferences has been expanded to include preparatory work for the 2002 ITU World Telecommunication Development Conference, and

- c) That in order to assuring the consistency among the processes of preparation of the CITELE for the Council of the ITU and the Conferences of the ITU, and in particular in the context of the elaboration of common proposals by the Working Group to prepare for the Plenipotentiary Conference (PP-02) and the World Telecommunication Development Conference of 2002 (WTDC-02), it considers convenient to modify the mandate of the Working Group to prepare for the Meetings of the Council of the International Telecommunication Union (ITU),

RESOLVES:

To approve the following modification of the mandate of the of the Working Group to prepare for the Meetings of the Council of the International Telecommunication Union (ITU),

- a) To identify the matters dealt with by the Council of ITU that turn out to be truly important for the objectives and activities of CITELE, including the decisions adopted by the Plenipotentiary Conference and to establish priority to the most urgent matters.
- b) Conduct the preparatory work for the matters defined as important for CITELE and coordinate the strategy to be developed in the Council, its Commissions, and dependent Working Groups.
- c) Coordinate topics of common interest with the Working Group to prepare for the Plenipotentiary Conference (PP-02) and the World Telecommunication Development Conference of 2002 (WTDC-02), including any draft Inter-American proposals or other matters that may be developed for presentation to the ITU by the latter, before the presentation of any such matters or Inter-American proposals to the ITU.
- d) Coordinate with the Permanent Consultative Committees the handling of matters and activities of the Council that correspond to the Committees, as follows:
- Utilize the result of the work undertaken within the PCCs.
 - Inform the Chairman of the PCCs regarding the decisions adopted in Council that impact the work of their respective committee.

PARTICIPATION OF OBSERVERS IN CITEL MEETINGS

The Ninth meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) Article 7 of the Statute and articles 14, 15, 16, 17 and 85 of CITEL Regulations referring to those organizations that may be represented by observers at CITEL meetings, and
- b) Resolution COM/CITEL RES. 62 (VIII-98), approved during the Eighth meeting of the Permanent Executive Committee of CITEL, that includes a list of entities and organizations invited to participate in CITEL meetings,

BEARING IN MIND:

The request received by the International Telecommunications Users Group, INTUG,

RESOLVES:

1. To authorize the Executive Secretariat to invite the following entities and organizations, that are directly involved in the telecommunications sector, to participate in CITEL meetings:
 - International Telecommunication Union (ITU)
 - American Radio Relay League Incorporated (ARRL)
 - Association of Telecommunication Companies of the Andean Community (ASETA)
 - Caribbean Association of National Telecommunication Organization (CANTO)
 - Caribbean Telecommunication Council (CTC)
 - Caribbean Telecommunication Union (CTU)
 - Hispano-American Association of Research Centers and Telecommunications Enterprises (AHCJET)
 - International Amateur Radio Union, Region 2 (IARU-2)
 - International Civil Aviation Organization (ICAO)
 - International Maritime Satellite Organization (INMARSAT)
 - International Organization of Aeronautical Telecommunications (SITA)
 - International Telecommunications Satellite Organization (INTELSAT)
 - International Telecommunications Users Group (INTUG)
 - Pacific Telecommunication Council (PTC)
 - Telecommunications Regional Technical Commission of Central America (COMTELCA)
2. To repeal Resolution COM/CITEL RES. 62 (VIII-98).

¹⁰ document COM/CITEL 587/00.

INSTRUCTS THE EXECUTIVE SECRETARIAT:

To prepare a table containing a summarized program of CITEL annual activities, showing in detail the date, place and purpose of the meetings, which will be forwarded to the other international organizations and/or entities in order to keep them informed on those activities and enable them to request their participation as observers through usual procedures.

COM/CITEL RES. 107 (IX-00)¹¹

**REQUEST FOR A SPECIAL BUDGET ALLOCATION FOR HOLDING
THE CITEL ASSEMBLY IN 2002**

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL

CONSIDERING:

- a) That the CITEL Assembly is held once every four years, is at the Ministerial level, and is in addition to the regular heavy schedule of CITEL meetings,
- b) That there are insufficient funds in the CITEL budget to cover the cost of the CITEL Assembly;
- c) That the CITEL Assembly is a critical activity in obtaining the necessary support from member countries and High Level private sector officials to implement the mandates received from the Summit of the Americas, and
- d) That the CITEL Assembly establishes the priorities for the program of activities for the following four years,

RESOLVES:

That the proposed budget found in the annex to this resolution be submitted to the General Secretariat of the OAS for inclusion in the draft budget for the year 2002.

INSTRUCTS:

The Executive Secretary to bring this resolution to the appropriate officials of the General Secretariat of the OAS.

¹¹ Document COM/CITEL 576/00

DRAFT BUDGET
SECRETARIAT OF CONFERENCES AND MEETINGS

DR/BUD No.: **PPT25-00**

DATE: November 8, 2000

MEETING:	CITEL MEETING		
SITE:	Buenos Aires, Argentina		
INTERPRETATION:	4 LANGUAGES	TRANSLATION:	4 LANGUAGES
ACCOUNT:		DATE OF MEETING:	Year 2002
		DURATION:	5 DAYS
TYPE OF CONF.:		COORDINATOR:	William Moran
		SEC. COMMISSION:	
REMARKS:	150 to 200 persons will attend. The format will be plenary only. If the interpreters and/or translators are not local, their airfares, travel costs and expenses will have to be included.		

COSTS PER ITEM							
Item. 4 – TRIPS							
Trips							
Economy class							
6 OAS Officers DCA/Baires/DCA	1500 x	6fares		9,000	9,000		
TERMINAL EXPENSES							
6 OAS Officers DCA/Baires/DCA	160 x	6passengers		960	960		
TRAVEL EXPENSES							
4 OAS Officers	4x	243 x	10days	9,720			
2 OAS Officers	2x	243 x	8days	3,888	13,608	13,608	
Obj. 5 - DOCUMENTS							
Prior, interim and final documents				35,000	35,000	35,000	
Obj. 6 – EQUIPMENT AND SUPPLIES							
Equipment and materials				1,000	1,000	1,000	
Obj. 8 - CONTRACTS (Fees)							
8 Interpreters (Local)	8x	355 x	5days	14,200			
4 Trans./Reviewers (Local)	4x	280 x	6days	6,720	20,920	20,920	70,528
12							
Obj. 9 - OTHER EXPENSES							
Communications				1000			
Contingencies 5% of the sub-total				3,576	4,576	4,576	4,576
TOTAL BUDGET				75,104			
ASSIGNED BUDGET				0			
TOTAL				75,104			

**APPROVAL OF THE COOPERATION AGREEMENT WITH ASETA
FOR RENEWAL OF FORMAL COOPERATIVE RELATIONS**

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL

HAVING SEEN:

The draft Cooperation Agreement Between the Inter-American Telecommunication Commission and the Association of Telecommunications Companies of the Andean Community ("ASETA"); COM/CITEL/doc.540/00 "ASETA's Request for the Signing of a Cooperation Agreement; and COMCITEL/doc.574/00 "Draft Resolution Work Completion of the Working Group on Cooperative Agreements,"

CONSIDERING:

- a) That the January 18, 1980 Agreement between with the OAS General Secretariat and ASETA on cooperative relations in telecommunications has expired;
- b) That the renewal of formal cooperative relations between ASETA and the OAS, through a Cooperation Agreement with CITEL, promises to take advantage of the comparative advantages and special attributes of each entity for the promotion of their mutual interests;
- c) That by Resolution COM/CITEL RES. 86 (VIII-99), COM/CITEL approved a Model Cooperation Agreement, established a Working Group to review applications from entities seeking to establish cooperative relations with CITEL, and instructed the Executive Secretary, together with the Department of Legal Services of the OAS General Secretariat ("DLS/OAS"), to specify which documents must be submitted by those entities for review of the Working Group;
- d) That pursuant to that Resolution, the Executive Secretary and DLS/OAS developed the list of required documentation, and in accordance with that list, ASETA has submitted that list of documentation for CITEL's review;
- e) That the Executive Secretary and DLS/OAS have examined the documentation presented by ASETA and have concluded that it contains all the documents on that list;
- f) That the proposed new Cooperation Agreement with ASETA conforms to the requirements of the Model Agreement approved by COM/CITEL and although the Working Group has not reviewed the draft Agreement, COM/CITEL has had the opportunity to review it at this meeting;
- g) That the Working Group on Cooperative Agreements has recommended a more expedited methodology for processing requests for cooperative agreements which would eliminate the Working Group and in its place, would require the Executive Secretary to distribute electronically to the CITEL Member States each request received, together with its

¹² Document COM/CITEL 581/00.

supporting documentation, and would authorize the Chairman of COM/CITEL to instruct the Executive Secretary to proceed to the signature of the agreement, provided no objections are received within thirty days of distribution, and

- h) That the approval and signing of a new Cooperation Agreement with ASETA at this Ninth Meeting of CITEL in Ecuador, which is ASETA's headquarters, is particularly opportune,

RESOLVES:

To approve the draft Cooperation Agreement with ASETA attached as Annex 1 to this Resolution, and instruct the Executive Secretary to take the appropriate measures to assure that it may be signed at this Ninth Meeting of COMCITEL.

ANNEX

COOPERATION AGREEMENT BETWEEN THE INTER-AMERICAN TELECOMMUNICATIONS COMMISSION OF THE ORGANIZATION OF AMERICAN STATES AND THE ASSOCIATION OF TELECOMMUNICATIONS COMPANIES OF THE ANDEAN COMMUNITY (ASETA)

The Inter-American Telecommunication Commission (CITEL) of the Organization of American States (OAS), through the OAS General Secretariat, represented by Mr. Clovis Baptista, Executive Secretary, and the Association of Telecommunications Companies of the Andean Community (ASETA), represented by Mr. Marcelo López Arjona, Secretary General, have agreed to enter into this Cooperation Agreement:

Considering that CITEL is an entity of the OAS, established by the OAS General Assembly to facilitate and promote the continuing development of telecommunications in the hemisphere;

Taking into account that in accordance with Article 3 of its Bylaws, one of CITEL's functions is to maintain continuous contact with the various organizations in the field of telecommunications;

Further Taking into account that Article 95 of the CITEL Regulations provides that CITEL shall collaborate through such agreements as it deems necessary, with technical governmental, non-governmental and intergovernmental agencies engaged in activities consistent with its objectives and functions, for the purpose of maximizing cooperation and coordination in its activities and work;

Bearing in mind that OAS General Assembly Resolution AG/RES. 57 (I-0/71) establishes mechanisms by which the agencies of the OAS may establish cooperative relations with other national and international institutions through cooperation agreements signed by the Secretary General or his duly designated representative.

Taking into account that ASETA is an International Agency for cooperation, coordination and consultancy, established within the framework of the Andean Sub Regional Agreement, which groups together telecommunications services operating companies with the purpose of supporting the harmonious development of telecommunications and contributing to the process of integration of the Andean Community of Nations. It has its own legal non-profit status that is strictly governed by its Statute and their Regulations.

Recognizing that ASETA is authorized to enter into cooperative relations with CITEL;

Recognizing also that collaboration between CITEL and ASETA will make the best use of available resources, avoid duplication, and increase the effectiveness of their efforts to contribute to the harmonious development of telecommunications in the hemisphere;

Have agreed to the following terms:

ARTICLE I - COOPERATION

- 1.1 The Parties shall cooperate with each other on matters of common interest within the scope of their general objectives.
- 1.2 Specifically, the Parties shall coordinate and cooperate with each other in carrying out activities included by both Parties in their annual work programs, with the purpose of avoiding duplication of efforts and expenditures.
- 1.3 Activities that the Parties may agree to cooperate on include, but are not limited to, the following: organization of seminars, meetings and round tables on matters of common interest; collaboration on joint projects; training; joint publications.
- 1.4 Areas in which the Parties will cooperate appear in Annex I of this Agreement, which is an integral part of this Agreement.

ARTICLE II - EXCHANGE OF INFORMATION

- 2.1 The Parties shall keep each other regularly informed concerning programs and activities of mutual interest in the areas set out in Annex I.
- 2.2 The Parties shall send to each other their documents and publications relating to programs and activities set out in Annex I, except for those that are subject to special restrictions.
- 2.3 Within the work areas agreed in Annex I, each Party shall make available to the other copies of working documents and drafts when requested by the other Party and free of royalties. Each Party shall strictly limit the dissemination of documents it receives from the other Party to its participants, and solely for the purpose of technical activities relating to each Party's work program. All copyright and other intellectual and industrial rights pertaining to those documents and any copies thereof shall remain with the Originating Party.
- 2.4 The Party that originates the documents shall not be held liable for subsequent amendments introduced by the other Party.
- 2.5 The Parties shall make every effort to exchange documents by electronic means.

ARTICLE III - RECIPROCAL REPRESENTATION

- 3.1 To the extent permitted under their respective applicable rules and regulations, the Parties shall invite each other to send an observer to their respective meetings, where matters of potential interest in the agreed work areas in Annex I are to be discussed.
- 3.2 The extent of the observer's participation shall be governed by the rules and regulations of the Party whose meeting is being observed.

ARTICLE IV - IMPLEMENTATION OF THE AGREEMENT

- 4.1 The Parties shall enter into supplementary written agreements through "memorandums of understanding" for implementing specific joint projects and activities within the framework of this Agreement. In those memorandums, the parties shall specify the appropriate dispute resolution mechanisms.

ARTICLE V - FINANCING AND BUDGETARY LIMITATIONS

- 5.1 Unless stated otherwise in writing with the previous approval of the competent agencies, for a specific project carried out under Article 4.1, each Party is responsible only for its own expenses and cost of complying with this Agreement.
- 5.2 Any financial obligations incurred by either Party as a result of this Agreement are subject to approval by its respective governing bodies. Nothing in this Agreement shall limit the authority of the governing bodies of either Party to adopt, modify, or amend that Party's Program Budget in accordance with its financial situation and other priorities.

ARTICLE VI - LANGUAGES

- 6.1 Correspondence between the Parties shall be conducted in English or Spanish (depending on the case).

ARTICLE VII - INSTITUTIONAL COORDINATION AND NOTIFICATIONS

- 7.1. The CITEL office responsible for carrying out and coordinating the obligations it undertakes under this Agreement is the Secretariat of CITEL. All notifications for CITEL in relation to this Agreement should be sent to:

Executive Secretary of CITEL
General Secretariat of the Organization of American States
1889 F Street, N.W. #250A
Washington, D.C. 20006
Tel: 202 458-3004
Fax: 202 458-6854

- 7.2. The ASETA office responsible for carrying out and coordinating the obligations it undertakes under this Agreement is the General Secretariat. All notifications for ASETA in relation to this Agreement should be sent to:

Secretary General
ASETA
Calle La Pradera 501 y San Salvador
Quito
Tel: 5932 563-812
Fax: 5932 562-499

ECUADOR

- 7.3. Either Party may change the office and the person designated to receive notifications regarding this Agreement by so notifying the other Party in advance and in writing.

ARTICLE VIII - PRIVILEGES AND IMMUNITIES

- 8.1. Nothing that is expressly stated or implied in this Agreement shall constitute a waiver of the privileges and immunities of the OAS, or its agencies (including CITEL and the OAS General Secretariat), or their personnel, under the relevant agreements on privileges and immunities and under international law.

ARTICLE IX - RELATIONSHIP OF THE PARTIES

- 9.1 The relationship between the CITEL and ASETA shall be that of independent entities, and nothing that is stated in this Agreement shall be construed to constitute either Party as an employee, partner, agent or member of the other.
- 9.2 As a consequence of the foregoing, neither Party shall have the authority to act for the other Party, or to bind it in any way, or make declarations about contracts, or offer warranties, or enter into agreements on behalf of the other Party, or to represent that it is in any way responsible for the acts or omissions of the other Party.

ARTICLE X - DURATION, MODIFICATION AND TERMINATION

- 10.1. This Agreement shall take effect on the date it is signed by both Parties.
- 10.2. The Parties may amend this Agreement by means of a written agreement, which is dated and signed by their duly authorized Representatives, and attached hereto.
- 10.3. This Agreement shall remain in effect indefinitely, but it may be rescinded by mutual consent or by either Party by giving advance written notice to the other, effective upon the receipt of said notice.
- 10.4. Upon the termination of this Agreement, all the rights granted pursuant to this Agreement shall cease immediately and the Parties shall cease to distribute any information that is received pursuant to this Agreement. Notwithstanding the foregoing, the provisions of this Agreement related to the ownership of rights and indemnification shall survive any termination or expiration of this Agreement.

In Witness Whereof, the duly authorized Representatives of the Parties hereby sign this Agreement, with duplicate originals, in the city of Santa Ana de los Cuatro Ríos de Cuenca, Ecuador, on this 15 day of November of the year 2000.

FOR ASETA

FOR THE OAS GENERAL SECRETARIAT

Mr. Marcelo López Arjona
Secretary General, ASETA

Mr. Clovis Baptista
Executive Secretary, CITEL

ANNEX I

**AREAS OF COOPERATION
BETWEEN THE PARTIES**

1. Exchange of information and experiences in the area of telecommunications.
2. Contribution to the establishment and updating of specialized databases of both parties.
3. Participation in the development of publications of common interest.
4. Participation in specialized forums and workshops.
5. Joint implementation of training and human resources development programs.

COM/CITEL/RES. 109 (IX-00)

AGENDA, VENUE AND DATE OF THE X MEETING OF COM/CITEL

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

RESOLVES:

1. To hold the X meeting of COM/CITEL in December, 10 –14, 2001, in Ecuador.
2. To approve the draft for the agenda for X COM/CITEL meeting attached to the following resolution:

ANNEX

1. Approval of the agenda and calendar.
2. Establishment of the Commissions of the meeting:
 - 2.1 Commission for the drafting of the Final Report.
 - 2.2 Commission for the preparation of the 2002 Plan of Operations.
3. Report of the Chair of COM/CITEL.
4. Reports of the Chairs of the Permanent Consultative Committees.
5. Report of the Joint Working Group on Legal Matters and Administrative Procedures of PCC.I, II, and III.
6. Report and meeting of:
 - 6.1 Working Group to prepare for the Meetings of the Council of the ITU.
 - 6.2 Working Group to prepare CITEL for the ITU Plenipotentiary Conference and World Telecommunication Development Conference of 2002.
 - 6.3 Working Group for the Development of Human Resources.
 - 6.4 Working Group on the CITEL Strategic Plan.
 - 6.5 Ad Hoc Group for the Improvement in the working methods of CITEL.
 - 6.6 Ad hoc Group for the revision of CITEL
7. Approval of the annual report on CITEL activities.
8. Approval of the 2002 Plan of Operations (activities, budget, and schedule of meetings in 2002).
9. Report on activities to follow up on the Summit of the Americas.
10. Report of the Cooperation Agreements of CITEL.
11. Modifications to the Statute and Regulations.
12. Coordination with regional and international telecommunications organizations.
13. Report of the ITU centers of excellence.
14. OAS General Assembly resolutions that affect CITEL.
15. Status of associate members.
16. Review of the CITEL Strategic Plan.
17. Date, agenda, and site of the next meeting.
18. Approval of the reports of the commissions.
19. Other business.
20. Approval of the final report.

**COOPERATION WITH ASIA-PACIFIC ECONOMIC COOPERATION, APEC,
REGARDING CONSISTENT PROCEDURES FOR THE
IMPLEMENTATION OF THE MRA**

The Ninth Meeting of the Permanent Executive Committee, COM/CITEL,

HAVING CONSIDERED:

- a) Recommendation PCC.I/REC.9 (XIII-00) where are indicated the advantages of improving inter-regional coordination regarding having consistent procedures for the implementation of the MRA, and
- b) That having the opportunity to exchange views on the process of implementation of the MRA will increase the confidence in the process and thereby benefit the member countries of the Americas in the implementation process,

RESOLVES:

That PCC.I should initiate the process of coordination with APEC on the topic of MRA implementation.

INSTRUCTS THE EXECUTIVE SECRETARY:

To open a dialogue with the Asia-Pacific Economic Community, APEC, Secretariat to ensure that there are processes in place for the cooperation between the two organizations regarding the exchange of information on experiences gained in the implementation of their own MRA.

IMPROVEMENT IN THE WORKING METHODS OF CITEL

The Ninth Meeting of the Permanent Executive Committee, COM/CITEL

HAVING CONSIDERED:

Recommendation PCC.I/REC.11 (XIII-00) where it is recommended that an Ad Hoc Group be established to identify a transitional process to arrive at a consistent procedure to be applied at all CITEL meetings in order to achieve total distribution of documents by electronic means,

¹³ Document COM/CITEL 591/00 cor.1

¹⁴ Document COM/CITEL 592/00.

REALIZING:

- a) That at the present time member countries hosting CITEL meetings are been moving towards having paperless meetings, and
- b) That in order to make things easier for delegates to CITEL meetings, a consistent process needs to be established so that participants know what to expect and can therefore plan ahead,

RESOLVES:

- 1. To establish an Ad Hoc Group for the improvement in the Working Methods of CITEL, with Mr. Gains Gardner of USA as Chair and Mr. Sergio Sotomayor from Colombia as Vice-chair for the purpose of identifying a transitional process to arrive at a consistent procedure to be applied at all CITEL meetings regarding the distribution of all documents by electronic means.
- 2. To approve the terms of reference for the Ad Hoc Group in the annex to this resolution.
- 3. That the Ad Hoc Group should sent its draft recommendations to the meeting of the Steering Committee in 2001.
- 4. That the Ad Hoc Group shall finish its work by the COM/CITEL meeting in 2001.

ANNEX

Terms of Reference

Ad Hoc Group for the improvement in the Working Methods of CITEL

- 1. The transitional process must take into consideration and plan for the difference existing among member countries,
- 2. That not all participants at CITEL meetings at the current time have laptop computers at their disposal,
- 3. That their must be a phased implementation to having a total paperless meeting,
- 4. That a set of standard capabilities needs to be defined in order to provide consistent guidance to host countries and to ensure participants know what to expect when attending a meeting of CITEL,
- 5. That the Ad Hoc Group present a final report on its recommendations to COM/CITEL in 2001.

**PREPARATION OF THE III ORDINARY ASSEMBLY OF CITEL AND
MEETING OF SENIOR OFFICIALS**

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

REMEMBERING:

That the telecommunications officials of the Member States of the Inter-American Telecommunication Commission declared, at the Second Ordinary Meeting of the Assembly held in Quito in 1998, that our countries must prepare adequately for facing the great challenge of the Twenty First Century, whose dynamic changes require that maximum priority be given to the implementation of telecommunications infrastructure to ensure a more efficient handling of information, state of the art technologies and the adoption of policies, strategies and programs that will facilitate that implementation so that it will contribute to the improvement of the quality of life of all citizens and empower their talents and knowledge,

TAKING INTO ACCOUNT:

That at the Santiago Summit, the heads of state of the hemisphere assigned to the telecommunications area the mandate of implementing, through the Inter-American Telecommunication Commission (CITEL), guidelines on added value services and encouraging the development of community information services centers that provide telephone services, computers, Internet and multimedia service; to support the promotion of the exchange and distribution of information on regulatory matters taking into account the commitments of the Agreement on Trade in Basic Telecommunications Services of the World Trade Organization (WTO), developments of the FTAA process and the Declaration and Plan of Action of the Meeting of Senior Telecommunications Officials and to undertake studies of coordination aspects of the standardization of telecommunications infrastructure,

CONSIDERING:

- a) That the need to continuously reestablish dialog between the state sector, private sector and civil society is increasingly evident, in order to achieve practical results in extending the benefits of information and communication technologies (TIC);
- b) That in this dialog CITEL must play a fundamental role as the regional coordinator in the telecommunications area, not only as the highest technical authority for recommending steps toward the effective development of the sector in the Americas, but also as the sponsor of the proper surroundings for this dialog, and
- c) That matters such as access to communications services, the evolution of the INTERNET and its expansion and uses, 3rd Generation services and beyond for obtaining communications at any time and at any place, and changes resulting from technological convergence, are

¹⁵ Document COM/CITEL 561/00.

intimately related to the actual establishment of the World Information Society and the opportunities provided to each of the citizens of the Americas,

RESOLVES:

1. To hold the Ordinary Assembly of CITELE during the first quarter of 2002 in the city of Buenos Aires.
2. To call, within this framework, a meeting of Senior Telecommunications Officials in order to support the strengthening of the sector, so that through the opportunity provided by CITELE, a fruitful dialog will continue to be created between Governments and the private sector that will allow the careful development of mechanisms to continue so that telecommunications services can reach all the inhabitants of the Region.
3. To entrust the Argentine Administration, with the cooperation of the Executive Secretariat of CITELE and in consultation with the president of COM/CITELE, with the initiation of the preparation for that Meeting of Senior Officials and Ordinary Assembly of CITELE, so that the former can utilize the Guidelines found in the Annex.

ANNEX

GUIDELINES FOR PREPARING THE MEETING OF SENIOR OFFICIALS

- 1) To hold the Meeting of Senior Officials during the first day or day and a half of the week in which the Ordinary Assembly of CITELE is called so that a Forum can be established with the participation of:
 - Senior telecommunications officials from the Member States of CITELE: Political Telecommunications Authorities, Regulatory and Control Agencies and Authorities responsible for decisions involving the Internet.
 - Authorities from regional telecommunications organizations: CANTO, ASETA, AHCIET, COMTELCA, CTC, PTC, ARRL, SITA, CTU, IARU-2, OACI, and others that can be identified
 - ITU authorities: Secretary General, Vice Secretary General and Directors of the Sectors Bureaux.
 - Representatives from the private telecommunications sector: associate members of CITELE and other private sector representatives.
 - The press.
- 2) To ensure that as a result of this forum, a document will be adopted that contains the understandings, guidelines, actions and/or challenges that have been identified for the Region by the state as well as private sector.
- 3) To ensure consensus on the draft document with the full participation of the invited sectors.

- 4) To carry out an extensive campaign of dissemination in order to ensure the presence of representatives from all the sectors that are invited.

COM/CITEL RES. 113 (IX-00)

ACCESS TO THE CITEL SPECTRUM USAGE DATABASE

The Ninth Meeting of the Permanent Executive Committee, COM/CITEL

CONSIDERING:

- a) That PCC.III in Resolution PCC.III/RES.41 (VI-96) resolved to establish a database on spectrum usage in the range 137-3700 MHz to assist in their preparations for ITU World Radio Conferences, and requested member countries to provide their national frequency allocations in the specified bands to the CITEL Secretariat for this purpose;
- b) That most member countries already make their National Allocation Tables available to the public;
- c) That both the member countries and the associate members contribute to the support of CITEL, and
- d) That making the Spectrum Usage database available to both members and associate members would be an added attraction to their participation in CITEL activities,

REALIZING:

That the Permanent Observers to the OAS have open access to all OAS activities,

RESOLVES:

1. To make the spectrum usage database available to member administrations, associate members of CITEL and Permanent Observers of the OAS, as well as entities that have signed Cooperation Agreements with CITEL.
2. To authorize the Steering Committee to determine whether it is economically feasible to charge a fee to all other entities for that access based on a detailed analysis of the related costs, benefits and potential legal complications that may arise.
3. To provide access to only those entities referred to in paragraph 1 above until the Steering Committee makes the determination referred to in paragraph 2 above.

INSTRUCTS THE EXECUTIVE SECRETARY:

To urge member administrations that have not done so to provide their national frequency allocations in the range of 137 to 3700 MHz, as previously requested, to the CITELE Secretariat, and to urge those who originally responded to review their data included in the database, and if necessary, update the information.

COM/CITEL RES.114 (IX-00)¹⁶

UPDATED VERSION OF THE “STRATEGIC PLAN OF CITEL FOR 2000-2004”

The Ninth Meeting of the Permanent Executive Committee of CITELE, COM/CITEL,

CONSIDERING:

- a) That it is necessary to keep the Strategic Plan of CITELE updated so it can serve as an adequate short and medium term Planning tool that will better orient the work of each and every one of the members that make up CITELE;
- b) That the Assembly of CITELE, through Resolution 23 (II-98) approved the Strategic Plan of CITELE 1992-2002 and decided to carry out its revision periodically;
- c) That during the eighth meeting of COM/CITEL, through Resolution COM/CITEL RES.91 (VIII-99) the updating of the Strategic Plan for the period 1999-2003 was approved and the Working Group was put in charge of the “Strategic Plan of CITELE”, as well as the periodic assessment and updating of the Plan;
- d) That both the technological breakthroughs that have affected the telecommunications sector and the changing environment in the Region require that the Strategic Plan of CITELE be permanently updated, and
- e) The dynamics of the processes of legislation and regulation change in the Member countries, due to the opening of the market to free competition,

RESOLVES:

- 1. To approve the updated version of the Strategic Plan of CITELE for the 2000-2004 period, which is attached as an annex.
- 2. To put the Working Group in charge of preparing the necessary and adequate procedures in order to carry out the assessment of the Plan so it may serve as an updating tool.
- 3. To request the active participation of the Member States in these processes.

¹⁶ Reference Document: COM/CITEL/doc. 494/99rev.1

**STRATEGIC PLAN OF CITEL
FOR THE 2000-2004 PERIOD**

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STRATEGIC PLAN OF CITEL FOR THE 2000-2004 PERIOD

EXECUTIVE SUMMARY

This strategic plan has been developed in response to the need to guide CITEL in the 21st century bearing in mind the breakthroughs in telecommunication technologies, the restructuring of regulatory administrations of Member states, and worldwide globalization.

This plan is the outcome of a general review of the document “CITEL’s Strategic Plan for 1999-2003”, from which the guidelines and global strategies approved by the Assembly in March 1998 were gathered, as well as the guidelines set forth in the PCC’s’ and the Steering Committee’s mandates, incorporating the strategic orientation of the PCC’s, facilitating their periodic evaluation on the basis of sector action plans. This will enable CITEL to remain at the leading edge of regional advisory organizations preparing, coordinating and reaching a consensus on competitive matters and activities of importance for CITEL.

The Plan indicates where we are and where we are going, enabling the Member States to have the same approach and to ensure unity of purpose, with clearly established goals, policies, and strategies under a Strategic Planning scheme for a five-year period.

CITEL'S STRATEGIC PLAN FOR 2000-2004

1. BACKGROUND

The Inter-American Telecommunication Commission (CITEL) is a high-level advisory commission within the Organization of American States, established under Article 52 of the Charter of the OAS.

The OAS, as an organization comprised of 35 countries, has its origins in the first Panama Congress, held on June 22-July 15, 1826 in Panama, and in the ideal of the Liberator Simón Bolívar of setting up a united hemisphere.

Signing of the Treaty of Union, League and Perpetual Confederation of the Panama Congress on July 15, 1826 created the current OAS, which is the oldest organization in the world.

CITEL, as a part of the Organization, has an extensive background, as indicated below:

- In March 1890, the First International American Conference adopted important telecommunications resolutions on promoting telegraphic cable lines to unite the countries represented at the Conference (18), with regular services and equitable rates. One of the telegraphic cable lines, the Pacific line, was supposed to join the ports between San Francisco in the United States and Valparaíso in Chile.
- CITEL was initially set up on May 2, 1923, at the Fifth International American Conference, with the establishment of the Inter-American Electrical Communications Committee.
- Between 1923 and 1959 various expert-level activities were carried out, especially in the fields of broadcasting and radio communications, such as the South American Radio Agreement, the Inter-American Convention on Radio Communication, and the North American Radio Broadcasting Agreement. Part of these emerged with the establishment of the Inter-American Radio Communications Office, created in December 1937.
- Beginning in 1962, CITEL was established as a specialized committee of the Inter-American Economic and Social Council (IAESC) and was called the Inter-American Telecommunication Commission.
- Beginning in 1971, the Commission became the Inter-American Telecommunication Conference, a specialized organization of the OAS, attached to the IAESC.
- The Inter-American Telecommunications Commission, CITEL was established through resolution AG/RES.1224 (XXIII-0/93.)
- CITEL's First Regular Assembly at the ministerial level was held in Montevideo, Uruguay in February 1994, with the Statutes adopted by the OAS General Assembly in June 1993 serving as a legal basis.
- Since 1994, CITEL's work has been recognized worldwide, and the organization has been enriched by the presence and joint contributions of the associate members, which along with the States on the Permanent Consultative Committees and the Working Groups have examined highly important topics, such as: Training and Human Resources, Preparation of

World Conferences, preparation of stances for the meetings of the ITU Council, Legal Matters and Administrative Procedures, Coordination of Standards, Network Modernization and New Services, Basic and Universal Services, Value-added Services, Terrestrial Mobile Services, Mobile Satellite Services, Wireless Access, Alternative Calling Procedures, Certification Processes, Global Information Infrastructure, Internet, and the harmonious, efficient use of the Radioelectric Spectrum, among others.

2. ANALYSIS OF THE CURRENT SITUATION

2.1 Analysis of the Environment

Technological Breakthroughs

- Rapid technological breakthroughs that contribute to improving the efficiency of services and including innovations with the emergence of new services.
- Technologies facilitate infrastructure cost reductions.
- The explosive development of networks based on IP Protocols.
- The significant advances that have been made by the ITU in identifying ranges of frequencies for global mobile personal communications by satellite (GMPCS) systems, which have enabled the establishment of world operators that have obtained authorizations and licenses to operate in the territories of various States of the Americas.
- The administrations are doing studies to introduce International Mobile Telecommunications systems, IMT 2000, based on the resolutions established at the World Radiocommunications Conference (Istanbul, 2000), and the use of appropriate characteristics, of the ITU-R and ITU-T recommendations.
- The convergence of telecommunications, computer and audiovisual technology has facilitated the ongoing expansion of services and the massive extension of consumption to a large part of the population, which has access to the basic service.
- The trend toward the integration of networks and services, as well as the segregation of networks as an element of market development.

Comparative Development

- The substantial difference with regard to expanding and modernizing services between countries that use cutting edge technology and those that do not, the countries of the Americas being for the most part among the latter.
- The transfer of ownership of state-owned enterprises to semipublic or private enterprises, with the larger part of stock being purchased by trans-national companies.
- Regulation process in some countries and deregulation in others in terms of service delivery.
- Overall liberalization of both product and services markets.

2.2 Analysis of CITEL's Strengths, Weaknesses, Opportunities, and Challenges

- ***Strengths***

It is a high-level specialized organization of the OAS, which is supported by the assets and resources of the Organization and whose work has been recognized by the General Assembly.

It has aroused the interest of operator companies, suppliers, industry, learning centers, and other companies, which have become affiliated as associate Members of the Permanent Consultative Committees. This proves that CITEL is a valid forum for developing telecommunications in the Americas.

It is an entity that promotes joint positions, enabling Member States to successfully cope with globalization trends and, when appropriate, to elaborate regulations by consensus.

It has a proven, recognized organizational infrastructure.

Assists Telecommunications administrations of Member States with resolutions and recommendations issued by the Permanent Consultative Committees of CITEL and support granted in the areas of spectrum management and telecommunication service delivery regulation.

- ***Opportunities***

The difference in the development of the telecommunications of Member States and the different sectors within the states will enable CITEL to focus its efforts on community support to recommend adequate solutions.

New technologies and reduced costs will allow the states' national goals to be reached sooner and with better options. CITEL can identify human and economic resources for program implementation.

The joint work with the ITU and other regional and sub-regional bodies has allowed the joining of efforts and common decision taking that have benefited the Member States.

Identification of research, training, and technology transfer programs will enable Member States of CITEL to improve management orientation.

The globalization trend requires the establishment of organizations comprised of Member States in order to adopt common stances and carry out actions for their benefit.

The new framework created by the World Trade Organization and the regulation of telecommunication services.

- ***Weaknesses***

Limited participation of Member States in CITEL's endeavors. Many states rarely or never participate.

Substantial differences in the development level of Member States.

Scarce financing opportunities for the development of activities.

Lack of human and economic resources facilitating the ongoing participation of some state representatives in CITELE's activities.

Lack of flexible mechanisms for exchanging experts among Member States, facilitating the training of human resources and the implementation of development plans.

Continuous change of the representatives of Member States in the bodies of CITELE's organizational structure, which in some cases prevents the work from being consistent over time.

- ***Challenges***

The trend towards the liberalization of services exerts an impact on regulation processes, which affects CITELE's fulfillment of the mission of standardizing and harmonizing services in Member States.

The interests that stem from the private enterprise to obtain higher economic earnings could eventually lead to proposals that are contrary to those of CITELE.

The natural trend toward market domination hinders agreements between service suppliers of Member States for a better service delivery for the benefit of users of different countries.

2.3 Sector Analysis

- ***Environment***

CITELE is a leading regional organization in coordinating development of the telecommunications sector in the Americas.

The International Telecommunication Union, pursuant to the Constitution and Convention, is the governing body for telecommunications in the world and therefore of Member States of CITELE. The presence of all the countries from Region 2 in ITU will clearly benefit the joint work carried out by ITU and CITELE.

Negotiations in the World Trade Organization (WTO) have greater influence on the trade in telecommunications services among Member States of CITELE, due to its worldwide coverage, than negotiations within the Free Trade Area of the Americas (FTAA) agreement framework and other sub-regional agreements.

The existence of regional and sub-regional telecommunications organizations benefits CITELE's work plans. Therefore, it is important that they be strengthened, since they have been weakened in recent years essentially because of the restructuring of the telecommunications sector in Member States and in particular as a result of the transfer of state enterprises to the private sector.

World and regional credit institutions could better contribute to the development of telecommunications in Member States that need it if they provide better financing conditions and reasonable demands with regard to requirements and guarantees, since telecommunications in itself is a very reliable sector for investment.

- ***Influence Segment***

It encompasses the telecommunications sector of all Member States, both in countries that use cutting edge technologies and those that do not. It also includes a large sector of industry, trade, operations, and research for the public and private sector, which participate in CITEL as associate Members of the Permanent Consultative Committees.

- ***Structural Dependence***

In the framework of the structure and procedures of the Organization of American States, Member States are a part of CITEL.

3. STRATEGIC ORIENTATION

3.1 MISSION

To contribute to the harmonious and integral development of telecommunications in Member States of the Region as a dynamic, effective, specialized agency.

3.2 VISION

Consolidate CITEL's status as a leading organization in the Telecommunications Sector of the Americas, with the effective participation of all Member States, associate members, Observers, and Guests contributing to the development of the region on the world stage.

3.3 STRATEGIC OBJECTIVES

1. To consolidate CITEL as a regional organization recognized worldwide within the world telecommunications context
2. To accelerate the development of telecommunications in Member States.
3. To consolidate CITEL's administrative organization gearing it towards efficiency and effectiveness.
4. To improve CITEL's mechanisms for dissemination.
5. To promote training and the transfer of technology between Member States.
6. To promote economic, social, and cultural development in Member States.

GENERAL POLICIES

1. To consolidate the foundation of CITEL, intensifying the participation of Member States, associate members, Representatives of International and Regional Telecommunication Organizations that are Member of the Americas Region, Observers, Guests and other related telecommunication sector.

2. To broaden the scope of action, guaranteeing technical preeminence in the field of telecommunications.
3. To secure and expand its technical competence in matters relating to telecommunications, so as to play a more predominant role in issues relating to the economy and society.
4. To strengthen working relations with other international, regional and subregional organizations.
5. To promote access to basic telecommunications and information services.

3.5 STRATEGIC PRIORITIES FOR THE 2000-2004 PERIOD

1. To consolidate CITELE as an organization recognized within the context of world telecommunications:
 - To motivate participation and increase the responsibility of each and every Member State.
 - To promote cooperation ties with development organizations as well as with other organizations related to telecommunications matters.
 - To expand the relationship between the three PCC's and strengthen their collaboration process.
 - To unify criteria and efforts that benefit Member States in the ITU Council decisions.
 - To identify financing opportunities to be dedicated to development activities in the telecommunications sector in Member States.
 - To hold ongoing informational and training fora on issues relating to trade in telecommunications services and products.
2. To speed up the development of telecommunications in Member States:
 - To analyze regularly the needs of CITELE Member States, associate members, Observers, and Guests of the world telecommunications sector, and user groups.
 - To establish mechanisms that allow for the harmonious development of telecommunications in Member States, promoting the continuous development of telecommunications services, looking after the countries' requirements, based on their level of development.
 - To include social concepts in telecommunication development.
 - To coordinate related regulations and procedures for telecommunications in the Americas.
 - To help identify human and economic resources for the fulfillment of national goals of Member States.
 - To work in coordination with the Development Sector of the ITU and subregional telecommunication organizations promoting the development of investment projects.

- To coordinate and promote the performance of studies, allowing the implementation of current research towards third generation systems in a harmonious way among the Member States.
 - To establish mechanisms that allow integration of services, convergence of technologies and network segregation.
 - To promote Internet development in the Member States and to urge their Administrations to declare the Internet a National Interest and universal service, establishing initiatives that facilitate access by the population at large, in accord with social conditions and adequate quality parameters.
3. To consolidate CITELE's administrative organization, orienting it towards efficiency:
- To improve working methods and performance, within the framework of a flexible structure.
 - To use electronic means as a working tool to automate processes and procedures.
 - To reinforce coordination activities of the PCC's.
4. To improve CITELE's mechanisms for broadcasting:
- To broadcast information and technical knowledge, when appropriate, through informational meetings, seminars, manuals, and other means.
 - Optimal handling of information through the use of electronic media.
 - Optimize internal communication among Member States.
 - To increase CITELE's public information capacity, assuming a leadership position in the telecommunications community in the Americas.
5. To promote training and technology transferring among Member States.
- To establish a dynamic mechanism for the exchange of experts among Member States.
 - To increasingly promote training for the development of human resources, emphasizing innovative methods, such as ITU's Centers of Excellence, to fulfill CITELE's mission in a practical and objective manner.
 - To identify research, training, and transfer of technology programs to improve gearing the management of the companies of the sector towards the development of Member States.
 - To use Internet as a tool for training events, with Member States massive participation.

6. To promote economic, social, and cultural development.
 - To extend information technology and audio broadcasting and television through terrestrial and satellite systems.
 - To contribute to creating a stable and transparent environment to attract investment in Member States from the region.
 - To incorporate social concepts in the development of telecommunications.
 - To consider Internet as a tool to achieve economic, social and cultural development.

4. MANDATES

CITEL's goals are achieved through activities of Permanent Consultative Committees and Working Groups, as well as through meetings and forums, sharing certain strategic goals and orientations in a given period.

4.1 Steering Committee

Terms of reference

- a) Consolidate the coordination of activities of the different entities of CITEL and its relationship with other telecommunications organizations or entities involved in this activity, inside or outside the region of the Americas in order to ensure the better functioning of CITEL as a whole.
- b) Use more efficiently the funds and increase Regular Fund and Specific Fund resources, with the help of CITEL's Executive Secretary acting as Secretary of the Committee, with the responsibility of presenting to COM/CITEL a detailed report on:
 - All draft proposals to amend CITEL's Statutes and Regulations,
 - All draft proposals to amend the Mandates of the Permanent Consultative Committees and the Working Groups that are part of COM/CITEL,
 - All draft proposals for the budget and all proposal to amend budgets and programs of activities being implemented,
 - Conclusions from the in-depth study of the implementation of Programs of Activities and Budget conducted by Permanent Consultative Committees, the Working Groups that are part of COM/CITEL, and CITEL's Executive Secretariat, and the decisions adopted by the Steering Committee.

Joint Working Group on legal matters and administrative procedures of PCC.I, II and III

Terms of reference:

- a) Study the matters and provide the advisory services requested by the three PCC's on legal matters and administrative procedures with respect to the telecommunications networks and services that are part of CITEL's mandate.
- b) Limit its work to tasks officially entrusted to it by the PCC's; nevertheless, when necessary, it can included in its recommendations to the PCC the identification of matters that require CITEL's immediate attention.
- c) Study specific topics and coordinate those matters involving legal and administrative practices in the Americas in the area of telecommunications services, in coordination with the region's legal entities.
- d) Present a report assessing the regulatory and legal means that promote the liberalization of telecommunications services.

4.2 PERMANENT CONSULTATIVE COMMITTEES

4.2.1 PCC.I: PUBLIC TELECOMMUNICATIONS SERVICES

Objective

To act within the Inter-American Telecommunication Commission with respect to standards coordination, planning, financing, construction, operations, maintenance, technical assistance, equipment certification processes, tariff principles, and other matters related to the use, implementation, and exploitation of public telecommunications services in the Member States.

Mandates

In accordance with the ITU Regulations and taking into account the ITU recommendations:

- a) To promote and watch over the integration and strengthening of networks and public telecommunications services operating in the Member States, taking into account the need for their modernization and for the promotion of basic services, as well as for increasing the availability of specialized public services.
- b) To promote the development and implementation of new services that will make it possible to meet the telecommunications needs of all the inhabitants of the Americas, especially those in the most poorly served areas and sectors, on the basis of the national targets of each country and taking into account the programs established by sub-regional, regional, and worldwide organizations, in particular the ITU World Telecommunication Development Conferences.
- c) To provide incentives for research, training, technology transfer, and the experiences of all Member States and to see to it that these activities are considered necessary in all development and implementation processes.

- d) To undertake a coordinated effort with the different CITELE Groups in those areas that, by their very nature, lend themselves to joint action.
- e) To undertake the coordination of regional preparations for major ITU-T Conferences and meetings, including the preparation of common regional proposals (IAP) and positions when deemed appropriate.
- f) Continue the development of its role as a forum where the private sector and governments can come together to discuss issues concerning emerging IP networks, including IP telephone service, inter-operability and coordination of standard-setting for these networks.
- g) In addition, make efforts to improve coverage and access to Internet in the Americas by cooperating with the private sector.
- h) To promote the implementation of Mutual Recognition Agreements.

4.2.2 PCC.II: Broadcasting

Objective

To act as a technical advisory body within the Inter-American Telecommunication Commission with respect to standards coordination, planning, operation, and technical assistance for the broadcasting service in its different forms.

Mandates

Under the application of the ITU Radio Communications Regulation, taking into account the ITU recommendations:

- a) To stimulate and foster the development of the broadcasting service in the region.
- b) To promote and stimulate the use of modern technologies and to evaluate their impact.
- c) To promote the efficient use of the radio spectrum allocated to the broadcasting service, taking into account, in particular, the need to prevent and avoid, to the extent possible, harmful interferences to the radio communication services.
- d) To undertake a coordinated effort with the different CITELE groups in those areas that, by their very nature, lend themselves to joint action.
- e) To undertake the coordination of regional preparations for major ITU-R. Conferences and meetings within its mandates including the preparation of common regional proposals (IAP) and positions when deemed appropriate.

4.2.3 PCC.III: RADIO COMMUNICATIONS

Objective

To act as a technical advisory body within the Inter-American Telecommunication Commission with respect to standards coordination, planning, and full and efficient use of the radio spectrum and satellite orbits, as well as matters pertaining to the operation of radio communication services in the Member States.

Mandates

- a) In accordance with the ITU Radio Regulations and taking into account ITU recommendations:
- b) To promote harmonization in the utilization of the radio spectrum and the operation of radio communication services in the Member States, bearing especially in mind the need to prevent and avoid, to the extent possible, harmful interference in radio communication services.
- c) To foster the development and implementation of modern technologies and new services in the field of radio communication that make it possible to meet the needs of Member States, in conjunction with a more efficient utilization of the spectrum.
- d) To undertake a coordinated effort with the different CITEC Groups in those areas that by their very nature lend themselves to joint action.
- e) To undertake the coordination of regional preparations for major ITU-R Conferences and meetings, including the preparation of common regional proposals (IAP) and positions when deemed appropriate.

4.2.4 COM/CITEL'S WORKING GROUPS:

Working Group for the Development of Human Resources

Terms of reference:

- a) Identify and promote specific training courses in order to meet the needs and priorities of the Member of CITEC;
- b) Identify the organizations, institutes, and training centers capable of providing suitable training, mainly taking into account the possibilities of the Center of Excellence;
- c) Identify and promote scholarships, complements, or other financial resources that facilitate the participation in human resources training;
- d) Coordinate training programs with regional centers for CITEC's countries;

- e) Elaborate and disseminate, with available information, a document indicating the facilities being offered by training centers;
- f) With the information provided by liaison officials, to prepare a list containing the training demand of the member countries;
- g) To encourage the agencies of member countries to dedicate additional efforts to training and developing their human resources;
- h) To develop and maintain an updated list of courses available in regional, sub-regional and international telecommunications bodies;
- i) To develop and maintain an updated list of international events relating to training in telecommunications;
- j) To publish information on the CITELE page regarding the group's activities, its progress and the above lists, and keep it up-to-date, seeking to establish links with the web pages of the suppliers;
- k) To identify and promote training programs offered by operating companies and equipment manufacturing companies;
- l) To coordinate activities with other areas of CITELE that are involved in the field of education, especially taking advantage of the experience of the Working Group on Basic Universal Services and its drafting committee for tele-education. Preference should be given to schedules offered on classroom study programs, which should be held in special cases;
- m) To consolidate a more direct relationship with international organizations that could provide training for the personnel of CITELE member countries, especially in terms of telecommunications administration and regulation;
- n) To coordinate work with the Center for Excellence of the ITU, to be established in the Republic of Argentina, and
- o) To present periodical work progress reports to the COM/CITELE Chairperson.

Working Group on the Strategic Plan of CITEL

Terms of reference:

Periodically update and evaluate the CITEL Strategic Plan.

Working Group to prepare CITEL for the Plenipotentiary Conference and the World Telecommunication Development Conference of the ITU of 2002

Terms of reference:

- a) Identify the matters to be dealt with by the Conference and that are of interest for the objectives of activities of CITEL and establish the group's structure for dealing with these matters.
- b) Prepare common proposals for consideration by the conference.
- c) Coordinate and establish the strategy to be developed by CITEL during the Conference.
- d) Analyze and prepare general guidelines for representation at the meeting during the Conference.
- e) Develop the WTDC-02 through coordination with the regional presence and development chapters.
- f) Work in close coordination with the Regional Office of the ITU and other Regional Telecommunications Organizations to:
 1. Prepare a report on telecommunications development in the Americas from the Malta Conference in 1998 to date, for consideration by the WTDC-02, containing a list of priority issues to be dealt with by the Conference and the results of the assessment carried out by the Regional Office of the ITU on state priorities in the Americas Region; and,
 2. Develop common proposals and/or recommendations for the work of the Conference.

Working Group to prepare for the meetings of the International Telecommunications Union (ITU) Council

Mandate:

- b) To identify the matters dealt with by the Council of ITU that turn out to be truly important for the objectives and activities of CITEL, including the decisions adopted by the Plenipotentiary Conference and to establish priority to the most urgent matters.
- b) Conduct the preparatory work for the matters defined as important for CITEL and coordinate the strategy to be developed in the Council, its Commissions, and dependent Working Groups.

- c) Coordinate topics of common interest with the Working Group to prepare for the Plenipotentiary Conference (PP-02) and the World Telecommunication Development Conference of 2002 (WTDC-02), including any draft Inter-American proposals or other matters that may be developed for presentation to the ITU by the latter, before the presentation of any such matters or Inter-American proposals to the ITU.
- d) Coordinate with the Permanent Consultative Committees the handling of matters and activities of the Council that correspond to the Committees, as follows:
 - Utilize the result of the work undertaken within the PCCs.
 - Inform the Chairman of the PCCs regarding the decisions adopted in Council that impact the work of their respective committee.

Ad Hoc Working Group for the Revision of CITELE

Terms of reference:

- a) To examine the Objectives, Structure, Functions, Management and Financing of CITELE, including the proposal to include an Annual Conference.
- b) To examine the rights and obligations of Member States and Associate Members, including the contribution of the latter toward the payment of the expenses of Permanent Consultative Committees (PCC's) in which they participate.
- c) To prepare drafts of amendments to CITELE's Bylaws and Regulations pursuant to the conclusions of points 1 and 2.

COM/CITEL RES.115 (IX-00)

AD HOC GROUP FOR THE REVIEW OF CITEL

The Ninth Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING STUDIED:

All types of background information on the changing environment of telecommunications and the need to respond appropriately at the regional level

RECOGNIZING:

- a) That CITEL must, as an OAS entity be capable of responding to the above, adapt quickly to the changes produced by that environment in order to fully meet the needs of its Member States and of the Members of the Sectors, and particularly to implement the directives of the Heads of State that are contained in the Action Plan of the Summit of the Americas, with the participation of sub-regional telecommunication agencies and efficient coordination with the ITU, and
- b) That the participation of the Associate Members in CITEL activities is important support for the Organization and it would be very beneficial to increase that participation in order to achieve CITEL's objectives,

CONSIDERING:

The need to strengthen CITEL as a preeminent regional agency for the development of telecommunications,

RESOLVES:

1. To create an *ad hoc* Group for the Review of CITEL, in which Member States and Associate Members may participate,
2. To establish the Terms of Reference in Annex for the study that is being entrusted to the Group.
3. To ask the Permanent Consultative Committees to carry out any consultations they consider appropriate in each committee in order to gather the opinions of Administrations and Associate Members that participating in them on issues that are to be studied within the framework of the objectives of the ad hoc Group for the Revision of CITEL, which will be taken into consideration in the matters within their jurisdiction.
4. To appoint the Administration of Argentina as the Chair of the ad hoc Group and the Administrations of Canadá, Colombia, Estados Unidos, Honduras, México and Uruguay as Vice Chairs.

5. To establish the following criteria for the operation the Working Group:
 - 5.1 The study should be supported by the Electronic Forum and means provided by telecommunications.
 - 5.2 Meetings of the Group should be held during the meetings of the Permanent Consultative Committee meetings and the Steering Committee Meeting in consultation with their Chairs and the Executive Secretariat.

6. The Working Group:
 - 6.1 Should submit a progress Report on the study at the Steering Committee Meeting in 2001.
 - 6.2 Should submit its Final Report on the results of the study not less than thirty (30) days prior to the date of the Tenth COM/CITEL Meeting so that the Executive Secretariat can distribute it to all the Member States and Associate Members, inviting them to give their opinions on the study.
 - 6.3 Should submit its Final Report on the results of the study, together with the opinions mentioned in the foregoing point, to the Tenth COM/CITEL Meeting no less than fifteen (15) days prior to the date of the meeting for analysis and, if appropriate, submission to the CITEL Assembly of 2002.

INSTRUCTED THE EXECUTIVE SECRETARY:

1. To invite the Member States and Associate Members to participate actively in the Working Group.

2. To take all necessary measures for the actions called for in points 5 and 6 in order to provide the necessary support to the Working Group.

ANNEX

AD HOC GROUP FOR THE REVIEW OF CITEL

TERMS OF REFERENCE

1. To examine the Objectives, Structure, Functions, Management and Financing of CITEL, including the proposal to include an Annual Conference.
2. To examine the rights and obligations of Member States and Associate Members, including the contribution of the latter toward the payment of the expenses of Permanent Consultative Committees (PCC's) in which they participate.
3. To prepare drafts of amendments to CITEL's Statute and Regulations pursuant to the conclusions of items 1 and 2.

COM/CITEL RES. 116 (IX-00)

RESPONSE BY CITEL TO THE SUMMIT OF THE AMERICAS IN 2000 AND PREPARATION FOR THE THIRD MEETING OF THE CITEL ASSEMBLY

The Ninth meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

The significant achievements made in response to the mandate received from the Summit of the Americas,

RESOLVES:

To present the attached draft resolution to the General Assembly of the OAS.

ANNEX

RESPONSE BY CITEL TO THE SUMMIT OF THE AMERICAS IN 2000 AND PREPARATION FOR THE THIRD MEETING OF THE CITEL ASSEMBLY

THE GENERAL ASSEMBLY,

HAVING SEEN the mandate received from the Summit of the Americas;

CONSIDERING:

- a) That the Inter-American Telecommunication Commission (CITEL) is the agency of the Organization that deals with telecommunications in the Americas, and
- b) The importance of telecommunications to all countries of the Hemisphere; and that CITEL is performing an exceedingly important task in following up on the telecommunications initiatives of the Summits of the Americas, in which the following activities are especially noteworthy:
 - i. Initiation of the implementation of the Inter-American Mutual Recognition Agreement (IMRA) for Assessing the Conformity of Telecommunications Equipment;
 - ii. Progress in developing and promoting the use of coordinated standards documents in the Member States so as to promote the interconnectivity and the interoperability of telecommunication networks and services;
 - iii. Publication of the book Universal Service in the Americas, which analyzes the strategies and programs developed by the Member States to promote universal telecommunications service in the Hemisphere for all segments of the population;
 - iv. Publication of the Blue Book on Telecommunications Policies for the Americas, which serves as a guide to the countries of the region in managing and reforming the communications and information sector;
 - v. Organization of seminars for the benefit of Member States on topics such as third-generation wireless services and telecommunications networks that use Internet protocol;
 - vi. Coordination of positions for the presentation of common proposals to the ITU World Radiocommunication Conference and the World Telecommunication Standardization Assembly;
 - vii. Various activities to ensure coordinated use of the spectrum in the region, in particular the establishment of a frequency allocation database and a database on policies, guidelines, administrative procedures, standards, and tariffs in effect in the Member States, and

- viii. Development of the draft telecommunications section of the Action Plan for the Third Summit of the Americas,

BEARING IN MIND:

- a) That, at the second regular meeting of the CITELE Assembly, held in Quito in March 1998, the Argentine Republic was selected as the venue for the third regular meeting, and
- b) That the CITELE Assembly, comprised of the highest telecommunications authorities of the CITELE Member States, is the appropriate forum for the exchange of views and expertise to guide decision-making on activities to fulfill the objectives and mandates assigned, in particular with respect to the Summit of the Americas mandate,

RESOLVES:

- 1. To take note of and commend CITELE's significant progress in fulfilling the telecommunications mandates of the Summits of the Americas.
- 2. To request the Secretary General to use his good offices with the Member State governments to ensure that the highest governmental authorities in telecommunications participate in the third regular meeting of the CITELE Assembly, which is to be held in Buenos Aires, Argentina, in 2002.
- 3. To urge the OAS Member State governments and the permanent observers to participate in the third meeting of the CITELE Assembly, sponsored by the Government of Argentina.

COM/CITELE RES. 117 (IX-00)

GUIDELINES FOR THE ADOPTION OF INTER-AMERICAN PROPOSALS

The Ninth Meeting of the Permanent Executive Committee, COM/CITELE,

CONSIDERING:

- a) That there is a need for a procedure to submit CITELE Inter-American Proposals to the ITU for Conferences and Assemblies;
- b) That the Seventh Meeting of the Steering Committee of CITELE held in August 2000, decided to analyze in depth the way in which CITELE proposals should be adopted, within a specific PCC or at the COM/CITELE working group level;
- c) The existing PCC working methods relating to the adoption of CITELE Inter-American Proposals;

- d) The importance of establishing guidelines for all of CITEL's Inter-American Proposals to be submitted to Conferences and Assemblies of the ITU;
- e) That within a work cycle, the beginning of such cycles is the preferred period to adopt changes to CITEL's rules and procedures concerning the adoption of Inter-American Proposals;
- f) The need for a periodical review of established guidelines, and
- g) That CITEL Member Administrations have identified the benefits of submitting Inter-American Proposals (IAP's) to the ITU in a manner that strengthens and unifies CITEL's voice in international forums,

RESOLVES:

1. To adopt the guidelines for the approval and submission of Inter-American Proposals contained in the Annex to this resolution.
2. That these guidelines shall be used by COM/CITEL Working Groups and the PCC's in developing their own procedures.
3. That when developing their own procedures, the items contained in Annex 2 to this resolution should be taken into consideration.

ANNEX

GUIDELINES FOR APPROVING AND SUBMITTING INTER-AMERICAN PROPOSALS BY COM/CITEL WORKING GROUPS AND PCC'S

1. Any documents developed, using any CITEL resources, with a view to send a CITEL document, proposal, view or any other type of expression of ideas, to a Conference or Assembly of the International Telecommunication Union (ITU), and that has received the necessary support, shall be called an Inter-American Proposal (IAP).
2. Any document presented for approval as an IAP that has not been opposed by more than a specific number of administrations, to be determined by each Working Group of COM/CITEL or PCC, shall be called a draft IAP.
3. The front heading of draft IAP's shall show the names of Member States that support it. Below them shall be the names of all the other CITEL Member States in square brackets, except the names of those Member States that have opposed it. The fact that a Member State name appears in square brackets on the draft IAP does not indicate its support or opposition to that draft IAP.
4. The Electronic Forum of CITEL shall have a specific area where all draft IAP's must be entered, and the Executive Secretary shall present to each meeting of CITEL an update information identifying those Working Groups of COM/CITEL or PCC's that are developing draft IAP's and also including the document numbers where the draft IAP's may be found.
5. A draft IAP shall become an IAP only after it has satisfied the criteria to be established by the working group of COM/CITEL or PCC, including consultation with other affected groups by the respective chairs, as appropriate. The criteria should include a minimum number of administrations supporting the draft IAP and a maximum number of administrations not opposing it.
6. Member States may add their support to a draft IAP at any time by informing, in writing, the Executive Secretariat or directly voicing their support during the latest Working Group of COM/CITEL or PCC meeting where this draft IAP is considered.
7. The responsible group shall decide when the draft IAP's and the IAP's shall be circulated to Member States, and prescribe the time for informing the Executive Secretary of their support or opposition.
8. The authorization process to be used by a Member State for the approval of an draft IAP or a IAP is a matter to be determined by the administration itself.
9. Only the names of the Member States that have given their support to an IAP shall appear on the front heading of that IAP.
10. Documents containing one or more IAP's shall use the ITU proposal format.
11. The CITEL Executive Secretary will forward all IAP's to the ITU Secretariat in a timely fashion and in accordance with the ITU's rules and procedures.

ANNEX 2

GUIDELINES FOR CITEL SPOKESPERSONS FOR INTER-AMERICAN PROPOSALS IN INTERNATIONAL FORUMS.

The relevant group shall:

- a) Appoint a spokesperson/Coordinator ahead of the event with responsibility to submit to the relevant Working Group of COM/CITEL or PCC a schedule and deliverables as a working guide for preparations.
- b) Establish terms of reference for the Coordinator and instructions and guidelines on convening meetings, preparing reports, organizing interpretation at coordination meetings, intervening at conferences and Assemblies, if appropriate, production of minutes and coordination with other regional bodies, such as APT, CEPT, ETNO, etc.

COM/CITEL RES. 118 (IX-00)

PROCEDURES FOR STUDYING THE TOPIC OF FREE COMPETITION

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

HAVING SEEN:

Document COM/CITEL/doc.593/00 "Preliminary Draft on Terms of Reference for Free Competition";

CONSIDERING:

- a) The current importance of free competition in the telecommunications environment;
- b) That this topic falls fully within the cognizance of the PCC I, but could also be related to the agenda of the other PCCs, and
- c) That the Joint Working Group on Legal Matters and Administrative Procedures may contribute to the study of this topic,

RESOLVES:

To establish the following procedure for studying the topic of Free Competition:

1. The topic will be forwarded to PCC.I for its analysis and comments.
2. PCC I will submit a report, with its analysis and recommendations, to the Working Group on Legal Matters and Administrative Procedures for its consideration, if need be.

3. The Joint Working Group on Legal Matters and Administrative Procedures will submit the PCC I Report together with its comments, if any, to PCC II and III, and will receive their comments, if any, regarding the parts of the report that are within their respective fields.
4. The PCC I Report, together with the comments of the Joint Working Group on Legal Matters and Administrative Procedures and of the other PCCs, if any, will be forwarded to COM/CITEL for their information at the next meeting.

COM/CITEL/RES.119 (IX/00)

APPROVAL OF THE 2001 PLAN OF OPERATIONS

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

RESOLVES:

1. To approve the Draft Program-Budget for CITEL for the year 2001 as specified in the attached Annex 1.
2. To approve the Schedule of Meetings for 2001 in Annex 2 to this Resolution
3. That the Chair of the Commission will work with the CITEL Executive Secretariat to include these changes in a final version of the Program-Budget for 2001, which will be submitted to all COM/CITEL members in the Final Report.

INSTRUCTS:

1. The Executive Secretariat to carry out a study of all issues related to the possibility of obtaining a new server, separate from the OAS's server, to host CITEL's website.
2. The Executive Secretariat will present this study to the VIII Steering Committee for its consideration. If appropriate, the Steering Committee will be authorized to make arrangements to obtain this server and otherwise take steps to ensure the smooth functioning of the CITEL Electronic Forum.

ANNEX 1

DETAILED PROGRAM BUDGET FOR CITEL Nov. 22.00

2001

in U.S. Dollars

PCC.I

Funds available:

Regular funds received from CITEL (\$16,730 x 2 meetings)	33,460
Existent funds from associate members 1994-2000	117,063
Foreseen funds from associate members 2001	<u>140,000</u>
Total	290,523

Budget 2001

Two meetings at US\$61,730 each	123,460
Publications	58,943
CITEL staff (4,400 per month x 6 months x 2 persons)	52,800
CITEL staff (\$10,320 for taxes)	10,320
In support of PCC.I activities to be used at the direction of the Chairperson	<u>45,000</u>
Total	290,523

PCC.II

Funds available:

Regular funds received from CITEL \$16,730	16,730
Existent funds from the associate members 1994-2000	35,479
Foreseen funds from associate members 2001	<u>17,000</u>
Total	69,209

Budget 2001

Meeting at \$52,209	52,209
In support of PCC.II activities to be used at the direction of the Chairperson	<u>17,000</u>
Total	69,209

PCC.III

Funds available:

Regular funds received from CITEL (\$16,730 x 3 meetings)	50,190
Existent funds from the associate members 1994-2000	282,547
Foreseen funds from associate members 2001	<u>196,000</u>
Total	528,737

Budget 2001

Three meetings at US\$119,300	357,900
Publications	40,000
In support of PCC.III activities to be used at the direction of the Chairperson	67,717
CITEL staff (\$4,400 per month x 6 months x 2 persons)	52,800
CITEL staff (\$10,320 for taxes)	<u>10,320</u>
Total	528,737

RESERVE FUND FOR 2002 PCC MEETINGS

(Interests of quota payments as of 3rd Qtr 2000)

PCC.I	20,859
PCC.II	2,163
PCC.III	<u>30,171</u>
Total	53,193

PROGRAM BUDGET FOR CITEL 2001
Nov. 22.00

(in thousands US Dollars)

	Regular Fund	Subtotals
STAFF OF THE EXECUTIVE SECRETARIAT	429.9	429.9
X Meeting of COM/CITEL		
Travel expenses of personnel of CITEL and Conferences	14.5	
Cost of meeting	45.0	59.5
IX Meeting Steering Committee		
Cost of meeting	13.4	13.4
PCC.I - XIV Meeting		
Travel expenses of personnel of CITEL and Conferences	11.6	
Cost of meeting	5.1	16.7
PCC.I - XV Meeting		
Travel expenses of personnel of CITEL and Conferences	11.6	
Cost of meeting	5.1	16.7
PCC.II - VIII Meeting		
Travel expenses of personnel of CITEL and Conferences	11.6	
Cost of meeting	5.1	16.7
PCC.III - XVII Meeting		
Travel expenses of personnel of CITEL and Conferences	14.5	
Cost of meeting	2.2	16.7
PCC.III - XVIII Meeting		
Travel expenses of personnel of CITEL and Conferences	14.5	
Cost of meeting	2.2	16.7
PCC.III - XIX Meeting		
Travel expenses of personnel of CITEL and Conferences	14.5	
Cost of meeting	2.2	16.7

PROGRAM BUDGET FOR CITEL 2001
Nov. 22.00

(in thousands US Dollars)

	Regular Fund	Subtotals
REPRESENTATION OF CITEL AT INTERNATIONAL MEETINGS		
XXXI OAS General Assembly - Costa Rica - June 3-5, 2001	1.3	
23rd PTC Meeting- Hawaii	2.4	
Unscheduled travels	8.0	
		11.7
LOGISTICAL SUPPORT FOR COM/CITEL WORKING GROUPS		
AS		
DIRECTED BY THE CHAIR OF COM/CITEL		
a. Working Group Preparations for ITU Council - interpretation	1.6	
b. Other Working Groups, as needed	1.4	
		3.0
GENERAL EXPENSES OF THE SECRETARIAT		
Documents (photocopies)	1.8	
Equipment and supplies	3.2	
Subscriptions, books	0.8	
Postage	1.7	
Office space	29.7	
Equipment maintenance	2.2	
Fax	4.0	
Telephone	8.0	
Internet	1.6	
LAN	1.4	
Translations	8.1	
Courier	0.6	
		63.1
TOTAL		680.8

BUDGET
XIV MEETING
PERMANENT CONSULTATIVE COMMITTEE I
March 26-30, 2001
Natal, Brazil

Activity	Funds to Be used at CITEI Hdqrs	SOF *	Transfer to Coordinating Institution	SOF *	Total Cost
TRAVEL (4 persons) Tickets, per diem and terminal expenses for Executive Secretary, CITEI Specialist, Conferences Specialist and Documents Technician	11,600	1			11,600
EQUIPMENTS AND SUPPLIES Rental of equipment and office supplies			3,000	2	3,000
TELEPHONE, FAX, ETC.	130 370 500	1 2			500
CONTRACTS - Preparation of preliminary documents, during and finals - Interpreters, translators and support personnel during meeting -	2,000	1	41,630	2	2,000 <u>41,630</u> 43,630
CONTINGENCIES	3,000	1			3,000
TOTAL	17,100		44,630		61,730

(*) Source of Financing
1 Regular Fund - \$16,730
2 Specific Funds \$45,000

**BUDGET
XV MEETING
PERMANENT CONSULTATIVE COMMITTEE I
September 2001
Paraguay**

Activity	Funds to Be used at CITEL Hdqrs	SOF *	Transfer to Coordinating Institution	SOF *	Total Cost
TRAVEL (4 persons) Tickets, per diem and terminal expenses for Executive Secretary, CITEL Specialist, Conferences Specialist and Documents Technician	11,600	1			11,600
EQUIPMENTS AND SUPPLIES Rental of equipment and office supplies			3,000	2	3,000
TELEPHONE, FAX, ETC.	130 <u>370</u> 500	1 2			500
CONTRACTS - Preparation of preliminary documents, during and finals - Interpreters, translators and support personnel during meeting -	2,000	1	41,630	2	2,000 <u>41,630</u> 43,630
CONTINGENCIES	3,000	1			3,000
TOTAL	17,100		44,630		61,730

(*) Source of Financing
1 Regular Fund - \$16,730
2 Specific Funds \$45,000

BUDGET
VIII MEETING
PERMANENT CONSULTATIVE COMMITTEE II
April 23-27, 2001
San Salvador, El Salvador

Activity	Funds to Be used at CITEL Hdqrs	SOF *	Transfer to Coordinating Institution	SOF *	Total Cost
TRAVEL (4 persons) Tickets, per diem and terminal expenses for Executive Secretary, CITEL Specialist, Conferences Specialist and Documents Technician	11,600	1			11,600
EQUIPMENTS AND SUPPLIES Rental of equipment and office supplies			2000	2	2000
TELEPHONE, FAX, ETC.	130	1			130
CONTRACTS - Preparation of preliminary documents, during and finals - Interpreters, translators and support personnel during meeting -	2,000	1	33,479		2,000 <u>33,479</u> 35,479
CONTINGENCIES	3,000	1			3,000
TOTAL	16,730		35,479		52,209

(*) Source of Financing
1 Regular Fund \$16,730
2 Specific Funds \$35,479

**BUDGET
XVII MEETING
PERMANENT CONSULTATIVE COMMITTEE III
March 5-9, 2001
Panama, Panama**

Activity	Funds to Be used at CITEL Hdqrs	SOF *	Transfer to Coordinating Institution	SOF *	Total Cost
TRAVEL (5 persons) Tickets, per diem and terminal expenses for Executive Secretary, CITEL Specialist, Conferences Specialist, Documents Technician and Network Document Administrator	14,500	1			14,500
EQUIPMENTS AND SUPPLIES Rental of equipment and office supplies			3,000	2	3,000
TELEPHONE, FAX, ETC.	800	2			800
CONTRACTS - Preparation of preliminary documents, during and finals - Interpreters, translators and support personnel during meeting -	6,000	2	92,000	2	6,000 <u>92,000</u> 98,000
CONTINGENCIES	2,230 <u>770</u> 3,000	1 2			3,000
TOTAL	24,300		95,000		119,300

(*) Source of Financing
1 Regular Fund \$16,730
2 Specific Funds \$102,570

**BUDGET
XVIII MEETING
PERMANENT CONSULTATIVE COMMITTEE III
June 11-15, 2001
Ottawa, Canada**

Activity	Funds to Be used at CITEL Hdqrs	SOF *	Transfer to Coordinating Institution	SOF *	Total Cost
TRAVEL (5 persons) Tickets, per diem and terminal expenses for Executive Secretary, CITEL Specialist, Conferences Specialist, Documents Technician and Network Document Administrator	14,500	1			14,500
EQUIPMENTS AND SUPPLIES Rental of equipment and office supplies			3,000	2	3,000
TELEPHONE, FAX, ETC.	800	2			800
CONTRACTS - Preparation of preliminary documents, during and finals - Interpreters, translators and support personnel during meeting -	6,000	2	92,000	2	6,000 <u>92,000</u> 98,000
CONTINGENCIES	2,230 <u>770</u> 3,000	1 2			3,000
TOTAL	24,300		95,000		119,300

(*) Source of Financing
1 Regular Fund \$16,730
2 Specific Funds \$102,570

**BUDGET
XIX MEETING
PERMANENT CONSULTATIVE COMMITTEE III
September 18-22, 2001
Guatemala, Guatemala**

Activity	Funds to Be used at CITEL Hdgrs	SOF *	Transfer to Coordinating Institution	SOF *	Total Cost
TRAVEL (5 persons) Tickets, per diem and terminal expenses for Executive Secretary, CITEL Specialist, Conferences Specialist, Documents Technician and Network Document Administrator	14,500	1			14,500
EQUIPMENTS AND SUPPLIES Rental of equipment and office supplies			3,000	2	3,000
TELEPHONE, FAX, ETC.	800	2			800
CONTRACTS - Preparation of preliminary documents, during and finals - Interpreters, translators and support personnel during meeting -	6,000	2	92,000	2	6,000 <u>92,000</u> 98,000
CONTINGENCIES	2,230 <u>770</u> 3,000	1 2			3,000
TOTAL	24,300		95,000		119,300

(*) Source of Financing
1 Regular Fund \$16,730
2 Specific Funds \$102,570

**BUDGET
X MEETING
PERMANENT EXECUTIVE COMMITTEE (COM/CITEL)
December 10-14, 2001
Ecuador**

Activity	Funds to be Used at CITEL Hdqs	Transfer to Coordinating Institution	Total Cost
TRAVEL (5 persons) Ticket, per diem and terminal expenses for Executive Secretary, CITEL Specialist, Legal Advisor, Conferences Specialist and Documents Technician	14,500		14,500
EQUIPMENT AND SUPPLIES Rental of equipment and office supplies		2,000	2,000
TELEPHONE, FAX, ETC.	400		400
CONTRATS - Preparation of preliminary documents, during and finals	2,500	4,500	7,000
- Interpreters, translators and support personnel during meeting		<u>32,620</u> 37,120	<u>32,620</u> 39,620
-			
CONTINGENCIES	3,000		3,000
TOTAL	20,400	39,120	59,520

Source of financing: Regular Fund

**BUDGET
IX MEETING
STEERING COMMITTEE OF CITEL
August 20-22, 2001
WASHINGTON, D.C.**

Activity	Funds to be used at CITEL Hdqts
EQUIPMENTS AND SUPPLIES Rental equipment and office supplies	700
TELEPHONE, FAX, ETC.	400
CONTRACTS -Preparation of preliminary documents, during meeting and finals	1,300
- Interpreters, translators and support personnel during meeting	<u>10,000</u> 11,300
CONTINGENCIES	1,000
TOTAL	13,400

Source of financing: Regular Fund

ANNEX 2

SCHEDULE OF CITEL PCC MEETINGS FOR 2001 / CALENDARIO DE REUNIONES DE LOS CCP DE LA CITEL PARA EL AÑO 2001

March / Marzo 5-9	XVII PCC.III/ CCP.III	Panama / Panamá
March / Marzo 26-30	XIV PCC.I / CCP.I	Natal, Brazil / Brasil
April / Abril 23-27	VIII PCC.II / CCP.II	El Salvador / El Salvador
June / Junio 11-15	XVIII PCC.III/ CCP.III	Ottawa, Canada / Canadá
August / Agosto 20-22	VIII Steering Committee / Comité de Coordinación	Washington, D.C., USA / EE.UU.
September / Septiembre 17-21	XIX PCC.III / CCP.III	Guatemala / Guatemala
September / Septiembre (late / fines)	XV PCC.I / CCP.I	Paraguay / Paraguay
December / Diciembre 10-14	X COM/CITEL	Ecuador / Ecuador

DRAFT SCHEDULE OF MEETINGS OF THE WORKING GROUP TO PREPARE FOR THE PLENIPOTENTIARY CONFERENCE (PP-02) AND THE WORLD TELECOMMUNICATION DEVELOPMENT CONFERENCE OF 2002 (WTDC-02)

PROYECTO DE CALENDARIO DE REUNIONES DEL GRUPO DE TRABAJO PARA LA PREPARACIÓN DE LA CITEL PARA LA CONFERENCIA DE PLENIPOTENCIARIOS DE LA UIT DEL 2002 (PP-02) Y LA CONFERENCIA MUNDIAL DE DESARROLLO DE LAS TELECOMUNICACIONES DEL 2002 (CMDT-02)

March / Marzo 5-6	Panama / Panamá	(XVII PCC.III / CCP.III)
August / Agosto 23-24	Washington, DC	(VIII Steering Committee / Comité de Coordinación)
December /Diciembre 10-14	Ecuador /Ecuador	(X COM/CITEL)

COM/CITEL RES. 120 (IX-00)

MODIFICATION TO THE MANDATE OF PCC.I

The Ninth Meeting of the Permanent Executive Committee, COM/CITEL

CONSIDERING:

That by resolution CITEL RES 18 (II-98) "ESTABLISHMENT OF THE PERMANENT CONSULTATIVE COMMITTEES" the mandate of the Permanent Consultative Committee I: Public Telecommunication Services was adopted,

TAKING INTO ACCOUNT:

That during the Ninth meeting of the Permanent Executive Committee it was noted the requirement to expand this mandate,

RESOLVES:

1. To establish the following mandate for the Permanent Consultative Committee I: Public Telecommunication Services:

In accordance with the ITU Regulations and taking into account the ITU recommendations:

- a) To promote and watch over the integration and strengthening of networks and public telecommunications services operating in the Member States, taking into account the need for their modernization and for the promotion of basic services, as well as for increasing the availability of specialized public services.
- b) To promote the development and implementation of new services that will make it possible to meet the telecommunications needs of all the inhabitants of the Americas, especially those in the most poorly served areas and sectors, on the basis of the national targets of each country and taking into account the programs established by sub-regional, regional, and worldwide organizations, in particular the ITU World Telecommunication Development Conferences.
- c) To provide incentives for research, training, technology transfer, and the experiences of all Member States and to see to it that these activities are considered necessary in all development and implementation processes.
- d) To undertake a coordinated effort with the different CITEL Groups in those areas that, by their very nature, lend themselves to joint action.
- e) To undertake the coordination of regional preparations for major ITU-T Conferences and meetings, including the preparation of common regional proposals (IAP) and positions when deemed appropriate.
- f) Continue the development of its role as a forum where the private sector and governments can come together to discuss issues concerning emerging IP networks, including IP

telephone service, inter-operability and coordination of standard-setting for these networks.

- g) In addition, make efforts to improve coverage and access to Internet in the Americas by cooperating with the private sector.
 - h) To promote the implementation of Mutual Recognition Agreements.
2. To put this modification in force ad referendum of the next meeting of the CITELE Assembly.

IV. DECISIONS

COM/CITEL DEC. 23 (IX-00)

REFERENCE BOOK ON TELE-EDUCATION IN THE AMERICAS

The Ninth Meeting of the Permanent Executive Committee, of CITEL COM/CITEL,

DECIDES:

To give its endorsement to this project and because of the importance of this project to the member countries, COM/CITEL requests the chair of PCC.I to authorize expenditures of the same magnitude as those used during the making of the "Book on Universal Service in the Americas".

COM/CITEL DEC. 24 (IX-00)

IV MEETING OF THE WORKING GROUP OF THE ITU REFORM

The Ninth meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

TAKING INTO ACCOUNT:

- a) That the ITU is in the process of reviewing the management, functioning and structure of the Union as well as the rights and obligations of Member States and Sector Members;
- b) That the fourth meeting of the Working Group on ITU Reform will take place in Salvador, Brazil, 1-6 April 2001, and
- c) That this is a unique opportunity for the Member States to participate and give their opinion in this so important matter,

DECIDES:

That the Executive Secretary and the Chairman of COM/CITEL encourage the Member States to participate and to provide their views to the fourth meeting of the Working Group on ITU Reform.

COM/CITEL DEC. 25 (IX-00)

**DOCUMENT REGARDING A STUDY FOR THE AVAILABILITY AND
FINANCING OF INTERNATIONAL BROADBAND FOR INTERNET**

The Ninth meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

DECIDES:

To instruct the Executive Secretary to forward to PCC.I document COM/CITEL/doc,582/00 for information purposes.

COM/CITEL DEC. 26 (IX-00)

**DRAFT OF THE BOOK ON THE REGULATORY PROCESS
IN THE AMERICAS REGION**

The Ninth Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

DECIDES:

To instruct the Executive Secretary to send document COM/CITEL/doc.514/00 to the member countries requesting their comments on the substance of the report. The Executive Secretary was also requested to ensure that a final version be submitted to the Steering Committee at their meeting in 2001.

V. LIST OF BASIC DOCUMENTS.

Summary Minutes of the Inaugural Session	COM/CITEL/doc.595/00
Summary Minutes of the First Plenary Session:	COM/CITEL/doc.577/00 rev.1
Summary Minutes of the Second Plenary Session:	COM/CITEL/doc. 577/00 rev.1
Summary Minutes of the Third Plenary Session:	COM/CITEL/doc. 588/00
Summary Minutes of the Fourth Plenary Session	COM/CITEL/doc. 596/00 rev.1
Summary Minutes of the Fifth Plenary Session and closing Session	COM/CITEL/doc. 597/00
List of Documents:	COM/CITEL/doc. 510/00 rev.3
List of Participants:	COM/CITEL/doc. 511/00 rev.2
Final Report of the Ninth Meeting	COM/CITEL/doc. 599/00 rev.1